



CONSULTATIVE COUNCIL AGENDA

Facilitator: Keith Curry/ Minodora Moldoveanu

Recorder: Paula VanBrown

Date: November 16, 2020

Time: 2:00 p.m.

Location: Zoom Meeting

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce, and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment

Attendees

___ Christine Aldrich	___ Amankwa McKinzie	___ Lauren Sosenko
___ Sheri Berger	___ Minodora Moldoveanu	___ Holly Schumacher Zakoren
___ Keith Curry	___ Heather Parnock	
___ Linda Coleman	___ Jasmine Phillips	
___ Queen Juarez-Ward	___ Rachelle Sasser	

AGENDA

1. **Review Minutes from November 9, 2020**
2. **President/CEO Items**
 - A. COVID-19 Update
 - B. Update on [Draft Eventual Return to Campus Plan](#) - **Status Report**
 - C. Partnership with Sunrise Produce
 - D. Class Cancellation Dates for Winter 2021 and Spring 2021
3. **November 17, 2020, Compton Community College District Board Agenda Review**
4. **[Compton College Response to the California Community Colleges Call to Actions](#)**
5. **Campus Committees Update**
 - A. 2020-2021 Institutional Standing Committees
6. **Thinking Out of the Box**
7. **Other Items**
8. **Future Agenda Items**
 - A. Facilities Update
 - B. Winter Consultative Council Meeting Dates
 - C. 2021 Board Policies and Administrative Regulations Review Schedule

Next Scheduled Meeting: November 23, 2020, at 2:00 p.m.

Zoom Meeting



CONSULTATIVE COUNCIL MEETING MINUTES



Facilitators: Keith Curry/Minodora Moldoveanu
Date: November 9, 2020

Recorder: Paula VanBrown
Location: Zoom

Vision

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Mission Statement

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Attendees:

Christine Aldrich
Sheri Berger
Linda Coleman

Keith Curry
Amankwa McKinzie
Minodora Moldoveanu

Heather Parnock
Rachelle Sasser
Lauren Sosenko

MINUTES

1. Review minutes from November 2, 2020

The Consultative Council reviewed the minutes from November 2, 2020. Approved

2. President/CEO Items

- A. COVID-19 UPDATE: Dr. Keith Curry reported that he is trying to figure out some issues with MLB Youth Academy; they want to open back up on campus, so Dr. Curry is waiting on legal counsel for advice and states he is trying to keep the number of people on campus as limited as possible.

Dr. Curry mentioned that he is looking at the contracts with the construction firms and architects who are on campus to include language with regards to testing of their employees while they are on campus.

- B. Update on Draft of Eventual Return to Campus Plan Status Report: Heather Parnock reported the Pandemic Coordinators met with MLB Youth Academy Administration. They have some notes to review and will provide them to Dr. Curry.

Heather Parnock reported the Eventual Return to Campus Plan is still in progress, and they have a couple of sections to update. The new support staff has started their schedules at the campus entrance, and it is working well. In terms of all the data, it is collected digitally versus by hand, and at the end of the day. They are providing her feedback, and that is great.

- C. Compton College Response to the California Community Colleges Call to Action: Dr. Curry reported he received an email from Eloy Oakley. In Eloy Oakley's document, he talks about the Call to Action from June 5, cites the Compton College response, and cites a resolution from San Jose. Dr. Curry said he thinks the response is good and knows it is going in front of the Senate on Thursday. Dr. Curry said he made some minor changes based on his conversation with Dr.

Kendahl Radcliff and will also make another change based on Dr. Radcliff's recommendation. There is a couple of data misinformation in there, so they want to make changes to those charts. That will probably be the only change after the Academic Senate reviews it. Dr. Curry stated that there are many data on page two or three, and Dr. Radcliff recommended we format that data into charts. Lauren Sosenko is working on this update to show the information differently. Dr. Curry said he thinks that overall, this is a useful document.

Dr. Curry reported that he introduced Dr. Radcliff to the Vice President for Student Affairs and Diversity with the University of California Office of the President. They want to partner with us. There is a statement in Recommendation #3 about expanding that partnership for our students, faculty, and graduate students.

