



CONSULTATIVE COUNCIL AGENDA

Facilitator: Keith Curry/ Minodora Moldoveanu

Recorder: Paula VanBrown

Date: April 26, 2021

Time: 2:00 p.m.

Location: Zoom Meeting

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce, and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment

Attendees

<input type="checkbox"/> Christine Aldrich	<input type="checkbox"/> Amankwa McKinzie	<input type="checkbox"/> Lauren Sosenko
<input type="checkbox"/> Sheri Berger	<input type="checkbox"/> Minodora Moldoveanu	<input type="checkbox"/> Holly Schumacher Zakoren
<input type="checkbox"/> Sheyna Burns	<input type="checkbox"/> Abdul Nasser	
<input type="checkbox"/> Keith Curry	<input type="checkbox"/> Heather Parnock	
<input type="checkbox"/> Linda Coleman	<input type="checkbox"/> Jasmine Phillips	
<input type="checkbox"/> Elizabeth Martinez	<input type="checkbox"/> Rachelle Sasser	

AGENDA

1. **Review Minutes from April 19, 2021**
2. **President/CEO Items**
 - A. COVID-19 Update
 - B. Update on [Safe Return to Campus Plan](#) - **Status Report**
 - C. Compton College Safe Return to Campus Student Survey
 - D. Compton CCD HVAC Report
3. **2021-2022 Compton College Goals**
4. **2021-2022 Compton College Budget Assumptions**
5. **Campus Committees Update**
 - A. 2020-2021 Institutional Standing Committees
6. **Thinking Out of the Box**
7. **Other Items**
8. **Future Agenda Items**
 - A. Campus Committees Evaluations
 - B. Facilities Update

**Next Scheduled Meeting: May 3, 2021, at 2:00 p.m.
Zoom Meeting**



CONSULTATIVE COUNCIL MEETING MINUTES



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Date: April 19, 2021

Recorder: Paula VanBrown
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Vision

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Attendees:

Christine Aldrich	Linda Coleman	Heather Parnock
Sheri Berger	Amankwa McKinzie	Holly Schumacher-Zakoren
Sheyna Burns	Minodora Moldoveanu	Lauren Sosenko
Keith Curry	Abdul Nasser	

MINUTES

1. Review minutes from April 5, 2021

The Consultative Council reviewed the minutes from April 5, 2021 – Approved

2. President/CEO Items

A. Tartar Talks – April 20, 2021

B. COVID-19 UPDATE

Heather Parnock reported the pandemic coordinators are working on the updated version of the Safe Return to Campus Plan and a draft of that should be to Dr. Curry by Wednesday for review. Dr. Curry responded his goal is to send the updated draft to campus on Thursday.

Holly Schumacher-Zakoren asked Dr. Curry when would faculty be required to be back on campus. Dr. Curry responded that he should have information later today. Dr. Curry said he has not seen the schedule yet, but the schedule will be rotated, and his understanding is they are supposed to start back the first week of May. Dr. Curry commented that at the walkthrough last week everything they asked for with regards to plexiglass, the setup and other things they need, were purchased and will be in place by May 2nd. Dr. Curry said he has asked about the schedule but has not received that information. He said he will have Rachelle Sasser contact Holly Schumacher-Zakoren about her communications regarding accommodations. Dr. Curry said he is hoping that Dr. Cesar Jimenez has had conversations with the counselors regarding their schedules.

C. Update on Draft of Eventual Return to Campus Plan - Status Report:

Dr. Curry reported he has completed that, and it is now referred to as the “Safe” Return to Campus Plan

D. Compton College Safe Return to Campus Survey Results

Dr. Curry thanked everyone who participated in the Safe Return to Campus Survey. He said there

were 194 participants. Dr. Curry reported one of the things that people are concerned with is about Heating, Ventilation and Air Conditioning Information (HVAC), cleaning supplies and what is going to be available. Dr. Curry mentioned that Lauren Sosenko will share the data today, then it will go to the Health, Safety, and Parking Committee on Wednesday for their feedback. The survey results will be shared with the campus on Thursday.

Lauren Sosenko reviewed and discussed the results of the Compton College Safe Return to Campus Survey (Document is included in the April 19th agenda package). She also provided all the raw responses in the Appendix.

