

El Camino College Compton Center – Health and Safety Committee

Date: February 19

Time: 1:30pm-2:30pm



Present:	Haynes, Wendell; Edwards, Shirley; Hatten, Felicia; Brenda Donaldson; Dr. Walker, Gregory Dr. Halligan, Chris
Absent:	
Guests:	N/A
Next Meeting:	February 19, 2014 1:30pm to 2:30pm

	Standing Agenda Items:
1.	Traffic update
2.	Campus Recycling Policy
3.	Lighting on campus
4.	New faculty members on the H&S Committee
5.	Speed bumps on main road east
6.	CPR/ First Aid / AED Training
7.	Building Captain meeting TBA
8.	Safety Poster Distribution in class rooms
9.	Parking/road closure update
10.	Lift chair training
11.	Proposed bicycle rack locations
12.	CDC/west roadway traffic safety

Executive Summary		
Discussion/ Decisions	Minutes from January 2014	
W. Haynes	<p>Traffic updates; January 15, 2014 All roads open with the exception of the west green gates. West Green Leaf entrance is now open</p> <p>Multiple stop signs replaced in lot A due to non –attentive drivers. Citations and other fines will be enforced. Staff and students are requesting more signs on campus with construction updates.</p>	<p>Report on traffic update. Officer Haynes will assess and report traffic issues monthly</p> <p>All signs replaced</p>
W. Haynes	There has been some progress made in fixing the lighting inside the Business Office. Several fixtures were being held up by electrical tape and this is a safety concern.	In progress/Director of M&O advised
W. Haynes	There are no lights on the track and the temporary light stationed there is not always turned on.	In progress
Lt. Box	Recommendations to the Campus Recycling Policy were forwarded to the business for review. Currently being reviewed/revised by the office of the CEO. Disbursement of funds not finalized. There has been discussion but no final decision.	In progress

	Staff members are concerned about the HVAC and heating in the VT Bldg. Alice Hawkins will give monthly updates relating to VT.	Repairs scheduled
Lt. Box	CDC Update: more patrols are being conducted near the premises during nights and weekends. Also morning traffic is a concern due to motorist delving around the speed bumps and speeding.	In progress
Lt. Box	The campus safety plan has been updated. Lt. Box examined the plan for quality assurance; state regulatory requirements to ensure the district are in compliance.	Completed
L. Coleman	First Aid/CPR /AED Training. Attended Health and Benefits Committee provided proposal and other info as needed.	Proposal to Dean Sasser
Lt. Box	Evacuation training for night and weekend staff is currently being proposed. There is a request to have additional training and provide staff working nights and weekends a copy of the evacuation plan.	In progress
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W. Haynes	Asbestos update: Alice Hawkins will be providing monthly updates to the committee on this item.	Director of M&O notified In progress
Lt. Box	Members of the committee have been advised to take the free online training courses for N.I.M.S AND .S.I.M.S. offered by F.E.M.A. Other training programs are being investigated.	In progress
L. Coleman/F. Hatten	More bicycle racks are needed on campus. Students are currently securing their bicycles to poles and other fixtures on campus that should not be used to secure bicycles. Bicycle racks arrived and (1) rack has been installed. Map also completed and submitted to M&O. I recently met with M&O Management on 2/10/14 and they are currently work on the racks	In progress Linda and Andy working on installation schedule
Lt. Box	Community members residing in the area east of Delta Ave are complaining about students parking and committing nuisance crimes in the neighborhood. The temp parking permit will not be reinstated. As of January 1, 2014 the program was discontinued.	Completed
Lt. Box	Pot holes at the Green Leaf entrance is now a concern this was recently reported to maintenance. Lot H is now open. . Pot hole filled.	All pot holes repaired
Lt. Box	Managers are requesting to have their own assigned parking stalls. This is currently being assessed for feasibility due to multiple construction projects on campus.	In Progress
Lt. Box	2 additional faculty members are requesting to join the H&S Committee	Complete

Lt. Box	For the February HS meeting members will be revisiting bicycle rack locations. We will be sending a revised map to the CEO with our recommendations.	Complete submitted on January 2014

END