



CONSULTATIVE COUNCIL AGENDA

Facilitator: Keith Curry/ Minodora Moldoveanu

Recorder: Paula VanBrown

Date: January 19, 2021

Time: 2:00 p.m.

Location: Zoom Meeting

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce, and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment

Attendees

___ Christine Aldrich	___ Amankwa McKinzie	___ Lauren Sosenko
___ Sheri Berger	___ Minodora Moldoveanu	___ Holly Schumacher Zakoren
___ Keith Curry	___ Abdul Nasser	
___ Linda Coleman	___ Heather Parnock	
___ Cesar Jimenez	___ Jasmine Phillips	
___ Queen Juarez-Ward	___ Rachelle Sasser	

AGENDA

1. **Review Minutes from December 7, 2020**
2. **President/CEO Items**
 - A. COVID-19 Update
 - B. Update on [Draft Eventual Return to Campus Plan](#) - **Status Report**
 - C. Partnership with Sunrise Produce
 - D. Spring 2021 Professional Development Days
3. **January 19, 2021, Board of Trustees Agenda Review**
4. **2021 Board Policies and Administrative Regulations**
5. **Winter 2021 Consultative Council Meeting Dates**
 - February 16, 2021
6. **Thinking Out of the Box**
7. **Other Items**
8. **Future Agenda Items**
 - A. February 16, 2021, Board of Trustees Agenda
 - B. Compton College Student Orientation

**Next Scheduled Meeting: February 16, 2021, at 2:00 p.m.
Zoom Meeting**



CONSULTATIVE COUNCIL MEETING
MINUTES



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Attendees:

Christine Aldrich
Sheri Berger
Keith Curry

Amankwa McKenzie
Minodora Moldoveanu
Heather Parnock

Rachelle Sasser
Lauren Sosenko

MINUTES

1. Review minutes from November 30, 2020

The Consultative Council reviewed the minutes from November 30, 2020 – Approved, with correction – Item 2C: Sheri Berger reported they were out of food about 4:45 p.m., s/b 3:45 p.m.

2. President/CEO Items

COVID-19 UPDATE: Dr. Keith Curry reported that he received a report of one more confirmed case of COVID-19, however the employee has not been on campus this semester. He said he will send out the email today to move forward. Dr. Curry said in the MOU it says we should notify the Union within 24 hours, however he would like to change that in the future to at least 48 to 72 hours. Dr. Curry reported the reason is because with contact tracing it takes time to make sure they have all the information. Right now, he is trying to make the 24 hours, but if it falls late on a Friday, it probably won't be out until Monday. Amankwa McKenzie said he is fine with the 24 hours. Dr. Curry responded to Amankwa McKenzie that sometimes that time won't be met. They have to understand that contract tracing has to be done and the student or employee has to provide the information.

Rachelle Sasser stated that she agrees with Dr. Curry and she is the person that is contacting the individual. For her to confirm and report to the Los Angeles County Department of Public Health she has to be the person that receives the information, which means the individual has to report directly to her and she has to have a conversation with them. If they report it to another person on campus and she is unable to have a conversation with them, she is not required to report it because she is the contact person. Rachelle Sasser said she receives a more timely response from employees, however students take longer.

Dr. Curry stated he is trying to figure out how to do this, but in some cases, it's not going to happen in 24 hours if people are not responding. Dr. Curry reported the numbers of COVID-19 continue to climb in L.A. County.

A. Update on Draft of Eventual Return to Campus Plan Status Report – Heather Parnock reported the draft plan is still in flux between the L.A. County Department of Public Health updates and she is waiting for decisions regarding spring athletics, the final decision and summer 2021. Heather Parnock said a new version should be posted online mid-January. An appendix item regarding the hiring process, which will be done on campus, but the safety protocol that will be in place for candidates who come to be tested will be added. Also, she is going to clarify the return to work process for those individuals who do test positive and what they will have to do in order to come back on campus. Heather Parnock also stated there are a couple of sections that need to have more details added and links updated as the different guidelines keep changing.

Dr. Curry reported that he had a meeting last week and the South Coast Conference for Athletics decided to cancel spring sports one. He said he will submit for spring sports one for Compton, and he will wait until February to make a final decision on spring sports two.