Dr. Curry reported that he added a statement regarding Research and Evaluation. Dr. Curry said he talked with Dr. Shaun Harper of the USC Race and Equity Center. Dr. Harper has a new Director of Research. He will assign that person to work with our Institutional Research Office regarding how we're evaluating, and if they need to create surveys for us, they want to be involved in this process with us. Dr. Curry reported that he included that the Institutional Effectiveness Office, working with the USC Race and Equity Center, will design and implement an evaluation plan. Each year, we will provide a report to the Board of Trustees regarding the evaluation of the activities associated with it.

Dr. Curry stated this document is included in today's packet, and he is impressed with it. He said he also sent this document to the Board of Trustees, and he will have it in his newsletter.

- D. Update on Guided Pathways Implementation: Sheri Berger reported that regarding Guided Pathways, the SOA is getting ready to come to the Academic Senate so that it can be approved before the Senate adjourns for the fall semester because it is due to the California Community College Chancellor's Office on March 1, and it needs to be approved by the Board of Trustees. It needs to be approved before the Academic Senate leaves to go to the Board of Trustees in February 2021 at the latest.

Sheri Berger stated that the California Community College Chancellor's Office needs to understand these timelines don't work; March 1 doesn't give us much time. The Tartar Success Teams(TST) are working on their case management models and are working on their proposals for the allocated money.

Sheri Berger reported that she met with Achieving the Dream coaches last week to talk about where they with that. Sheri Berger said that Lauren Sosenko has pulled together a group to discuss the data request from the TSTs and Guided Pathways Committee and had an initial meeting to look at where we get the data and where that data gets pulled from. Sheri Berger said they have more work to do, especially in developing Argos reports that can be used regularly. She said they are making slow but steady progress.

Dr. Curry reported that the STEM budget request was approved, and he is waiting for the other divisions to submit their budget requests for the Tartar Success teams. Budget requests that include no funding do not have to come forward this way. Dr. Curry said he needs the Dean and the Division Chair to be on the same page; those requests do not need to go to Cabinet for approval.

Lauren Sosenko reported that she also included the TSTs in the annual planning process. They

are included as program plans. Based on Sheri Berger's recommendation, they will then be rolled-up to have the committee look at it as a unit and then move forward to an area plan.

- E. Partnership with Sunrise Produce: Dr. Curry reported that Sunrise Produce reached out to him regarding a partnership to provide 30.5 pounds, per student, of food, which includes different types of produce – vegetables, fruit, all that. Dr. Curry stated that he received a call that we have been approved. Today, an announcement will be made to students to come to pick up a box of food. They need to show a student ID or their class schedule, but no other paperwork. They can come in on the Greenleaf entrance, put the box in their trunk, then exit. There will be enough boxes for 1200 students.

Dr. Curry stated this partnership is with Sunrise Produce, who has a partnership with Santa Monica College. Santa Monica College's Foundation Dean introduced him to them and set it all up; Compton College got approval, and now we are on their distribution list. They are giving us 1200 boxes, and we are going to make partnerships with our K-12 districts, so if we have leftovers to get it out the same day. Dr. Curry said an email would be sent to students today, and an email through Canvass will be sent today, as well.

Lauren Sosenko asked if this is an ongoing relationship. Dr. Curry replied that it is secured for the next three weeks, but they want to do it for a more extended period. Every month they get approval, but they want to continue as a distribution center for our students.

Lauren Sosenko asked what happens if we don't have enough students. Dr. Curry replied that he has distribution centers ready to go, and we will become a distribution center. He said he has some foundations and other community-based organizations that will pick-up if we don't get rid of all of the boxes by five o'clock.

Christine Aldrich asked if the boxes can be mailed. Dr. Curry responded that he wants to have them drive in, put the box in their trunk, and be done with it.

Dr. Curry asked Heather Parnock to fix her letter to enter and exit at the east Greenleaf entrance, so they do not have to drive through the campus.

