



CONSULTATIVE COUNCIL MEETING
MINUTES



Facilitators: Keith Curry/Minodora Moldoveanu
Date: March 1, 2021

Recorder: Paula VanBrown
Location: Zoom

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Attendees:

Christine Aldrich
Sheri Berger
Linda Coleman

Cesar Jimenez
Amankwa McKinzie
Abdul Nasser

Heather Parnock
Jasmine Phillips
Rachelle Sasser

MINUTES

1. Review minutes from February 22, 2021

The Consultative Council reviewed the minutes from February 22, 2021 – Approved

2. President/CEO Items

A. COVID-19 UPDATE:

Sheri Berger reported that we are still doing vaccinations through St. John's on our campus with 300 to 400 appointments a day for people in the community. It brings great access to our underserved community.

Sheri Berger stated that we're still working on looking at our different facilities and what it would take in order to increase the safety of those spaces in terms of barriers and things of that nature. Linda Owens and Sheri Berger met with the Academic Affairs deans, and they are going to be walking the spaces to look at what might be needed in the various different types of spaces for an eventual return to campus so that we are prepared. Sheri Berger stated that we do have some funding to help us with making modifications – plexiglass and things of that nature and we've already been dealing with the relations of them and other facilities.

B. COVID-19 Impact in the Community:

Heather Parnock stated that she is sharing an article and a map that the Los Angeles Times issued last week regarding the COVID-19 vaccine rollout. She said she has actually collected some of the data, so we can see it side by side. The article shows how only 12% of L.A. County's 10 million residents have received at least the first dose of the COVID-19 vaccine. The priority, up until last week when the tiers changed, was for healthcare workers, residents of long-term care facilities, and those 65 and older. L.A. County has expanded that to include those who work in the educational industry and people who work at health care facilities. There's a larger group of people that are eligible to receive the first vaccine, so we hope that helps. You can search this map for a city within L.A. County such as Compton. It gives you the population, the median income, the number of COVID-19 cases, the deaths and the vaccinations. This article shows the collection

database on initial vaccinations. L.A. County and the California Department of Public Health are also tracking second doses, and Heather Parnock has put together a chart that shows the three primary feeder cities Compton, Lynwood and Paramount. If you live within L.A. County and want to look up your city go ahead and just type, a city in here. She said she has put the link in the chat if you want to look at it.

Heather Parnock continued reviewing her charts, pointing out Compton, Lynnwood and Paramount's numbers. The concern is the number of vaccinations being given, based on the population. One in twenty-one vs. L.A. County which is one in five. People of color are not getting vaccinated as quickly or as much as those in other cities and other ethnicities. One of the reasons why Dr. Curry has allowed St. John's to open up a vaccination pod on campus is so that we can serve those populations of people and it's easier to get here because we're local. It's a smaller site so it's a little easier to get an appointment. If you're looking for St. John's phone number to make an appointment, it was in the President/CEOs message last week and it's also available on the Student Health Center webpage now. They are doing anywhere between 100 and 140 vaccinations per day.

Sheri Berger commented that originally there was a 75 and over age limit in tier one and they lowered it to 65. Primarily because the life expectancy of Black and Latino people is significantly lower than that of white people. If they had kept it at 75 and older, they would essentially have not been vaccinating any people of color. So, the state lowered it to try to make it more inclusive. When you look at the percent of the non-white population between someplace like Beverly Hills and Compton, they are drastically different, which also attributes to the lower percentage of population that is 65 or over. It's not just the ethnicity, but also the income status plays a factor in your life expectancy. There are lots of factors that are inter-playing with each other.

