



PLANNING & BUDGET COMMITTEE (PBC) MEETING

Minutes

March 28, 2017, 2:00 pm – 3:30 pm

Board Room

Vision

El Camino College Compton Center and the future Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

El Camino College Compton Center and the future Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton Center promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

X Steven Haigler

X Dr. Abiodun Osanyinpeju

X Dr. Ikaweba Bunting

X Shemiran Lazar

 Dr. Jose Villalobos

 Rashid Yahye

X LaVetta Johnson

X David Simmons

X Dayshaun Loudon

OTHERS ATTENDING: Barbara Perez

Handouts

- Compton Community College District/El Camino College Compton Center 2017-2018 Planning and Budget Calendar
- 2017-2018 Overarching Priorities
- Planning and Budget Committee Evaluation Survey

Meeting Minutes

I. **Call to Order**

The meeting was called to order at 2:05 p.m. by Dr. Abiodun Osanyinpeju.

II. **Review of Minutes**

The minutes of February 28, 2017 were approved. Ms. Johnson, Dr. Bunting (moved/seconded). The motion passed unanimously.

III. **Linking Committee Activities to District Priorities**

A. *Presentation by CBO*

Budget Process

- Building a Budget

- General Fund Revenue Assumptions
- Faculty Salaries
- Classified Salaries
- Benefits

Budget Assumptions

- 6,060 FTES for 2017-2018 – Ms. Perez mentioned that FTES will take a hit this year to save for next year.
- Course Sections to be Offered - 1,627 Section
- COLA – 1.48%
- Growth – 1.34%
- Prop 30 (EPA Funds) – to be spent for instructional purposes only
- Five new faculty positions
- Police Services Contract - \$1.4 Million – Mr. Simmons asked if it was the same as last year. Ms. Perez replied that there would be a slight increase for supplies and the officers were still in negotiations
- Salaries are a percentage of the total expenditures\
- Mr. Loudon asked what programs are being improved

B. Accreditation Visit Discussion

Mr. Haigler mentioned that the PBC members all took part in the accreditation visit and all went well. He mentioned that the accrediting team did not seem to have many questions. Ms. Johnson thanked everyone for representing the group well. Dr. Osanyinpeju stated that the team was more interested in our process, how the different things are funded. We explained to them that most of it is based on prioritization within the group, within the program or discipline. Then it goes to the next level and the next level until it gets to the division, Deans, Vice President's Office, and the CEO. The accrediting team was satisfied with the answers provided.

C. Planning and Budget Goals and Objectives

Dr. Osanyinpeju stated that the Budget Goals and Objectives were on page 5 of the minutes. He identified the following as the goals and objectives that will be submitted to the Chief Executive Officer.

1. Develop an annual planning & budgeting calendar for publication.
2. Contribute to the development of the Decision Making and Governance Manual for CCCD and Compton Center.
3. Participate in, review and discuss results from, the evaluation of the campus governance structure and the Institutional Standing Committees.

Dr. Osanyinpeju asked that if we should emphasize that we are working to ensure the fiscal solvency of the District. He indicated that it does not tie into the purpose of how our committee functions for our main goal. Dr. Bunting asked is fiscal solvency the responsibility of the committee or the Chief Business Officer whom we support? Mr. Haigler replied the Business Office and each year we get to participate in this communication as a Steering Committee. He stated that ideas will come through us from all other committees and that we implement a collaborative process. Dr. Osanyinpeju interjected that it could be one of the goals.

Dr. Osanyinpeju stated that we want to work with the CBO's office to ensure the fiscal solvency of the District. Dr. Bunting stated that we should approach it as a steering committee to collect ideas and feed into the budgeting process. Mr. Haigler interjected that "...while contributing in a collaborative environment." The goal is to feed into the steering committee.

Mr. Haigler stated that no other college had a Five Year Plan, which puts us miles ahead of the processes that are in place at other colleges. He indicated that there is no requirement to have a Five Year Plan. Our Five Year Plan is very comprehensive and goes well above what other colleges are doing. Ms. Perez stated that in reality it is good to have, however, it is still a projection because all of the data is three to four years old and educated guesses are being made. For example, STRS and PERS knows what they are doing in the next five years but others do not (e.g. the Governor's budget for COLA is a guess at that point.)

Dr. Bunting moved the motion as the number one goal that we function as a steering committee to support the Business Office in a collaborative process in achieving the fiscal solvency of the District. Mr. Simmons seconded the motion. The vote was 7 in favor, 0 opposed, and 0 abstentions. The motion passed.

Dr. Osanyinpeju stated that the committee will invite committees with a substantial request to come to the PBC to present to us so that we may ask questions and provide them with feedback.

D. Communication Between Committees

Dr. Osanyinpeju stated that it was discussed overseeing some of the recommendations of the different committees on campus. The plan is to invite committees with substantial requests to come and present to the PBC, ask questions, and ask what they need to do to be funded. Mr. Haigler stated that we should be looking at the goals and objectives that Dr. Curry has disseminated and if they align with the overarching priorities.

Ms. Perez asked that the committee keep in mind what they want to do to drive the planning process. The area plan is a compilation of what the divisions have determined to be the most important needs. She indicated that at El Camino the timeline has moved up because it is hard to have an impact on the budget. Mr. Haigler stated that we will have to look at the timeline.

Dr. Osanyinpeju stated that after the program reviews are done and they have been reviewed, do we invite representatives to present? Ms. Perez stated that you go from program to unit where the division determines the needs and basic preliminary needs.

E. Communication Back to Campus Community

Dr. Osanyinpeju stated that one of the issues we have is that the program level does not get the feedback after the programs have been funded. The information is not being disseminated back to the community. We are looking at how can every individual on campus obtain the information for himself. What we have now is TracDat and the program is unable to pull reports. We need to explore what TracDat can do and look at other software. Ms. Perez indicated that there is better software than TracDat. Dr. Osanyinpeju stated that he hoped that by the end of the year there will be some software that we can consider.

Dr. Osanyinpeju emphasized that at the last meeting that Dean and Directors are to go back to their respective constituency groups and report to them on what has been funded.

IV. Budget Update

A. *CBO Update on Budget Process*

Mr. Haigler stated that it was the presentation by the CBO at the beginning of the meeting.

B. *Negotiations*

Mr. Haigler stated that the only ongoing negotiations are Classified. He mentioned that classified staff are looking for a four percent increase in salary and an increase in health and welfare benefits. He indicated that those items will roll into the budget as it becomes more clear. He had to develop projections for this year which will be taken back to the bargaining unit and incorporated into the budget.

Dr. Osanyinpeju stated that the last time that we met we were looking at the budget calendar and stated that we would like the faculty to be available during the summer months so we could work on the Tentative and Final Budgets. Mr. Yahye had mentioned at the last meeting that faculty members would not attend the meetings during the summer months when they are not working on campus and not receiving compensation. He indicated that he had mentioned this to a couple of faculty members, who indicated that it was never discussed. Dr. Bunting interjected that it was not a true statement. It is always discussed and griped about in the hallways. Ms. Perez stated that if the faculty does not work during the summer months the world will move forward and their input is not there. Mr. Haigler stated the important months are June through August. Dr. Bunting stated that people are grasping for things because of the campus climate and the tension amongst faculty and certain administrators and this is what you see playing out. Maybe what we really need to take into consideration is the whole campus climate and the internal division that is the big elephant in the room and this is an indicator of that division.

V. Adjournment - The meeting adjourned at 3:05 pm.

The Next Scheduled Meeting
April 25, 2017
2:00 pm – 3:30 pm