



Institutional Effectiveness Committee



Facilitator: Lauren Sosenko & Paul M. Flor

Recorder: Marina Hernandez

Date: April 25, 2019

Time: 1:00PM – 3:00PM

Location: Board Room

Vision

El Camino College Compton Center and the future Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

El Camino College Compton Center and the future Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton Center promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Attendees

___ Flor, Paul	___ McPatchell, David	___ Pham, Hoa
___ Haigler, Steve	___ Meadors, Joshua	___ Radcliffe, Kendahl
___ Hughes, Gloria	___ Mills, Jesse	___ Sosenko, Lauren
___ Juarez, Dalia	___ Murray, Rodney	___ Tatilioglu, Abby
___ Marsh, Katherine	___ Norton, Thomas	___
___ Martinez, Elizabeth	___ Osanyinpeju, Abiodun	

Agenda

- I. Call to order – P. Flor
- II. Approval of minutes from past meetings, March 28, 2018 – P. Flor
- III. New business
 - a) IEC membership update
 - b) IEPI information – P. Flor
 - c) Updates on Trainings – J. Mills
 - d) Alignment of Program Review Handbook with Vision for Success – J. Mills & L. Sosenko
 - e) Academic Sub Committee I
 - Sub-Committee Report: Facilities - Planning and Operations (T. Norton, D. Juarez, A. Osanyinpeju)
 - f) Academic Sub-Committee II

- Sub-Committee Report: Student Development (P. Flor, H. Pham, K. Radcliffe, D. McPatchell)

g) Student Services Subcommittee

- Sub-Committee Report: Athletics (L. Sosenko, K. Marsh, E. Martinez)

h) Administrative Services Sub-Committee

- Sub-Committee Report: Human Resource Program Review (A. Tatlilioglu, S. Haigler, G. Hughes)

IV. Future business – P. Flor

a) Next meeting: May 23, 2019

b) Sub-Committee assignments – J. Mills

V. Other business – P. Flor

a) Announcements

VI. Adjournment

The Next Scheduled Meeting
May 23, 2019
1:00 – 2:00pm



Institutional Effectiveness Committee Minutes

March 25, 2019

1:00-3:00pm

Recorder: M. Hernandez

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Meeting Participants

Flor, Paul	Gillis, Amber	Haigler, Steve	Hughes, Gloria
Marsh, Katherine	McPatchell, David	Meadors, Joshua	Mills, Jesse
Norton, Thomas	Pham, Hoa	Radcliffe, Kendahl	Sosenko, Lauren

Meeting Minutes

- I) Meeting called to order by P. Flor
- II) Last meeting minutes - M. Hernandez was told that last names were to be used in the minutes going forward. Minutes for October 25, 2018 and February 28, 2019 were approved.
- III) New Business
 - a) IEC Membership update – P. Flor
 - It was requested that D. McPatchell join the committee, who is attendance today. Will need to determine which work group to place him in.
 - b) IEPI information – P. Flor
 - The IEPI was on campus a few weeks ago and asked to speak to members of this committee which I was the only one available to represent the committee, as co-chair, at the time. I told them how we operated and how we were proceeding. Their primary focus, however was Distance Education, which really didn't pertain to what we do. What I think is that we need to change the title of this committee to Program Review Committee. L. Sosenko pitched the idea to cabinet and was shot down. There will need to be more discussion on this, so we are going to table this discussion.
 - c) Updates on Program Reviews, Websites & Trainings – J. Mills
 - J. Mills wanted to make mention that at the last meeting there were not enough members to make a quorum, and therefore held back on sending Human Development and Child Development their feedback. With today's meeting and the approval of the past minutes, Mills will now send them their respective feedback.
 - J. Meadors provided J. Mills all the Academic Affairs and CTE program review templates, which he disseminated to faculty. For those that had faculty he wasn't familiar with, he sent to the respective Dean, carbon copying Division Chairs. All faculty also have copies of the handbook and are aware of deadlines. In terms of training, the last training was well attended and there is another coming up in April and one in May.
 - There was an informal discussion regarding the program review website(s). J. Mills was

provided an academic template which he used to set up the academic based website. E. Martinez had a website that she was maintaining regarding student services program reviews. At the last meeting, P. Flor, L. Sosenko and J. Mills discussed combining those into a single repository. There needs to be a discussion on how that will be implemented as well as getting assistance. P. Flor suggested bringing it to Consultative Council, which is why Amber Gillis was in attendance. L. Sosenko thinks this issue will be easier resolved once the separation from El Camino is completed. S. Haigler stated that the release time funding comes out of the Academic Affairs general fund, not IEPI, which he thinks the grant ran out in 2018. The EIC agrees that it makes more sense to have it all on one website.

- L. Sosenko would like to talk through some items that she discussed with E. Martinez. E. Martinez stated that there were three areas in Student Services that were up for review and had been approved and ready for posting, so L. Sosenko would like to confirm those. The first one is Upward Bound. EIC approved it as proficient on 10/08/2016. The second one was counseling. EIC approved, but E. Martinez needs to post as she has access to the page. The third is the SRC. EIC approved and E. Martinez needs to post. Athletics and Student Life have been sent to J. Mills by L. Sosenko and will be placed on the next meeting agenda. We should recommend that Assessment and First Year Experience attempt to get their program review in this spring and give Outreach and School Relations, Financial Aid, Admissions and Records and Foster Care an extension to September 1, 2019.

d) Alignment of Program Review Handbook with Vision for Success – L. Sosenko

- L. Sosenko will take the Program Review Handbook and track changes and then give it to everyone at the next meeting. J. Mills is going to make some changes to the handbook first during spring break due to changes going on with the separation from El Camino. L. Sosenko is going to work it first, then send to J. Mills for changes.

e) Academic Sub Committee I

- Sub-Committee Report: Earth Science Program Review - This program review needs improvement. Needs narrative and the Sub-Committee needs to be more generous with their feedback.

f) Academic Sub Committee II

- Sub-Committee Report: None

g) Student Services Subcommittee

- Sub-Committee Report: None

h) Administrative Services Sub Committee

- Sub Committee Report: Human Resources – Subcommittee working on this and will hopefully have feedback soon. Will table this one to the next meeting.

IV) Future Business – P. Flor

a) Next Meeting – April 25, 2019

b) Sub Committee Assignments – J. Mills

- Athletics and Student Life – Athletics should go to the Student Services subcommittee and Student Life can go to Academic Sub Committee II.
- David McPatchell was assigned to the Student Services Sub-Committee.

V) Other Business – P. Flor

a) None

VI) Meeting Adjourned

**The Next Scheduled IEC meeting is May 29, 2019
1 PM – 3 PM | Board Room**