E. Compton CCD HVAC Report Template

Dr. Curry reported that a draft of Heating, Ventilation and Air Conditioning Information is included for review. If everyone is okay with the template, it will be updated and released on Wednesday to the Health, Safety and Parking committee and then on Thursday, April 22, 2021, to the rest of the campus.

3. 2021-2022 Compton College Goals

Dr. Curry mentioned the Compton College Goals were developed by the Strategic Planning Committee and shared with this group a couple weeks ago. Dr. Curry stated he thinks the committee did a good job on it. He said he had a couple changes which he has shared with the committee.

4. 2021-2022 Compton College Budget Assumptions

Dr. Abdul Nasser reviewed the Compton Community College District 2021-2022 Budget Assumptions included in the April 19th agenda.

Loren Sosenko asked about utility costs. Dr. Curry responded that he would have Linda Owens follow up on this concern.

5. Thinking Out of the Box

None

7. Other Items

April 20, 2021 Board of Trustees Agenda Review

Dr. Curry reviewed items on the Board of Trustees Meeting scheduled for tomorrow, April 20, 2021.

8. Future Agenda Items

A. Campus Committees

B. Campus Committees Evaluations

C. Facilities Update

**The next Consultative Council meeting is scheduled for April 26, 2021
at 2:00 p.m. via ZOOM**



Compton Community College District 2021-2022 Tentative Budget Assumptions

The following 2021-2022 Tentative Budget Assumptions are recommended by the President/Chief Executive Officer.

I. Organization

The 2021-2022 Compton Community College District Tentative Budget Assumptions reflects information available at this time from the California Community Colleges Chancellor's Office, Governor's Proposed Budget, and District Management.

II. Unrestricted General Fund Budget Guidelines

- A. Estimated beginning balance: **\$17,392,579** (2021 Estimated Ending Balance)
- B. Estimated revenue including state and local sources: **\$45,444,000**
- C. Budget the General State Apportionment based on generation of **5,980** FTES (Hold Harmless)
- D. Offering **1,389** sections for the 2020-2021 year.
- E. Cost of Living Adjustment (COLA) increase: **1.5%** (Governors Budget Proposal)
- F. Budget for the GASB "pay as you go" costs for Retiree Benefits: **\$600,000** (Estimate based on annualized 2021 actual costs)
- G. Pension contributions: Public Employee Retirement System (PERS) employer contributions at 23.00% and State Teachers Employee Retirement System (STRS) at 15.92% (Chancellor's Office Analysis of the Governor's State Budget Proposal).
- H. Unemployment Insurance increased from 0.5% to 1.23%
- I. Budget for projected utility increases of 1%.
- J. Budget to fill the following full-time faculty positions:
 - 1. History/Ethnic Studies
 - 2. Journalism/ English –Social Media
 - 3. Nursing Instructor (3 Positions)
 - 4. Political Science
 - 5. Special Resource Center Guided Pathways Counselor
- K. Budget to transfer the following full-time staff positions in Information Technology Department from the Compton Recovery Fund to the Unrestricted Fund (\$500,000).
 - 1. Business Analyst
 - 2. Helpdesk Technician (2 Positions)
 - 3. Network Support Specialist
- L. Budget for the following one-time Augmentations/Enhancements (\$350,000):
 - 1. Enrollment Management Plan (\$100,000)
 - 2. Budget Augmentations and Enhancements (\$250,000)
- M. Budget for Line of Credit debt expense (\$1,181,841)
- N. Budget for Other Postemployment Benefit (OPEB) contribution of \$1,250,000, which includes a one-time augmentation of \$1,000,000.



Compton Community College District 2021-2022 Tentative Budget Assumptions

- O. Budget for the California Public Entity Pension Stabilization Fund (PERS/STRS) contribution of \$200,000.
- P. Reserve the following expenditures from the ending balance (\$4,250,000):
 - 1. Compton College Enterprise Resource Planning System (\$3,500,000)
 - 2. Compton Community College District Personnel Commission (\$400,000)
 - 3. One-time augmentations for future Compton College Fire Academy equipment (\$350,000).
- Q. Budget for an inter-fund transfer out:
 - 1. Transfer \$400,000 to the Property & Liability Fund to pay cost of property and liability insurance.

Schedule to review at the Planning and Budget Committee on Tuesday, April 27, 2021.

Compton College Compton Community College District 2020-2021 Standing Committees

Consultative Council

Purpose: To review materials provided from the various committees designated as committees of the Consultative Council and provide recommendations to the **Keith Curry**, President/CEO. The committee members will be the leadership from each campus-wide constituent group and will meet on a weekly basis.