B. Partnership with Sunrise Produce – Dr. Curry reported the partnership with Sunrise Produce is every Thursday for the next two weeks, and also on Wednesday, the 23rd, 1200 boxes of food will be available to students and employees. They are looking for volunteers, so if you are interested, or know someone who is interested in volunteering, please contact Tosin Williams.

3. December 8, 2020 Board of Trustees Agenda Review

The Consultative Council reviewed and discussed items on the agenda for the December 8, 2020 Board of Trustee Meeting.

4. Compton College Accreditation Mid-Term Report

Lauren Sosenko stated that Dr. Curry shared the link to the Mid-Term Report in today's agenda and this is an opportunity to read this report. If there are any comments, additions, or edits please email them to Lauren Sosenko or to the Faculty Accreditation Coordinator, Amber Gillis.

Lauren Sosenko reported that the Mid-Term Report is done for the ACCJC mid-way in their cycle of the accreditation process. She stated that they started with an Institutional Self-Evaluation Report and a team visited the campus. Those accreditation efforts resulted in a number of recommendations; some we made for ourselves and some other folks made for us. This report talks about all the progress we have made on those recommendations. It also covers data on our outcomes and our fiscal well-being and those are annual reports the ACCJC gets, but they are also included in this Mid-Term Report.

Lauren Sosenko further reported that the Mid-Term Report includes progress-to-date on areas of focus that were identified in the Quality Focused Essay. The first was Integrated Planning and the second was Distance Education. Lauren Sosenko stated that the report has gone through some of the Collaborative Governance bodies; the Academic Senate did review and approve the report. It now needs to be reviewed by the Consultative Council to provide feedback. This report will be submitted to the Board of Trustees in January for a first read, then in February for the second read and approval. The report is due March 15, 2021.

Dr. Curry stated there is an issue with Program Reviews and SLOs, and we need to improve in those areas. Dr. Curry said that by the next visit we have to get better with the SLOs and also the SAOs (Service Area Outcomes). Also, the Program Reviews need to be done in a timely manner and also make sure the program reviews are being linked to the area plans.

5. 2020-2021 Consultative Council Goals

Dr. Curry reviewed and discussed the Consultative Council Goals. Responses to those stated goals were:

1. Dr. Moldoveanu commented yes on the implementation. Dr. Curry said he needs to write a letter to people who came through for planning, to show why they did not get money, and said he is behind on that. He said regarding implementation he thinks we are there. Dr. Curry said he needs to respond to the ones for the budget.
2. Christine Aldrich said this is definitely being done and every Friday they have professional development. She also stated that Dr, Curry is very communicative in his newsletters, and she feels the Consultative Council is doing good in item number two. Dr. Curry added that he feels they do need to provide some professional development regarding the collegial environment and how we talk to each other.
3. Dr. Curry said he feels the Council has done this and will continue to do so.
4. Dr. Curry said this was done today.
5. Dr. Curry said the Comprehensive Action Plan has been discussed, but he will add this to the January meeting agenda.
6. Dr. Curry said this has been done and the Sunrise Produce partnership is another example of that. Dr. Curry said we need a presentation on the new student orientation. Heather Parnock responded that the online orientation is only available to students when they login. She said Dr. Alvarado can login, like she has done for demos before, and login with a fake student ID. But individual employees cannot access it. Dr. Curry stated he will have Dr. Nelly Alvarado do this at the February 2021 meeting.
7. Dr. Curry said this has been done.
8. Lauren Sosenko commented that Dr. Curry had put a pause on this because he wanted to make sure it was adequate enough for our needs, and had not made a final decision, Dr. Curry responded he will follow up in spring.
9. Dr. Curry said this has been done.

Dr. Curry said that Items #2 and #5 can be worked on a little more.

6. Winter 2021 Consultative Council Meeting Dates

- January 19, 2021
- February 16, 2021

7. Thinking Out of the Box

No items suggested.

8. Other Items

Dr. Curry mentioned the Holiday gathering will be held on Wednesday from 2:00 – 3:00 p.m. He reminded everyone to RSVP in order to be included in the raffle.

