



## Guided Pathways Committee Meeting Minutes

**Facilitator:** Elizabeth Martinez

**Recorder:** Brittney Starling

**Date of Meeting Recorded:** November 13, 2019

**Time of Meeting Recorded:** 3:00 p.m.

### Vision:

Compton College will be the leading institution of student learning and success in higher education.

### Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

### PRESENT:

<input type="checkbox"/> C. Aldrich	<input type="checkbox"/> A. Gillis	<input type="checkbox"/> M. Moldoveanu	<input type="checkbox"/> S. Thomas
<input checked="" type="checkbox"/> N. Alvarado	<input checked="" type="checkbox"/> C. Gonzales	<input checked="" type="checkbox"/> N. Monterroso	<input checked="" type="checkbox"/> C. Thompson
<input checked="" type="checkbox"/> S. Atkinson Alston	<input type="checkbox"/> M. Gundogdu	<input checked="" type="checkbox"/> A. Osanyinpeju	<input checked="" type="checkbox"/> D. Turcotte
<input checked="" type="checkbox"/> T. Barragan-Echeverria	<input checked="" type="checkbox"/> L. Huerta	<input type="checkbox"/> B. Perez	<input type="checkbox"/> A. Valdry
<input type="checkbox"/> R. Bell	<input checked="" type="checkbox"/> C. Jimenez	<input type="checkbox"/> S. Purdom	<input type="checkbox"/> P. West
<input checked="" type="checkbox"/> G. Bejar	<input type="checkbox"/> J. Lewis	<input type="checkbox"/> K. Radcliffe	<input checked="" type="checkbox"/> L. Wiggins
<input type="checkbox"/> E. Blake	<input type="checkbox"/> K. Johnson	<input checked="" type="checkbox"/> D. Ramirez	<input type="checkbox"/> S. Williams
<input checked="" type="checkbox"/> R. Blonshine	<input type="checkbox"/> L. Johnson	<input checked="" type="checkbox"/> B. Sapiens	<input type="checkbox"/> S. Whaley
<input type="checkbox"/> S. Brown	<input type="checkbox"/> K. Marsh	<input type="checkbox"/> D. Seay	<input checked="" type="checkbox"/> L. Wright
<input type="checkbox"/> K. Cobb	<input checked="" type="checkbox"/> E. Martinez	<input checked="" type="checkbox"/> S. Schlatter	<input checked="" type="checkbox"/> V. Woodward
<input type="checkbox"/> P. Flor	<input type="checkbox"/> M. Medina	<input type="checkbox"/> B. Smith	<input checked="" type="checkbox"/> R. Yahye
<input checked="" type="checkbox"/> L. Fonseca	<input checked="" type="checkbox"/> R. Michel-Jackson	<input type="checkbox"/> L. Sosenko	

### 1) SOAA – Due March 1, 2019

#### a) Review of Scale of Adoption Self-Assessment (SOAA) – Cesar Jimenez

i) This SOAA analyzes how we as an institution are implementing Guided Pathways.

ii) Dr. Keith Curry – Implementation of Guided Pathways since April 30, 2019.

(1) This SOAA created a process that was approved by Academic Senate.

(2) Duties and Descriptions of Chairs were revised so they are in sync with Academic Maps.

(3) Hired Guided Pathways Counselors and Advisors.

(4) Created the infrastructure for Academic Maps.

Review of current SOAA to assess our implementation.

#### 2) This will be looked at in greater detail at the next Guided Pathways Committee Meeting.

##### (1) Program Maps

(a) Planning to scale Program Maps is the selection the group decided best suited our current progress as an institution.

##### (2) Student Employment

(a) Hired a Job Placement Specialist.

(b) At the next meeting, we will discuss this in more detail to discuss how we will make things more systematic to ensure services are provided across all five Guided Pathway Divisions; from outreach to completion.

(c) Planning to Scale is the selection the group decided best suited our current progress as an institution.