Membership: 7

Aldrich, Christine (Management Representative)
Moldoveanu, Minodora (Academic Senate President)
Phillips, Jasmine (Academic Senate Representative)
Schumacher Zakoren, Holly (CCCFE - Certificated Unit President)
McKinzie, Amankwa (CCCFE - Classified Unit Representative)
Burns, Sheyna (Associated Student Body Representative)
Coleman, Linda (Confidential Employees Representative)
VanBrown, Paula (Staff assistance)

Meetings: Every Monday at 2:00 p.m., via Zoom meeting.

Committees of the Consultative Council

1. Institutional Effectiveness

Purpose: To review and provide recommendations about each of the District's Program Reviews to strengthen and support programs and program analysis. The Committee will also be responsible for reviewing the following: Compton College Educational Master Plan, Facilities Master Plan, Staffing Plan, and Technology Plan, to ensure these plans and all Program Reviews are consistent, aligned, and are current.

Membership: 9

Flor, Paul; Nasser, Abdul (Management Representatives)
Marsh, Katherine; Richardson, Pamela; Tatlilioglu, Abby; Washington, Cassandra (Faculty Representatives)
Blood, Denise; Hughes, Gloria (CCCFE - Classified Unit Representatives)
Vacant (Associated Student Body Representative)
Hernandez, Marina (Staff assistance)

Meetings: fourth Thursday of every month : September 24, 2020; October 22, 2020; (Tentative-due to Thanksgiving holiday) November 19, 2020; No meeting in December 2020; February 25, 2021; March 25, 2021; April 22, 2021; and May 27, 2021.

2. Planning and Budget

Purpose: The Planning and Budget Committee (PBC) serves as the steering committee for campus-wide planning and budgeting. The PBC assures that the planning and budgeting are interlinked and that the process is driven by the institutional priorities outlined in the Educational Master Plan and other plans adopted by the District. The PBC ensures that all plans are developed

using data from program review and are linked to the College's mission statement and strategic initiatives. The PBC makes recommendations concerning all global College and District planning and budgeting issues. The PBC reports all committee activities to the campus community.

Membership: 9

Cobb, Keith; **Osanyinpeju, Abiodun** (Management Representatives)
Bernardo, Jose; Gillis, Amber; Morales, Janette; **Villalobos, Jose**; (Faculty Representatives)
Johnson, LaVetta; Fonseca, Lorena (CCCFE - Classified Representatives)
Vacant (Associated Student Body Representative)
Edwards, Colleen (Staff assistance)

Meetings: Every 4th Tuesday of every month at 2:00 p.m.

The Core Planning Committee is a workgroup reporting to the Planning and Budget Committee.

Operational Campus Committees

1. Accreditation Steering Committee

Purpose: To coordinate the Compton College accreditation activities The Steering Committee will be composed of the President/CEO, Vice Presidents, Accreditation Liaison Officer, Accreditation Faculty Coordinator, standard team leaders, a representative from Institutional Effectiveness, and other interested individuals.

Barakat, Sylvia (Staff Assistance)

Meetings: scheduled for every other month by Steering Committee Co-Chairs.

2. Tartar Focused & Directed Pathways to Completion Committee

Purpose: Compton College is focused on improving our overall student completion rates by 2022-2023. Working with the Faculty Council, the Compton College has established the Tartar Focused & Directed Pathways (Guided Pathways Framework) to Completion Committee. The goal of the Committee is to develop, implement and monitored the Tartar Focused & Directed Pathways to Completion at Compton College.

Starling, Brittney (Staff assistance)

Meetings: scheduled for every month by Taskforce Tri-Chairs.

3. Tartar Support Network

Purpose: To provide recommendations and support to address food and housing insecurity, technology, transportation, and mental health services for Compton College students. The Committee's goal is to develop, implement, and monitor activities that address Compton College Students Basic Needs. The Tartar Support Network will be composed of Faculty, Classified Staff, Administrators, and Students.

4. **Audit Committee**

Purpose: The Audit Committee will periodically report to the Board the status of previous district audit, special audit, and internal audit recommendations. The President/CEO chair the Audit Committee.

Membership: 3

Ruiz, Armando (Management Representative)

Valdry, Andre (Faculty Representative)

Hughes, Gloria (CCCFE - Classified Representative)

VanBrown, Paula (Staff assistance)

Meetings: Quarterly meetings scheduled by the President/CEO.