9. Future Agenda Items

- A. January 19, 2021 Board of Trustees Agenda
- B. 2021 Board Policies and Administrative Regulations

**The next Consultative Council meeting is scheduled for January 19, 2021
at 2:00 p.m. via ZOOM**

BP/AR/AP Title	Accompanying BP/AR/AP	Last Updated/ Reviewed	Person Responsible	Board Review First Reading	Completed	Notes
Board Policy 2020 - Student Trustee	AR 2020 - Student Trustee	June 19, 2018	Keith Curry	June 15, 2021		
Board Policy 2110 - Filing Qualification Statement for Trustee Candidate		May 15, 2018	Keith Curry	May 18, 2021		
Board Policy 2430 - Delegation of Authority to the CEO		April 19, 2017	Keith Curry	April 20, 2021		
Board Policy 2510 - Participation in Local Decision Making	AR 2511 - Council and Committee Structure	June 20, 2017	Keith Curry	June 15, 2021		
Board Policy 2720 - Communication Among Board Members		December 15, 2009	Keith Curry	December 7, 2021		
Board Policy 2735 - Board Member Travel	AR 2735 - Board Reimbursement of Travel Expenses	February 20, 2018	Keith Curry	February 16, 2021		
Board Policy 3200 - Accreditation			Lauren Sosenko	April 20, 2021		New BP
Board Policy 3340 - Energy and Sustainability	AR 3344, AR 3343, AR 3342, AR 3341	July 18, 2017	Dr. Abdul Nasser	July 20, 2021		
Board Policy 3410 - Nondiscrimination	AR 3410 - Nondiscrimination	April 19, 2017	Rachelle Sasser	April 20, 2021		
Board Policy 3430 - Prohibition of Harassment	AR 3430 - Prohibition of Harassment	May 16, 2017	Rachelle Sasser	May 18, 2021		
Board Policy 3515 - Reporting of Crimes		March 13, 2018	Elizabeth Martinez	March 16, 2021		
Board Policy 4040 - Library and Learning Support Services	AR 4040 - Library and Learning Support Services	April 17, 2018	Sheri Berger	April 20, 2021		
Board Policy 4045 - Textbooks and Instructional Materials		April 17, 2018	Sheri Berger	April 20, 2021		

BP/AR/AP Title	Accompanying BP/AR/AP	Last Updated/ Reviewed	Person Responsible	Board Review First Reading	Completed	Notes
Board Policy 4055 - Academic Accommodations for Students with Disabilities		April 17, 2018	Sheri Berger/Elizabeth Martinez	April 20, 2021		
Board Policy 4070 - Course Auditing and Auditing Fees	AR 4070 Course Auditing and Auditing Fees	April 17, 2018	Sheri Berger/Elizabeth Martinez	April 20, 2021		
Board Policy 4100 - Graduation Requirement for Degree and Certificates	AR 4102, AR 4103, AR 4105	June 19, 2018	Sheri Berger	June 15, 2021		
Board Policy 4101 - Independent Study		June 19, 2018	Sheri Berger	June 15, 2021		
Board Policy 4106 - Nursing Program		June 19, 2018	Sheri Berger	June 15, 2021		
Board Policy 4220 - Standards of Scholarship	AR 4220 - Standards of Scholarship	May 15, 2018	Sheri Berger/Elizabeth Martinez	May 18, 2021		
Board Policy 4222 - Limitation to Remedial Coursework		May 15, 2018	Sheri Berger	May 18, 2021		
Board Policy 4225 - Course Repetition Procedure	AR 4225 - Course Repetition	June 19, 2018	Sheri Berger	June 15, 2021		
Board Policy 4226 - Multiple Overlapping Enrollments		June 19, 2018	Sheri Berger/Elizabeth Martinez	June 15, 2021		
Board Policy 4231 - Grade Change	AR 4231 - Grade Change	June 19, 2018	Sheri Berger/Elizabeth Martinez	June 15, 2021		
BP 4250 Probation, Dismissal and Readmission		June 19, 2018	Sheri Berger/Elizabeth Martinez	June 15, 2021		
Board Policy 4250 - Probation, Dismissal and Readmission	AR 4250 - Probation, Dismissal and Readmission	June 19, 2018	Sheri Berger/Elizabeth Martinez	June 15, 2021		Review for DEI Lens

