



PLANNING & BUDGET COMMITTEE (PBC) MEETING
Minutes
April 25, 2018, 1:00 pm – 2:00 pm
Board Room

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Dr. Ikaweba Bunting | <input checked="" type="checkbox"/> Jose Bernaudo | <input checked="" type="checkbox"/> LaVetta Johnson |
| <input checked="" type="checkbox"/> Dr. Abiodun Osanyinpeju | <input checked="" type="checkbox"/> Dr. Jose Villalobos | <input checked="" type="checkbox"/> David Simmons |
| <input type="checkbox"/> Dr. Rodney Murray | <input checked="" type="checkbox"/> Rashid Yahye | <input type="checkbox"/> Calvin Diaz |

OTHERS ATTENDING: Steven Haigler and John Willard

Handouts

- Fiscal Year 2018-2019 Preliminary Budget as of March 27, 2018
- 2017-2018 Proposed Budget Update

Meeting Minutes

I. Call to Order

The meeting was called to order at 1:05 p.m. by Dr. Abiodun Osanyinpeju.

II. Review of Minutes

The minutes of September 5, 2017, October 24, 2017, and November 28, 2017 were approved. Mr. Yahye, Dr. Bunting (moved/seconded). The motion passed unanimously.

The minutes of January 23, 2018 and March 27, 2018 were approved with the following changes: Mr. Yahye, Dr. Bunting (moved/seconded). The motion passed unanimously.

- Page 1, under attendance, place a note indicating that faculty members were on vacation during the January 23, 2018 meeting.
- Page 1, under attendance, place a note indicating that faculty members had attended an emergency union meeting.

Mr. Bernaudo stated that a note should be placed on the January 23, 2017 and March 27, 2018 in parenthesis indicating that faculty was on vacation in January and attending an emergency union meeting in March. Mr. Haigler indicated that he was not notified of an emergency union meeting and as a body committee, everyone should be notified. Dr. Bunting mentioned that he had gone to Dr. Osanyinpeju office and informed his secretary that he was unable to attend the PBC meeting due to an

emergency union meeting. Mr. Haigler stated that as a committee and a group of people who are working towards the same goal, we always want to be accommodating to scheduling conflicts. Mr. Yahye interjected that on March 27th meeting he had requested an hour delay of the March 27th, meeting and was informed it could not be done. Dr. Villalobos mentioned that the previous time was chosen because the student representative could not attend any other time and Ms. Perez wanted to accommodate the student. Ms. Johnson asked if emergencies will apply only for union matter or will it include personal matter.

III. Meeting Time Schedule

Dr. Abiodun Osanyinpeju mentioned that the student representative that is assigned to the Planning and Budget Committee is available on Tuesdays and Thursdays. He stated that the meeting will be held on every fourth Tuesday of the month from 1:00 pm to 2:00 pm.

IV. Status of Line Item Budgets

Mr. Haigler provided a presentation of the District Fiscal Year 2018-2019 Preliminary Budget as of March 27, 2018. Mr. Haigler stated that he started with the faculty salaries, which reflect the 2018 budget, the actuals as of December 2017, and a column for the new budget. Everything that is in the employee database and HRS is extracted into PCLLL, which has a salary projection tool. We input the new benefit rates including the PERS and STRS rate, which are provided on a separate handout, and asked it to project the step increase. We did not build in any salary increase for faculty as the salaries are not being negotiated this year.

The spreadsheet includes \$1.2 million dollars in vacant positions which includes 12 faculty positions, 11 positions from the general fund and one from restricted. A question and answer session followed.

III. Budget Augmentations

Mr. Haigler provided a presentation of the 2018-2019 Budget Assumptions. A question and answer session followed.

- A. Estimated beginning balance: \$10,508,400
- B. Estimated local, state and other revenue: \$37,810,500
- C. Budget the General State Apportionment in alignment with the Compton College generating 6,060 FTES. Mr. Haigler stated that if the State changes our funding module, the District would start off with the hold harmless and we would receive the same amount of revenue as this year. So, it is an incentive and the District has its own hold harmless provision that was built into the state budget this year. He indicated that we went into stability for the second time in three years and we went into a sharp decline. The rationale behind that was that this year we would front load the FTES with the summer and try for growth this year. It could benefit the college with a couple of million for the next couple of years. However, he did not budget for growth, so if we do not reach are FTES, we will be funded at our current FTES, the module will take way the flexibility to use the summer FTES.
- D. Offering 1,612 sections in 2018-2019 year.
- E. Cost of Living Adjustment (COLA) increase: 2.51%.
- F. Budget for the GASB “pay as you go” costs for Retiree Benefits: \$550,000.
- G. Project Public Employee Retirement System (PERS) contributions increased to 18.062% and State Teachers Employee Retirement System (STRS) increased to 16.28%.
- H. Budget for projected utilities increases of 4%.
- I. Budget to fill the following full-time faculty positions:
 - 1. American Sign Language
 - 2. Automotive Technology

3. Counselor/Learning Disabilities Specialist.
 4. Cosmetology
 5. English
 6. Guided Pathway Counselor – CalWorks (Restricted Fund)
 7. Kinesiology/Women’s Softball
 8. Student Equity Counselor – Restricted Fund
 9. Student Success and Support Programs Counselor – Restricted Fund
 10. Reading
- J. Budget to fill the following full-time classified position:
1. Athletics Coordinator
 2. Curriculum Analyst
 3. Career Technical Education Career Pathways Coordinator – Restricted Fund
 4. Student Success and Support Programs Coordinator – Restricted Fund
- K. Budget to fill the following full-time management position:
1. Assistant Director of Facilities Planning & Operations
 2. Vice President of Academic Affairs
 3. Director of Accounting
 4. Director of Community Relations and Foundation.
 5. Director of Adult Education and Workforce Development – Restricted Fund
- L. Budget for the following one-time Augmentations/Enhancements (\$200,000):
1. Enrollment Management Plan (\$100,000) – Dr. Bunting stated that there needs to be some accountability for Enrollment Management. He mentioned that he was on the committee, and the issue was a \$54,000 expenditure for postcard mailers and we had no clue and there is no system to know how many students were here because of those mailers and are coming in. The response to the question “how did you hear about us?” That is not how you respond to a budget expenditure of \$54,000 for a single item.
 2. Budget Augmentations and Enhancements (\$50,000)
 3. Site Improvements (\$50,000)
- M. Budget for Line of Credit debt expense (\$1,181,841).
- N. Budget for the Police Services Contract with El Camino College (\$1,500,000), includes personnel cost, benefits, overtime, and other services and supplies. Mr. Haigler mentioned that this would be the last year that the District will pay for the Police Services Contract to El Camino.
- O. Budget for Other Postemployment Benefit (OPEB) contribution of \$250,000. Mr. Haigler stated that this year OPEB will appear on our financial statement and it is placed in a restricted Trust.
- P. Budget for the California Public Entity Pension Stabilization Fund (PERS/STRS) contribution of \$200,000.
- Q. Reserve the following expenditures from the ending balance (\$1,450,000):
1. Compton College Enterprise Resource Planning System (\$1,000,000)
 2. Compton Community College District Personnel Commission (\$100,000)
 3. One-time augmentations for future Compton College Fire Academy equipment (\$350,000).
- R. Unrestricted Budget includes the following interfund transfers:
1. Transfer \$400,000 to the Property & Liability Fund.
- V. Adjournment: Mr. Yahye moved for Adjournment, Mr. Bernaudo second. The meeting adjourned at 2:03 pm.

The Next Scheduled Meeting
April 25, 2018
1:00 pm – 2:00 pm