C. Update on Draft of Eventual Return to Campus Plan Status Report:

Heather Parnock reported that Cabinet is working on recommendations for the next couple of phases to bring services and employees back to campus. The focus right now is to increase enrollment and determine what services can be brought back or reopened on campus in limited quantities and a limited number of students served at one time. Also, locations are being looked at. Some offices may have to provide services in different locations, other than their offices, just because of physical distancing, restrictions, capacity--that sort of thing. So, it's going in tiers. There are some things that are coming back after the midterm classes begin in mid to late April. The summer of 2021 and then more plans are being made for fall. They are waiting for the final decision from Dr. Curry regarding the fall 2021 semester. If you have any recommendations on what this could look like to help improve the entry to campus protocol if there's an increase of students and employees on campus or on how to offer services and limited in-person capacity, please email your managers who are developing plans with their VP, or the pandemic coordinators. Originally, we were going to update the plan and have it ready for March, but Los Angeles County has actually updated their protocol for institutes of higher education last week. We have to double check that we have everything that's on the checklist and then we will go from there.

D. Compton College Mid-Term Report-Status Report:

Sheri Berger reported that the Compton College Mid-Term Report is moving forward for signatures, so that we can send it to the Commission by March 15th. It was discussed in the fall. It was sent in December, the Board had the first read in January, and it was approved by the Board of Trustees at their February meeting. Sheri Berger stated this is just an update for this body as it's more of an Academic Senate matter. They are looking at the Distance Education Substantive

Change Report. We are covered through the end of spring on an emergency authorization to have programs offered 50% or more online. She said in order to continue that in the future, we have to submit this Distance Education Substantive Change, which we've never done as an independent college. That is due to the Commission in April in order for us to make their last meeting of the spring semester.

E. Compton CCD's Full-Time Equivalent Students (FTES) Hold Harmless Provision Extension Request:

Dr. Cesar Jimenez reported that we do have a current hold harmless through 2025-2026. Sheri Berger continued reporting that Dr Curry is working on submitting a request, or maybe has already submitted it, to extend that to 2028-2029. Mostly, because with the information that we're looking at of how our community has been impacted by COVID has drastically impacted our enrollment and that's going to take a little bit longer for us to climb out of. This has to be a legislative action to extend the hold harmless but Dr. Curry is taking steps to move us forward for that so we will have more time to grow our enrollment back to our hold harmless level.

3. Spring Enrollment Update:

Sheri Berger reported Dr. Curry sent a letter to Senator Steven Bradford asking for a three-year extension on the hold harmless. (letter included in today's agenda packet). The enrollment information (chart included in agenda) shows that we are down almost 28% compared to the spring 2020 census. Our headcount is down 21% or 22% with enrollment down to almost 28%. That means students are not enrolling in as many classes as compared to last semester. So, they're taking fewer units which is part of the impact of COVID-19 on our community. Because students may have multiple people living in a household. They might have the type of work that is generally what's been classified as essential workers. And it's harder with the childcare needs for our students to find time to focus while they have kids who may also be in school at the same time and they're trying to get their children online. We are all dealing with those same things.

4. Five Year Fiscal Management Plan:

Dr. Abdul Nasser reviewed the Five-Year Fiscal Management Plan contained in the agenda. He reported this document was shared with the Planning and Budget Committee. There have been some changes. For the current fiscal year COLA is at zero. Then information was received on future use COLA, so this is included here. At the last board meeting the Board of Trustees approved an increase in the OPEB funding. We initially had \$250,000 which was increased to \$1.1 million and those funds are being sent to Futures today.

Dr. Nasser continued, stating that based on changes in the Assumptions, we also made changes in the PERS and STRS retirement expenses and the election costs were adjusted. Based on the changes that were made at this point, we project that 2021 will have a deficit of \$500,000. We are in a hold harmless situation, which means that our enrollment does not impact our state revenues, except we need to have an eye to the future. The Student-Centered Funding Formula is based on average enrollment and so once hold harmless goes away, we need to look at enrollment as it is beginning next year or the following year. Enrollment is really key for us. We need to focus on that to continue to thrive. The ending funds balance is at \$16M, which is about 36% of our general fund expenditures. That's a healthy reserve, but it's a reserve that needs to be maintained, because once that hold harmless goes away, lot of funding will be lost and we need to be prepared for that eventuality.

5. 2021 Professional Development Schedule-Discussion:

Pilar Huffman reviewed the Professional Development Calendar planning process that started today. The timeline for the Professional Development Calendar would be from March 1st until May 21st.