5. **Calendar Committee**

Purpose: The Calendar Committee will develop and maintain a two-year academic calendar cycle for Compton College. The Calendar Committee will develop and recommend to the President/CEO an academic calendar with at least 175 days of instruction and evaluation to qualify for full apportionment from the State School Fund.

Membership: 9

Bell, Richette; Berger, Sheri (Management Representatives)

Adams, Emma; Mason, Don; Phillips, Marjerrita; **Schumacher Zakoren, Holly** (Faculty Representatives)

Donaldson, Brenda; Martin, Travis (CCCFE - Classified Representatives)

Atkins, Benson (Associated Student Body Representative)

Martin, Travis (Staff assistance)

Meetings:

6. **Facilities**

Purpose: To coordinate campus-wide capital construction and long-range planning in conjunction with local, state and bond funding and to monitor campus-wide facilities maintenance and operations, and prioritization of deferred maintenance.

Membership: 9

Owens, Linda; Pacheco, Andree (Management Representatives)

Diaz, Corina; **Uch, Mandeda;** Threadgill, Cheryl; Williams, Shannon (Faculty Representatives)

Simmons, Annette; Zombrano, Alicia (CCCFE - Classified Representatives)

Vacant (Associated Student Body Representative)

Delgado, Catalina (Staff assistance)

Meetings: 4th Tuesday of each month at 1:00 p.m.

7. **Health, Safety, & Parking**

Purpose: To monitor and oversee an infrastructure of safety procedures and health/emergency measures on campus, prepare and implement the District's Health and Safety Plan, and monitor the district response to the Compton CCD Pandemic Outbreak - Emergency Operations Plan.

Membership: 22

Box, Ramund; James, Reuben; Parnock, Heather; Sasser, Rachelle (Management Representatives)
Hill, Jennifer; Maruyama, David; Morales, Janette; Ornelas, Miguel; Roeun, Malinni; Schumacher, Holly; **Wallano, Eyob**; Yahye, Rashid (Faculty Representatives)
Blood, Denise; Gordon, Nicole; Hatten, Felecia; Thompson, Chabree Nycole; (CCCFE - Classified Unit Representatives)
Atkins, Benson; *Vacant*; *Vacant*; *Vacant* (Associated Student Body Representative)
Ruiz, Armando; *Vacant* (Confidential Employees Representative)
Aparicio, Sandra (Staff Assistance)

Meetings: 2nd Wednesday of each month at 1:30 p.m.

8. Technology

Purpose: To develop a Technology Plan, make recommendations on new technology infrastructure (equipment or systems) being considered for purchase by the District, to review technology needs, policies and procedures on an annual basis and to determine the best allocation of technology equipment, which is donated or granted to the District. To coordinate the plans and proposals that develop, implement and evaluate distance learning and the related instructional technology activities.

Membership: 9

Purdom, Syria; **Yermakov, Andrei** (Management Representatives)
Alpern, Ronnie; Estrada, Harvey; Turcotte, David; **Maruyama, David** (Faculty Representatives)
Blood, Denise; Seymour, Clifford (CCCFE - Classified Unit Representatives)
Atkins, Benson (Associated Student Body Representative)
Gordon, Nicole (Staff Assistance)

Meetings: 3rd Wednesday of each month from 3:00 p.m-4:00 p.m.

The 504/508 workgroup will report to the Technology Committee.

9. Enrollment Management

Purpose: To develop and implement marketing, recruitment, and a retention plan (District's Enrollment Management Plan) linked to Full-Time Equivalent Students (FTES) targets developed utilizing past and present student data and identifying trends and project enrollment data for each academic year.

Membership: 9

Martinez, Elizabeth; Berger, Sheri (Management Representatives)
Preston, Essie; Stoddard, Patricia; Radcliffe, Kendahl; **Tavarez, Juan** (Faculty Representatives)
Martin, Travis; Johnson, LaVetta (CCCFE - Classified Unit Representatives)
Elizondo, Elizabeth (Associated Student Body Representative)
Starling, Brittney (Staff assistance)

Meetings: 2nd Monday of each month at 3:00 p.m.