3. 2020 Board Policies and Administrative Regulations (Included in Agenda packet)

Dr. Curry asked if the Board Policy on prerequisites went to the Senate. Sheri Berger responded that was Board Policy 4260, and she sent it to the Senate in September, but she has not received it back from the Policy Committee. Sheri Berger reported that Board Policies 4020 and 4235 have to be approved for the Chancellor's Office. Dr. Moldoveanu commented that these would be supported by the Academic Senate this coming Thursday. Dr. Curry mentioned Board Policy 4260, and said he would send Dr. Moldoveanu the Administration Regulations 7121 and 7122, which are the only outstanding ones.

4. Campus Committees Update

- A. 2020-2021 Institutional Standings Committees – Dr. Curry reported that he is still waiting on the constituent groups' update for the Professional Learning Committee. He said he needs this information as soon as possible because Pilar Huffman wants to call a meeting, but people are confused about who is on this committee. Dr. Moldoveanu said she would again reach out to faculty. Amankwa McKinzie said he is keeping the same people he already has. Dr. Curry asked Dr. Moldoveanu to confirm faculty representatives.

5. Thinking Out of the Box

Christine Aldrich asked if Sunrise Produce can provide our students with turkeys. Dr. Curry responded they are doing something the day before Thanksgiving. Dr. Curry mentioned the turkey give-away with Former Senator Isadore Hall, but he has not had time to talk with Isadore Hall's staff. He said there would be a give-a-way on November 25, 2020, and volunteers are needed. COVID testing will not be required, but masks and gloves are mandatory.

6. Other Items

Dr. Curry said he hasn't talked to Sheri Berger about the training that Dr. Moldoveanu mentioned last week. Dr. Curry asked about how many people have asked for that training because he just approved 66 people for Canvass training. Dr. Moldoveanu replied these are the numbers that requested those courses:

Introduction to Course Design - 63

Assessments in Digital Learning - 59

QFI Rubric Course - 57

Equity and Culturally Responsive Teaching - 56

10-10-10 Communications That Matter - 53

Humanizing Online Teaching and Learning - 52

Dr. Moldoveanu stated these are not the three main courses needed for certification. Dr. Curry asked Dr. Moldoveanu what they are asking for? He also asked if you go through the certification process, is this included? Dr. Moldoveanu said she doesn't think so. Sheri Berger responded that certainly basics of course design and assessments are included, and these are @Onecourse that are above and beyond. Sheri Berger said one of the things she asked Dr. Matthews to talk with Susan Johnson and Jasmine Philips about is whether they can pull out the idea and do them as smaller workshops during the spring semester. Sheri Berger said she does not know the status. Dr. Curry said he is looking into this but needs another week to obtain more information.

7. Future Agenda Items

A. November 17, 2020, Board Agenda Review

B. Eventual Return to Campus Plan

**The next Consultative Council meeting is scheduled for Monday, November 16, 2020
at 2:00 p.m. via ZOOM**

Compton College Compton Community College District 2020-2021 Standing Committees

Consultative Council

Purpose: To review materials provided from the various committees designated as committees of the Consultative Council and provide recommendations to the **Keith Curry**, President/CEO. The committee members will be the leadership from each campus-wide constituent group and will meet on a weekly basis.

Membership: 7

Aldrich, Christine (Management Representative)
Moldoveanu, Minodora (Academic Senate President)
Phillips, Jasmine (Academic Senate Representative)
Schumacher Zakoren, Holly (CCCFE - Certificated Unit President)
McKinzie, Amankwa (CCCFE - Classified Unit Representative)
Juarez-Ward, Queen (Associated Student Body Representative)
Coleman, Linda (Confidential Employees Representative)
VanBrown, Paula (Staff assistance)

Meetings: Every Monday at 2:00 p.m., via Zoom meeting.

Committees of the Consultative Council

1. Institutional Effectiveness

Purpose: To review and provide recommendations about each of the District's Program Reviews to strengthen and support programs and program analysis. The Committee will also be responsible for reviewing the following: Compton College Educational Master Plan, Facilities Master Plan, Staffing Plan, and Technology Plan, to ensure these plans and all Program Reviews are consistent, aligned, and are current.

