PLANNING & BUDGET COMMITTEE (PBC) MEETING
Compton Community College District
April 26, 2016 – 2:00 pm – 3:30 pm
Board Room

MEMBERS PRESENT

___ Dr. Rodney Murray   _x_ Dr. Billie Moore   ___ LaVetta Johnson   ___ Daisy Delgado
_x_ Dr. Abiodun Osanyinpeju   ___ Miguel Ornelas   ___ David Simmons
_x_ Carmela Aguilar   ___ Dr. Jose Villalobos

OTHERS ATTENDING: Felipe Lopez, Barbara Perez, Armando Ruiz, and Irene Graff.

Handouts

- Compton Community College District Planning and Budget Timeline: Planning Year 2016-2017
- Institutional Effectiveness Partnership Initiative (IEPI) Framework of Indicators – Year Two
- Proposed Indicators and Goals for IE Framework 2016 – El Camino College Compton Center
- Proposed Indicators and Goals for IE Framework 2016 – Compton Community College District
- Institutional Effectiveness Outcomes 2014-2015

I. Call to Order

The meeting was called to order at 2:05 p.m. by Dr. Abiodun Osanyinpeju.

II. Approval of Minutes

The minutes of March 22, 2016 2015 were deferred until the next meeting, as there was no quorum.

III. Budget Timeline

Budget Assumptions

Mr. Lopez provided a handout of the Budget and Planning Timeline: Planning Year 2016-2017.

- ❖ Item 6, Board: Provide a Budget Workshop for 2016-2017 to our Board on April 21, 2016.
- ❖ Item 7, Business Office: Working with all Departments to provide budget to for programs areas – due April 29, 2016.
- ❖ Item 8, Business Office: Prepare Preliminary Budget for CEO review by May 10, 2016.
- ❖ Item 9, Business Office: His office had sent out one-time augmentations/ enhancements for review and anticipate to receive all budget by May 20, 2016.
- ❖ Item 10, Business Office: Prepare Tentative Budget for CEO review – May 20, 2016.
- ❖ Item 11, PBC will review draft Tentative Budget – May 24, 2016
- ❖ Item 12, PBC Meeting: Review and recommend budget augmentations/enhancements, then forward to Consultative Council for information – May 24, 2016
- ❖ Item 13, Business Office: Superintendent/President of El Camino review and approval of Tentative Budget – May 31, 2016
- ❖ Item 14, Consultative Council: Present Tentative Budget – June 6, 2016
- ❖ Item 15, PBC Meeting: Review and recommend Tentative Budget, then forward to Consultative Council for information by June 14, 2016
- ❖ Item 16, Board: Approves Tentative Budget by June 21, 2016
- ❖ Item 17, PBC Meeting: Review and recommend one-time planning augmentations, then forward to Consultative Council for information – July 26, 2016
- ❖ Item 18, PBC will review Final Budget – August 9, 2016
- ❖ Item 23, Budget available for Public Review – August 26, 2016
- ❖ Item 24, Board: Adopts Final Budget on September 6, 2016

Mr. Lopez mentioned that the Planning and Budget Calendar is in draft form because something can change before the final budget is approved. He indicated that he likes this timeline because you can stay on point. It allows you to progress through it, see all of the important dates that PBC involvement needs to happen and progress through the budget with adequate comments before going to the Board for approval.

IV. Institutional Effectiveness Partnership Initiative (IEPI) Framework of Indicators 2016

Ms. Graff informed the committee that she was substituting in for Joshua Meadors, who was doubled booked and is providing the same presentation to the Student Success Committee.

Overview
- ❖ IEPI is a collaborative initiative designed to increase institutional effectiveness (IE) and reduce sanctions, audits, etc.
    - ▪ Funded by the Chancellor's Office

- Contains several aspects, but our focus is on the Framework of Indicators
- ❖ In order to receive SSSP funding, each college is required to develop, adopt, and publish a framework of institutional effectiveness indicators
- ❖ The framework of indicators covers four major areas of institutional effectiveness:
  - Student performance and outcomes
  - Accreditation status
  - Fiscal health
  - Compliance with state and federal guidelines

Goal-Setting
- ❖ We're required to set 1-year and 6-year goals for some indicators, while setting goals for other indicators is optional – Ms. Graff mentioned that many of the indicators are from the Student Success Score Card.
  - Indicators are viewable by the public, but the goals we set are not until they are confirmed and locked by each institution.

- ❖ Because many indicators are the same as those reported in our Institutional Effectiveness Outcomes (see handout), we've already included several optional goals during Year One

Year Two
- ❖ The Board of Governor (BOG) approved some changes to the Year Two indicators, most notably:
  - A required "College Choice" metric, chosen from the existing rates for unprepared or basic skills students
  - The option for colleges to develop/report a unique local goal that supports institutional effectiveness but is not already included in the framework. Ms. Graff stated that we can report that to the Chancellor's Office and they will publish it on our behalf on the portal which can be viewed by the public.
- ❖ IR has compiled recent trend data for the indicators and proposals for the one- and six-year goals to be set during the consultation process (see handout)
- ❖ As an institution, Compton needs to:
  - Review and approve the new goals
  - Select a College Choice metric
  - Decide on Optional Goals, if any are desired

Decision #1
- ❖ Setting new short-term (1-year) and long-term (6-year) goals for the existing performance indicators. Ms. Graff indicated that our goal was the 6-year goal and one in the same for the portal and here. It had already gone through Consultative Council and was already adopted.
- ❖ Three options for setting goals:
  - **Plateau** – use the existing "2019-20 Scorecard" goals as the "2021-22 IEPI Framework" goals
  - **Small increase** – increase the "2019-20 Scorecard" goal by a small

additional amount (typically +1%)
- **Large increase** – increase the "2019-20 Scorecard" goal by a larger additional amount (typically +2%)
❖ Although several goals were provided during Year One, establishing goals for almost all student performance indicators (#8 - #17) will be optional in Year Two
- But we've already met our goals for some indicators (CTE Completion and 3-term Persistence) and new goals **must** be set
❖ For the District side of things, goals must be set for items 1, 5, 6, 7, and 19, but all others are optional

Decision #2
❖ Selecting a "College Choice Student Achievement" measure and setting goals
- Previously, indicator #15 (Successful Course Completion) was the only achievement measure required
- The additional required Student Achievement measure has to be selected from the list of "unprepared student" measures
- This cuts our options down to 2 indicators:
  ✓ #9, Completion Rate: Unprepared for College
  ✓ #11, Remedial Rate: Math

Decision #3
❖ Selecting an "Optional College Choice" measure and setting goals
- Any local student achievement indicator not already a part of the Framework
  ✓ Could be the Scorecard rates published in our IE Outcomes (Persistence and 30-Unit Completion)
❖ Optional, but allows us to widely publish a local indicator we've already set goals for

Recommendations Needed
❖ Decision #1: Set new goals
- Student Achievement Goals
- District Goals
❖ Decision #2: Select a required "College Choice" and set goals
❖ Decision #3: Select an "Optional College Choice" and set goals

Timeline/Next Steps
❖ Academic Senate (second reading)
❖ Consultative Council
❖ Provost's Cabinet
❖ Board Approval (May)
❖ Submission (by June 15)
❖ Certification
❖ Post to college website

V.   <u>Adjournment</u> - The meeting adjourned at 2:55 pm.