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Board Policy 4400 - Community Service		June 19, 2018	Sheri Berger/Elizabeth Martinez	June 15, 2021		
Board Policy 5015 - Residence Determination	AR 5015 - Residence Determination	August 21, 2018	Elizabeth Martinez	August 17, 2021		
Board Policy 5020 - Residence Tuition	AR 5020 - Residence Tuition	August 21, 2018	Elizabeth Martinez	August 17, 2021		
Board Policy 5032 - Student Activity Fee		August 21, 2018	Elizabeth Martinez	August 17, 2021		
Board Policy 5050 - Student Success and Support Program	BP 5050 - Student Success and Support Program	April 21, 2020	Elizabeth Martinez	April 20, 2021		Review for DEI Lens
Board Policy 5052 - Open Enrollment		June 19, 2018	Sheri Berger/Elizabeth Martinez	June 15, 2021		
Board Policy 5055 - Enrollment Priorities	AR 5055 - Enrollment Priorities	November 13, 2018	Elizabeth Martinez	November 16, 2021		
Board Policy 5410 - Associated Student Body		September 11, 2018	Elizabeth Martinez	September 7, 2021		
Board Policy 5420 - Associated Student Body Finance		September 11, 2018	Elizabeth Martinez	September 7, 2021		
Board Policy 5510 - Off-Campus Student Organization		August 21, 2018	Elizabeth Martinez	August 17, 2021		
Board Policy 5520 - Student Discipline Procedures	AR 5520 - Student Discipline Procedures	April 16, 2019	Elizabeth Martinez	April 20, 2021		Review for DEI Lens/New Board Policy
Board Policy 5570 - Student Credit Card Solicitations		May 18, 2018	Elizabeth Martinez	May 18, 2021		
Board Policy - 5700 Athletics		July 17, 2018	Elizabeth Martinez	July 20, 2021		

BP/AR/AP Title	Accompanying BP/AR/AP	Last Updated/ Reviewed	Person Responsible	Board Review First Reading	Completed	Notes
Board Policy 6307 - Debt Issuance and Management	AR 6307 - Debt Issuance and Management	July 17, 2018	Dr. Abdul Nasser	July 20, 2021		
Board Policy 6320 - Investments		September 10, 2019	Dr. Abdul Nasser	September 7, 2021		Review for DEI Lens
Board Policy 7100 - Commitment to Diversity		April 21, 2020	Rachelle Sasser	April 20, 2021		Review for DEI Lens
Board Policy 7160 - Professional Development			Rachelle Sasser	June 15, 2021		Review for DEI Lens/New Board Policy
Board Policy 7330 - Communicable Disease		May 18, 2018	Rachelle Sasser	May 18, 2021		
Board Policy 7350 - Resignations		April 21, 2020	Rachelle Sasser	April 20, 2021		Review for DEI Lens
Board Policy 7600 - College Police		October 17, 2017	Elizabeth Martinez	October 19, 2021		Review for DEI Lens
Administrative Regulation 2020 - Student Trustee	BP 2020 - Student Trustee	June 19, 2018	Keith Curry	June 15, 2021		
Administrative Regulation 3301 - Capital Construction Planning	BP 6600 - Capital Construction	March 15, 2010	Dr. Abdul Nasser	March 16, 2021		Needs to be changed to 6600
Administrative Regulation 3302- Bond Program Management	BP 6600 - Capital Construction	March 17, 2020	Dr. Abdul Nasser	March 16, 2021		Never on Board Agenda, Needs to be changed to 6601
Administrative Regulation 3410 - Nondiscrimination	BP 3410 - Nondiscrimination	June 20, 2017	Rachelle Sasser	June 15, 2021		
Administrative Regulation 4021 - Program Discontinuance	BP 4020 - Program Discontinuance	May 15, 2018	Sheri Berger	May 18, 2021		Needs to be changed to 4020

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Administrative Regulation 4040 - Library and Support Services	BP 4040 - Library and Learning Support Services		Sheri Berger	May 18, 2021		The AR is on the BP
Administrative Regulation 4070 - Course Auditing and Auditing Fees	BP 4070 - Course Auditing Auditing Fees		Sheri Berger	May 18, 2021		AR is listed on BP
Administrative Regulation 4100 - Graduation Requirements for Degrees and Certificates	BP 4100 Graduation Requirement for Degree and Certificate	June 19, 2018	Sheri Berger/Elizabeth Martinez	June 15, 2021		
Administrative Regulation 4100 - Graduation Requirements for Degrees and Certificates	BP 4100 - Graduation Requirement for Degree and Certificate		Sheri Berger	June 15, 2021		New AR
Administrative Regulation 4100.1 - Catalog Rights	AR 4100 - Catalog Rights	June 19, 2018	Sheri Berger	June 15, 2021		Should this be renamed?
Administrative Regulation 4102 - Career and Technical Education	BP 4100 - Graduation Requirement for Degree and Certificate	June 19, 2018	Sheri Berger	June 15, 2021		
Administrative Regulation 4103 - Cooperative Work Experience	BP 4100 - Graduation Requirement for Degree and Certificate	June 19, 2018	Sheri Berger	June 15, 2021		
Administrative Regulation 4105 Distance Education	BP 4100 - Graduation Requirement for Degree and Certificate	June 19, 2018	Sheri Berger	June 15, 2021		