The planning process entails the use of the Professional Development Needs Assessment, some of the data from the ICAT Assessment, as well as suggestions from campus stakeholders. That would include Pilar Huffman visiting different committee meetings and corresponding through email with any suggestions that are provided to her as it relates to the calendar. Pilar Huffman said she is here to present just to see if there's any suggestions that this group may have and she wants to be sure that the Consultative Council is also aware that there are Faculty Teaching and Learning Action plans which she can provide. In the chat today as well, is the calendar of dates going forward for the upcoming academic year.

Pilar Huffman stated that traditionally a lot of the activities that have been held on Fridays are repetitive in some ways, but sometimes they are new. For example, the different departments are listed or the division and areas and that means those specific areas were in charge of hosting the Professional Development events on those Fridays. Also, the Teaching and Learning Action Plan is exclusively for faculty, and what that entails is faculty being a part of the planning process. Pilar Huffman said the hope is that within each of the divisions, there will be provided details of what the faculty in that said division would like to see for professional learning and growth in their area. So that's something that has been provided to faculty. The chairs received the information last week for the action plans and they will be distributing the information to faculty members in their division meetings this month.

Pilar Huffman asked if there are any specific skills or experiences that Consultative Council feels need to be a part of Professional Development as relates to this calendar and the activities.

Sheri Berger commented that we do a CRM advise. It is on the Spring 21 calendar -- happening around the third or fourth week of the semester, which is perfect. Could it be done again around the third week of fall? Pilar Huffman said Ok. Christine Aldrich recommended presenting Microsoft 365 again.

Amankwa McKinzie mentioned professional communications campus-wide. Pilar Huffman mentioned that could include communication processes and channels, such as who should I email, if I have this question or something like that; the proper process. Sheri Berger added good practices for communicating through email. Pilar Huffman summed up this would be etiquette to correspondence. Also mentioned were the meditation sessions, Work-life balance, and Mindfulness 101; self-care sessions. Sheri Berger mentioned having Guided Pathways again but said she would talk to Elizabeth Martinez about when they would like to have this. Christine Aldrich suggested including Basic Needs and all the good things this program is providing to our students.

Pilar Huffman said she will compile this information and report back to Consultative Council at another meeting.

4. Thinking Out of the Box

Sheri Berger mentioned that Dr. Jimenez and his student services team have been doing some outreach to try to re-engage students who haven't returned from spring, summer and fall 2020. They have been doing some phone banking and text messaging. She asked if there are any ideas on things that can be done to re-engage the students that could also help with our enrollment.

Christine Aldrich suggested inviting students to a zoom meeting --if we can get their email addresses or set up a zoom meeting and ask out why they left or what's going on in their lives that they left, and say "we want you back".

Incentives for students to return to Compton College were discussed. Cash incentives were suggested. Dr. Nasser responded that we have to be careful with that. The language is somewhat restrictive and just blanket giving out money won't work. Christine Aldrich suggested EveryTable or Uber Eats vouchers.

Sheri Berger said we can explore what is doable and it's hard to know what's doable until we know what we want to try to do to. She said she has been thinking about reducing the cost of tuition because that is one of the biggest costs for students. Most of our students are actually eligible for financial aid and the California Promise Grant already, so they're not paying the tuition fees and the biggest expense might be textbooks.

Sheri Berger reported that faculty have looking into having an Open Educational Resources Subcommittee or Task Force. Dr. Curry has been looking for external funding to help increase the adoption of the Open Educational Resources on campus which he talked about on Friday. She said many students are eligible for their tuition to be paid through the California promise grant even if they're not eligible for PELL grant. The requirements to get the California Promise Grant are a little bit different. Sheri Berger stated that students can get a California Promise Grant if they're a dreamer as well. Undocumented students can also qualify for California Promise Grants where they wouldn't be eligible for federal financial aid.

5. Other Items

6. Future Agenda Items

A. Campus Committees Update

**The next Consultative Council meeting is scheduled for March 8, 2021
at 2:00 p.m. via ZOOM**