Membership: 9

Flor, Paul; Kibue, Stephen (Management Representatives)
Marsh, Katherine; Richardson, Pamela; Tatlilioglu, Abby; Washington, Cassandra (Faculty Representatives)
Blood, Denise; Hughes, Gloria (CCCFE - Classified Unit Representatives)
Juarez-Ward, Queen (Associated Student Body Representative)
Hernandez, Marina (Staff assistance)

Meetings: fourth Thursday of every month : September 24, 2020; October 22, 2020; (Tentative-due to Thanksgiving holiday) November 19, 2020; No meeting in December 2020; February 25, 2021; March 25, 2021; April 22, 2021; and May 27, 2021.

2. Planning and Budget

Purpose: The Planning and Budget Committee (PBC) serves as the steering committee for campus-wide planning and budgeting. The PBC assures that the planning and budgeting are interlinked and that the process is driven by the institutional priorities outlined in the Educational Master Plan and other plans adopted by the District. The PBC ensures that all plans are developed

using data from program review and are linked to the College's mission statement and strategic initiatives. The PBC makes recommendations concerning all global College and District planning and budgeting issues. The PBC reports all committee activities to the campus community.

Membership: 9

Cobb, Keith; **Osanyinpeju, Abiodun** (Management Representatives)
Bernardo, Jose; Gillis, Amber; **Morales, Janette**; Villalobos, Jose; (Faculty Representatives)
Johnson, LaVetta; DeWitt, Stephanie (CCCFE - Classified Representatives)
Juarez-Ward, Queen (Associated Student Body Representative)
Edwards, Colleen (Staff assistance)

Meetings: Every 4th Tuesday of every month at 2:00 p.m.

The Core Planning Committee is a workgroup reporting to the Planning and Budget Committee.

Operational Campus Committees

1. Accreditation Steering Committee

Purpose: To coordinate the Compton College accreditation activities The Steering Committee will be composed of the President/CEO, Vice Presidents, Accreditation Liaison Officer, Accreditation Faculty Coordinator, standard team leaders, a representative from Institutional Effectiveness, and other interested individuals.

Barakat, Sylvia (Staff Assistance)

Meetings: scheduled for every other month by Steering Committee Co-Chairs.

2. Tartar Focused & Directed Pathways to Completion Committee

Purpose: Compton College is focused on improving our overall student completion rates by 2022-2023. Working with the Faculty Council, the Compton College has established the Tartar Focused & Directed Pathways (Guided Pathways Framework) to Completion Committee. The goal of the committee is to develop, implement and monitored the Tartar Focused & Directed Pathways to Completion at Compton College.

Starling, Brittney (Staff assistance)

Meetings: scheduled for every month by Taskforce Tri-Chairs.

3. Tartar Support Network

Purpose: To provide recommendations and support to address food and housing insecurity, technology, transportation, and mental health services for Compton College students. The Committee's goal is to develop, implement, and monitor activities that address Compton College Students Basic Needs. The Tartar Support Network will be composed of Faculty, Classified Staff, Administrators, and Students.

4. **Audit Committee**

Purpose: The Audit Committee will periodically report to the Board the status of previous district audit, special audit, and internal audit recommendations. The President/CEO chair the Audit Committee.

Membership: 3

Ruiz, Armando (Management Representative)

Valdry, Andre (Faculty Representative)

Hughes, Gloria (CCCFE - Classified Representative)

VanBrown, Paula (Staff assistance)

Meetings: Quarterly meetings scheduled by the President/CEO.

5. **Calendar Committee**

Purpose: The Calendar Committee will develop and maintain a two-year academic calendar cycle for Compton College. The Calendar Committee will develop and recommend to the President/CEO an academic calendar with at least 175 days of instruction and evaluation to qualify for full apportionment from the State School Fund.