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Administrative Regulation 4220 StandAdministrative Regulation ds of ScholAdministrative Regulation ship	BP 4220 - Standards of Scholarship		Sheri Berger	June 15, 2021		New AR
Administrative Regulation 4225 Course Repetition Procedure	BP 4225 - Course Repetition Procedure	June 19, 2018	Sheri Berger	June 15, 2021		
Administrative Regulation 4227 - Repeatable Courses	BP 4225 - Course Repetition Procedure	July 17, 2018	Sheri Berger/Elizabeth Martinez	July 20, 2021		
Administrative Regulation 4230 - Grading and Academic Record Symbols	BP 4230 - Grading and Academic Record Symbols		Sheri Berger/Elizabeth Martinez	May 18, 2021		Revise to align with Title 5
Administrative Regulation 4231 - Grade Change	BP 4231 - Grade Change	May 15, 2018	Sheri Berger/Elizabeth Martinez	May 18, 2021		
Administrative Regulation 4236- Advance Placement Credit	BP 4235 - Credit by Examination	June 19, 2018	Sheri Berger	June 15, 2021		
Administrative Regulation 4237 - Credit for Military Services	BP 4235 Credit by Examination	October 16, 2018	Sheri Berger	October 19, 2021		
Administrative Regulation 4240 Academic Renewal	BP 4240 - Academic Renewal	April 17, 2018	Sheri Berger	April 20, 2021		
Administrative Regulation 4245 Academic Rank	BP 4245 - Academic Rank		Sheri Berger	June 15, 2021		New AR
Administrative Regulation 5070 Attendance Counting		November 13, 2018	Elizabeth Martinez	November 16, 2021		
Administrative Regulation 5075 Course Adds and Drops		November 13, 2018	Elizabeth Martinez	November 16, 2021		
Administrative Regulation 6307 - Debt Issuance and Management	BP 6307 - Debt Issuance and Management	July 17, 2018	Dr. Abdul Nasser	July 20, 2021		

BP/AR/AP Title	Accompanying BP/AR/AP	Last Updated/ Reviewed	Person Responsible	Board Review First Reading	Completed	Notes
Administrative Regulation 6310 Payroll- Attendance and Time Reporting	BP 6310 - Payroll	August 21, 2018	Dr. Abdul Nasser	August 17, 2021		
Administrative Regulation 6330 - Purchasing	BP 6330 - Purchasing	May 15, 2018	Dr. Abdul Nasser	May 18, 2021		
Administrative Regulation 6332 -Use of Credit Cards	BP 6330 - Purchasing	April 17, 2018	Dr. Abdul Nasser	April 20, 2021		
Administrative Regulation 6333 - Revolving Fund	BP 6330 - Purchasing	March 13, 2018	Dr. Abdul Nasser	March 16, 2021		
Administrative Regulation 7111 - Delegation of Authority Human Resources	BP 7110 - Delegation of Authority	July 21, 2015	Rachelle Sasser	July 20, 2021		
Administrative Regulation 7121 - Administrative Recruitment and Selection	BP 7120 - Recruitment and Selection	June 20, 2017	Rachelle Sasser	May 18, 2021		
Administrative Regulation 7122 - Faculty Recruitment and Selection	BP 7120 - Recruitment and Selection	October 20, 2019	Rachelle Sasser	May 18, 2021		
Administrative Regulation 7211 - Administrative Regulation Equivalency	BP 7120 - Recruitment and Selection		Sheri Berger/ Rachelle Sasser	June 18, 2021		New AR
Administrative Regulation 7272 - Unclassified Employees	BP 7272 - Unclassified Employees		Rachelle Sasser	June 18, 2021		New AR
Administrative Regulation 8501- Transportation and Safety		March 15, 2010	Elizabeth Martinez	March 16, 2021		