##### (3) Website

- (a) Are we ready to plan and implement the academic program maps online?
- (b) Not systematic is the selection the group decided best suited our current progress as an institution.

- b)** Academic Senate First Review – December 5, 2019
- c)** Academic Senate Second Review – February 20, 2019
- d)** The SOAA will also go through Cabinet and Consultative Council.
- e)** There is an optional area to put in student success stories.

**3) Themes and Topics for March 2020 Institute – Elizabeth Martinez**

- a)** This follow-up institute is a way for us to regroup and assess our progress and future needs.

**b)** Themes and Topics

**i)** Equity Walk Activity

- ii)** How will faculty and staff that didn't attend the institute or will not attend get the information?

**iii)** Data to Review

- (1) Progress of students i.e. EOPS applications and financial aid applications.
- (2) Progress of the 3 North Stars of the Guided Pathways Committee.
- (3) What percentage of students are going to successfully complete a semester? What percentage of students are not on track to have a successful semester?
  - (a) This can help prevent student issues and help us achieve goals to meet our metrics. How do we use our current tools i.e. CRM Advise as a tool to help students achieve their goals?
- (4) DegreeWorks allows us to monitor the progress of a students' educational goal.
- (5) CRM Advise can use data to assist faculty. It can start predicting attendance, quizzes, exams, assignments and starts funneling that information to assist the Guided Pathways Divisions.
- (6) Sean Whaley stated that a program can be written to give high prediction values. It depends on what tools and data we want to use.
  - (a) The success of this depends on data quality. If we don't have sound data it doesn't matter, the model will not work.
- (7) Dr. Curry
  - (a) There needs to be a subcommittee focused on creating a model to assess data analytics.
    - (i) This committee should look at the data we are collecting and map it out.
    - (ii) This committee should also assess how we are collecting our data.
      - 1. Data collection may include surveys for students to complete throughout the year that are customized for each GPD.
        - a. This data will be used to analyze the gaps that exist in the tools that we are using.
  - (b) Institutional Effectiveness will need to collect this data and bring it to the institute.
    - (i) They will need to work with Guided Pathways Counselors and Advisors to assess the type of data that needs to be collected. This can be used in the future for data collection.
  - (c) Dr. Valerie Woodward – can we have examples and how predictive analytics have helped other schools. Small changes make big differences.
  - (d) Ethical practices of using preventative data.
    - (i) Knowing how to use early alert resources for preventions.

**iv)** David Turcotte

- (1) We should focus on the proactive use of data. We need to look at our programs to determine what we are completing and what we need to change to achieve our goals.

**v)** Location

- (1) Currently, it will be a one-day event and a location has not been solidified.

**vi)** Other schools

- (1) Potential guest speakers
  - (a) Georgia State and Gutman Colleges.
  - (b) Vice Provost from GSU may come to Flex Day in the Spring.

**vii)** Share the timeline of the full implantation of CRM Advise.

- (1) What are benchmarks for full implementation?
- (2) There are 25 faculty members participating in the rollout.

viii) Will send out an email to request representation from each GPD to assist with the planning of the institute.

#### 4) Review Action Items

##### a) Week of Welcome (Wow0 Week)

i) Is there representation on the WOW week?

(1) The WOW committee designated February 19, 2019, as GPD Day.

(2) Are we ready to host a GPD day? Should we rush into it? – David Turcotte

(a) We need to have more conversations to ensure that everyone participates. – Elizabeth Martinez

(b) GPD Day may be something separate from WOW week.

#### 5) TST Share Out

##### a) Science Technology Engineering and Math (STEM)

i) They had a meeting today and there was low attendance, so they did not vote on proposals.

ii) They are still establishing the Roles and Responsibilities and assessing how they will split those responsibilities.

iii) They are interested in creating logos for their TST.

iv) Their plan is to go over their Spring 2020 meeting calendar on December 5, 2019, which is their last meeting of the semester. They may have to postpone this.

v) They want to be able to revisit more proposals in Spring.