Membership: 9

Bell, Richette; Berger, Sheri (Management Representatives)

Adams, Emma; Mason, Don; Phillips, Marjeritta; **Schumacher Zakoren, Holly** (Faculty Representatives)

Donaldson, Brenda; *Vacant* (CCCFE - Classified Representatives)

Atkins, Benson (Associated Student Body Representative)

Martin, Travis (Staff assistance)

Meetings:

6. **Facilities**

Purpose: To coordinate campus-wide capital construction and long-range planning in conjunction with local, state and bond funding and to monitor campus-wide facilities maintenance and operations, and prioritization of deferred maintenance.

Membership: 9

Owens, Linda; Pacheco, Andree (Management Representatives)

Diaz, Corina; **Uch, Mandeda;** Threadgill, Cheryl; Williams, Shannon (Faculty Representatives)

Kowalski, Victor; Simmons, Annette (CCCFE - Classified Representatives)

Juarez-Ward, Queen (Associated Student Body Representative)

Delgado, Catalina (Staff assistance)

Meetings: 4th Tuesday of each month at 1:00 p.m.

7. **Health, Safety, & Parking**

Purpose: To monitor and oversee an infrastructure of safety procedures and health/emergency measures on campus, prepare and implement the District's Health and Safety Plan, and monitor the district response to the Compton CCD Pandemic Outbreak - Emergency Operations Plan.

Membership: 22

Box, Ramund; James, Reuben; Parnock, Heather; Sasser, Rachelle (Management Representatives)
Hill, Jennifer; Maruyama, David; Morales, Janette; Ornelas, Miguel; Roeun, Malinni; Schumacher, Holly; **Wallano, Eyob**; Yahye, Rashid (Faculty Representatives)
Blood, Denise; Gordon, Nicole; Hatten, Felecia; Perez, Christopher; (CCCFE - Classified Unit Representatives)
Atkins, Benson; *Vacant; Vacant; Vacant* (Associated Student Body Representative)
Ruiz, Armando; *Vacant* (Confidential Employees Representative)
Aparicio, Sandra (Staff Assistance)

Meetings: 2nd Wednesday of each month at 1:30 p.m.

8. Technology

Purpose: To develop a Technology Plan, make recommendations on new technology infrastructure (equipment or systems) being considered for purchase by the District, to review technology needs, policies and procedures on an annual basis and to determine the best allocation of technology equipment, which is donated or granted to the District. To coordinate the plans and proposals that develop, implement and evaluate distance learning and the related instructional technology activities.

Membership: 9

Purdom, Syria; **Yermakov, Andrei** (Management Representatives)
Alpern, Ronnie; Estrada, Harvey; Turcotte, David; **Maruyama, David** (Faculty Representatives)
Blood, Denise; Seymour, Clifford (CCCFE - Classified Unit Representatives)
Atkins, Benson (Associated Student Body Representative)
Gordon, Nicole (Staff Assistance)

Meetings: 3rd Wednesday of each month from 3:00 p.m-4:00 p.m.

The 504/508 workgroup will report to the Technology Committee.

9. Enrollment Management

Purpose: To develop and implement marketing, recruitment, and a retention plan (District's Enrollment Management Plan) linked to Full-Time Equivalent Students (FTES) targets developed utilizing past and present student data and identifying trends and project enrollment data for each academic year.

Membership: 9

Martinez, Elizabeth; Berger, Sheri (Management Representatives)
Preston, Essie; Stoddard, Patricia; Radcliffe, Kendahl; **Tavarez, Juan** (Faculty Representatives)
Martin, Travis; Johnson, LaVetta (CCCFE - Classified Unit Representatives)
Elizondo, Elizabeth (Associated Student Body Representative)
Starling, Brittney (Staff assistance)

Meetings: 2nd Monday of each month at 3:00 p.m.

10. Student Success

Purpose: To provide a shared framework for the discussion, development, and implementation of processes and programs that integrate Student Equity and Achievement, Strong Workforce, and Adult Education to optimize and enhance student achievement, retention, and success. This Committee will compile and approve mandated reports and plans required by the California Community College Chancellor's Office, including the Student Equity and Achievement Plan, Strong Workforce, and Adult Education. The Committee will reflect a broad representation from Faculty, Classified Staff, Administrators, and Students.

