



# TARTAR FOCUSED AND DIRECTED PATHWAYS TO COMPLETION TASKFORCE MEETING MINUTES

**Facilitator:** Elizabeth Martinez

**Recorder:** Brittney Starling

**Date of Meeting Recorded:** September 18, 2019

**Time of Meeting Recorded:** 3:30 p.m.

**Vision:**

Compton College will be the leading institution of student learning and success in higher education.

**Mission Statement:**

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

**1) Tartar Success Team Institute Debrief**

- a) Attendees of the Three Day Institute stated that they appreciated that the institute analyzed things from the student perspective. Attendees also enjoyed that they were able to listen to student voices and experiences.
- b) Elizabeth Martinez
  - i) The goal of the three day institute was to build relationships within the Tartar Success Teams and create a space to think outside of the box.
  - ii) Presented the Tartar Success Team Institute, which included testimonials, at the September 10, 2019 board meeting.
  - iii) How do we duplicate this experience for everyone so that more people are involved and feel they are a part of student success?
    - (1) We need to be able to implement ways to continue this type of work, so we can continue to have these conversations.

**2) GPD Feedback and Recommendations**

- a) **Roles and Responsibilities**
  - i) We need an effective way to be able to collect everyone’s input for the development of the Roles and Responsibilities within the Tartar Success Teams. – Elizabeth Martinez
  - ii) Roles and Responsibilities should be detailed, so everyone knows where they fit on their Tartar Success Team. – David Turcotte
  - iii) There should be a structure or flow chart to solidify the processes, steps and reporting structure. Also, how do we avoid duplication? – Nelly Alvarado
  - iv) First, we need to figure out what the needs are for each GPD, so we can then build the framework from there. – Elizabeth Martinez
- b) **Student Milestones and Checkpoints**
  - i) Do the Tartar Success Teams base their milestones and checkpoints on those set by Completion by Design? – David Turcotte
  - ii) Certain themes and issues will apply across campus. There needs to be a plan so there is no overlap and the Tartar Success Teams work together. – Elizabeth Martinez
  - iii) Dr. Nelly Alvarado
    - (1) A good place to start is with the work that has been done in the past. There are things already in place and the GPDs can fill in the gaps, but they do not have to start from scratch.
    - (2) We also need to assess our instruction’s data and incorporate it into our decision making.
    - (3) We need to find a way to infuse the GPD’s into our programs and services across campus.

- iv) How do students know they are in a Guided Pathway and how do they create an identity within that Guided Pathway? - Dr. Blonshine
- v) Elizabeth Martinez
  - (1) We need this team to work together to create the structure that the Tartar Success Teams need. We can look at examples from Bakersfield as we develop this structure.
  - (2) The Tartar Success Teams' goals should be focused around the institution's goals and Compton 2024 plan.
  - (3) Each GPD should have a lunch party that can be used to recruit students.
- vi) Desiree Ramirez – Report on STEM Tartar Success Team Status
  - (1) They have been meeting twice a month and are incorporating Completion by Design.
  - (2) Their goal is that by Spring 2020 they can begin campaigning with students. They plan to use CRM Advise to identify STEM students and solidify a process and plan to follow up with them. They are tailoring a sixteen-week timeline for STEM students.
  - (3) Will reach out to Institutional Research so a survey can be created to assess students' needs.
- vii) There should be roadmaps so there is something visible for students to see. This can help the GPD's recruit students and communicate possible outcomes. – Kristen Johnson
- viii) We need an inventory of campus resources for every group. – Nelson Shirota
- ix) We need to refer to our self-assessment and ensure that the steps we take are in alignment with that self-assessment. – Dr. Stephanie Atkinson Alston

3) **GPD Updates and Meetings Dates/Times**

4) **Future Meetings**

a) **Schedule**

- i) The list of attendees for this meeting needs to be modified. – Elizabeth Martinez
- ii) Faculty should send representatives if they cannot attend. – Dr. Stephanie Atkinson Alston.
- iii) Cesar Jimenez suggested meeting weekly.
- iv) Dr. Nelly Alvarado suggested having sub-committees.

b) **Role and Makeup**

c) **Next Steps**

- i) Develop a tool for each GPD to use to achieve its goals.
  - (1) This tool should align with the institution's goals and Compton 2024 plan.
  - (2) Each GPD will be defining Student Milestones and Checkpoints.