##### b) Fine Arts, Communication and Humanities (FACH)

i) They are working on combining one of their big GPD events with the Voices of Compton. They are also interested in doing a gallery walk.

ii) They want to have a separate event from GPD Day focused on FACH because they do not want to overwhelm students.

##### c) Health and Public Services (HPS)

i) HPS has its meeting last week.

ii) They brainstormed and established nine overarching themes and narrowed these themes down to four.

iii) Wants to have a larger-scale conference for HPS with a panel and mock interviews.

iv) They want to participate in GPD day.

v) Wants to have study jams to help students stay focused and on track.

vi) Wants to have the opportunity to send students to off-campus conferences to get exposure to other aspects of HPS.

vii) Their subcommittees will begin rough drafting proposals.

##### d) Business and Industrial Services (BIS)

i) They have come up with ten to fifteen ideas for proposals.

ii) They are interested in hosting a BIS GPD day that would include a car show, welding booths, participation from community partners, advisory groups, and workshops.

iii) Have established subcommittees to help push things forward.

(1) Look at career centered events that would focus on everything under BIS from cosmetology to automotive.

(2) Wants to focus on Continuous outreach for CTE and BIS.

(a) They are looking at Working with Outreach and FYE to do contextualized BIS Outreach.

##### e) Social Sciences (SS)

i) They have a meeting tomorrow to tasks for drafting proposals.

ii) They have been planning their proposals and allocating the money they would like to spend.

(1) Registration fair – Admissions & Records, Financial Aid, and the Business Office so students can have representatives from these departments to assist them.

(2) Support for students who do not fall under a special support program.

(3) Looking at tailoring a registration video specific to Social Sciences.

(a) This will include steps to enrollment.

(4) Looking at having kiosks dedicated to Social Sciences.

(5) Study Jam is another option.

(6) Faculty Meet and Greet.

(7) Want to work on having a media push and involve influencers.

**f) Standard Sign Sheet**

**i)** Will send out TST sign-in sheet, so it can be reviewed by managers to make sure everyone is attending meetings.

**ii)** TST sign-in sheets should be uploaded every week.

**iii)** Division meetings should be put on the guided pathways calendar, so people do not schedule meetings during these times. Teams can also put their meeting dates on a master calendar, so everyone has access and meetings do not overlap.

**iv)** We will revisit meeting frequency in Spring.

**v)** Can program proposals be accepted after Spring implementations?

**g) Dr. Keith Curry**

**i)** This is an evolving process that will continue to improve.

**ii)** We are blending different models from across the country to create a model unique to Compton College.

**iii)** There has been a lot of progress and we will continue to make progress.

**iv)** Once we figure out the details, Guided Pathways will be able to operate smoothly.

**v)** Early alerts to tell students they are doing well is something that we have never done before.

**vi)** We should appreciate the progress we have made and know that there is more work to be done.

**6) Updates**

**a) TST Proposals**

**i) Note:** All Proposals need to be completed on the “Recommendations to the President/CEO” form even if they do not request money.

**ii)** Proposal Presentation – November 27, 2019

**iii)** Final Draft of Proposal Due – December 2, 2019

**iv)** Vice Presidents Review Proposals – December 4, 2019

**v)** Cabinet Reviews Proposal – December 10, 2019

**vi)** Share Approved Proposals – December 11, 2019

**b) Flow Chart**

**i)** Waiting for collaborative governance to finalize the proposed flow chart.

**c) List of Membership**

**i)** The list of members for this committee is still being reviewed and updated by Administrators.

**d) Student Housing**

**i)** Rosa Maldonado can share housing updates. There will be a state-wide Request for Proposal (RFP) to help fund this. Our proposal will start with 100 beds and increase thereafter. The goal is to get this project completed by 2024.