Membership: 9

Blonshine, Rebekah; Jimenez, Cesar (Management Representatives)
George, Sarah; Jackson, Raquel; Turcotte, David; **Woodward, Valerie** (Faculty Representatives)
Donaldson, Brenda (CCCFE - Classified Unit Representative)
Juarez-Ward, Queen (Associated Student Body Representative)
Sevilla, Nathalie (Staff assistance)

The Student Equity and Achievement, Adult Education, and Strong Workforce workgroups will report to the Student Success Committee.

Meetings: September 24, 2020, October 22, 2020, November 19, 2020, December 10, 2020 from 2:00 p.m.-3:00 p.m.

11. Professional Learning and Engagement Committee

Purpose: The Professional Learning and Engagement Committee serves as an advisory capacity for the District. The advisory committee is responsible for making recommendations on staff, student, and instructional improvement activities (title 5, section 55730(e)). The recommendations are based upon a comprehensive planning process that includes needs assessment and evaluation. This committee also maintains the guidelines and procedures for funding employee conference and travel requests for the District. Trainings activities will be provided to faculty, classified professionals, and administrators for professional growth and renewal that will lead to a stronger sense of connection among employees and students, greater holistic student success, and institutional effectiveness. This mission supports a campus culture of collaboration that furthers our student-centered college goals.

Membership: 9

Huffman, Pilar; Sasser, Rachelle (Management Representatives)
Aasi, Fazal; Crozier, Judith; Manikandan, Gayathri; Pham, Hoa (Faculty Representatives)
Ruelas, Josue; Wimberly, Wendy (CCCFE - Classified Unit Representatives)
VanBrown, Paula (Confidential Employees Representative)
Hawkins, Alice (Staff Assistance)

The Academic Senate Faculty Development Committee will make recommendations to the Academic Senate and the Professional Learning and Engagement Committee. The Classified Development Committee and a Management Development Committee will report to the Professional Learning and Engagement Committee

Meetings:

12. Auxiliary Services

Purpose: To coordinate the operations of the foodservice, bookstore, and campus-wide vending services and to ensure that comprehensive and cost-effective services are provided to meet the needs of students.

Membership: 9

Garcia, Michelle (Management Representative)

Bernaudo, Jose; Clark, Leonard (Faculty Representatives)

Vacant, (CCCFE - Classified Unit Representative)

Atkins, Benson; *Vacant*; *Vacant*; *Vacant*; *Vacant* (Associated Student Body Representatives)

Bush, Dorothy (Staff assistance)

Meetings: October 1, 2020, and October 22, 2020.

13. Health Benefits

Purpose: This committee shall review and may recommend changes to health benefits (including medical, dental, and vision) offered to employees.

Membership: 9

Sasser, Rachelle; Leung, David (Management Representatives)

Washington, Cassandra; Schumacher Zakoren, Holly; Roach, Don; **Williams, Nikki** (Faculty Representatives)

Vacant; Martin, Travis (CCCFE - Classified Unit Representatives)

Edwards, Colleen (Confidential Employees Representative)

Garcia, Linda (Staff assistance)

Meetings are scheduled quarterly by the Co-Chair and are held in the via Zoom Meeting.

NOTES:

- One Management Representative and One Faculty Representative shall serve as the co-chair of the committees. Co-Chairs are in bold font for each committee.
- All committee meeting calendars, agendas and minutes, are to be posted on the [designated space](#) on the Compton College webpage.
- The Consultative Council and Planning and Budget committees are scheduled to meet throughout the 12 month fiscal year. All other committees will meet during the ten academic months.
- The initial committee meeting for the fall semester shall be called by the co-chairs, no later than September 30th of each calendar year.
- Members will be appointed in August for the upcoming academic year.
- Committee meetings should be held during college hour whenever possible.
- Efforts should be made by the appointing leadership to distribute the committee membership to avoid one person serving on more than two (2) committees.

- Failure to attend two consecutive committee meetings without reasonable excuse may result in a member removal from their committee assignment.