10. Student Success

Purpose: To provide a shared framework for the discussion, development, and implementation of processes and programs that integrate Student Equity and Achievement, Strong Workforce, and Adult Education to optimize and enhance student achievement, retention, and success. This Committee will compile and approve mandated reports and plans required by the California Community College Chancellor's Office, including the Student Equity and Achievement Plan, Strong Workforce, and Adult Education. The Committee will reflect a broad representation from Faculty, Classified Staff, Administrators, and Students.

Membership: 9

Blonshine, Rebekah; Jimenez, Cesar (Management Representatives)
George, Sarah; Jackson, Raquel; Turcotte, David; **Woodward, Valerie** (Faculty Representatives)
Donaldson, Brenda (CCCFE - Classified Unit Representative)
Vacant (Associated Student Body Representative)
Sevilla, Nathalie (Staff assistance)

The Student Equity and Achievement, Adult Education, and Strong Workforce workgroups will report to the Student Success Committee.

Meetings: September 24, 2020, October 22, 2020, November 19, 2020, December 10, 2020, February 18, 2021, March 18, 2021, April 22, 2021, and May 20, 2021, from 2:00 p.m.-3:00 p.m.

11. Professional Learning and Engagement Committee

Purpose: The Professional Learning and Engagement Committee serves as an advisory capacity for the District. The advisory Committee is responsible for making recommendations on staff, student, and instructional improvement activities (title 5, section 55730(e)). The recommendations are based upon a comprehensive planning process that includes needs assessment and evaluation. This Committee also maintains the guidelines and procedures for funding employee conference and travel requests for the District. Trainings activities will be provided to faculty, classified professionals, and administrators for professional growth and renewal that will lead to a stronger sense of connection among employees and students, greater holistic student success, and institutional effectiveness. This mission supports a campus culture of collaboration that furthers our student-centered college goals.

Membership: 9

Huffman, Pilar; Sasser, Rachelle (Management Representatives)
Aasi, Fazal; George, Sarah; Pham, Hoa; Valdry; Andree (Faculty Representatives)
Ruelas, Josue; Wimberly, Wendy (CCCFE - Classified Unit Representatives)
VanBrown, Paula (Confidential Employees Representative)
Hawkins, Alice (Staff Assistance)

The Academic Senate Faculty Development Committee will make recommendations to the Academic Senate and the Professional Learning and Engagement Committee. The Classified Development Committee and a Management Development Committee will report to the Professional Learning and Engagement Committee

Meetings:

12. Auxiliary Services

Purpose: To coordinate the operations of the foodservice, bookstore, and campus-wide vending services and to ensure that comprehensive and cost-effective services are provided to meet the needs of students.

Membership: 9

Garcia, Michelle (Management Representative)

Bernaudo, Jose; Clark, Leonard (Faculty Representatives)

Vacant, (CCCFE - Classified Unit Representative)

Atkins, Benson; *Vacant*; *Vacant*; *Vacant*; *Vacant* (Associated Student Body Representatives)

Bush, Dorothy (Staff assistance)

Meetings: October 1, 2020, and October 22, 2020.

13. Health Benefits

Purpose: This Committee shall review and may recommend changes to health benefits (including medical, dental, and vision) offered to employees.

Membership: 9

Sasser, Rachelle; Leung, David (Management Representatives)

Washington, Cassandra; Schumacher Zakoren, Holly; Roach, Don; **Williams, Nikki** (Faculty Representatives)

Vacant; Martin, Travis (CCCFE - Classified Unit Representatives)

Edwards, Colleen (Confidential Employees Representative)

Garcia, Linda (Staff assistance)

Meetings are scheduled quarterly by the Co-Chair and are held in the via Zoom Meeting.

NOTES:

- One Management Representative and One Faculty Representative shall serve as the co-chair of the committees. Co-Chairs are in bold font for each committee.
- All committee meeting calendars, agendas and minutes, are to be posted on the [designated space](#) on the Compton College webpage.
- The Consultative Council and Planning and Budget committees are scheduled to meet throughout the 12-month fiscal year. All other committees will meet during the ten academic months.
- The initial committee meeting for the fall semester shall be called by the co-chairs, no later than September 30th of each calendar year.
- Members will be appointed in August for the upcoming academic year.
- Committee meetings should be held during college hour whenever possible.

- Efforts should be made by the appointing leadership to distribute the committee membership to avoid one person serving on more than two (2) committees.
- Failure to attend two consecutive committee meetings without reasonable excuse may result in a member removal from their committee assignment.