



CONSULTATIVE COUNCIL MEETING MINUTES

Facilitator: Keith Curry/Paul Flor
Date: February 26, 2018

Recorder: Paula VanBrown
Location: Board Room

Vision

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.

Present:

Keith Curry	Paul Flor	Richelle Penalba
Stephanie Atkinson-Alston	Steve Haigler	Rachelle Sasser
Linda Coleman	Elizabeth Martinez	Rashid Yahye
Jerome Evans		

MINUTES

1. Minutes of February 20, 2018 – Approved, with corrections
 Corrections: (Minutes-pg. 3, Item #4, 2nd sentence: Music program is is dying); 4th sentence: no follow-through since ~~them~~, s/b then; Item #5: Dr. Curry requested Dr. Stephanie Atkinson-Alston and (add) Elizabeth Martinez to review the polices for Academic Affairs(add) and Student Services.
2. President/CEO Updates
 - a. Spring 2018 Enrollment Update – Dr. Curry reported that enrollment is currently at 2,043; looking for additional classes during the second spring 8-week session.
 - b. Update on Substantive Change Proposal-Change in Control of Institution – Dr. Curry reported that he has moved up the date for submitting to ACCJC to June 1, 2018. Compton College presented at the Academic Senate Annual Accreditation Institute on Saturday, February 24, 2018.
 - c. Compton College Educational Programs Taskforce – Dr. Curry reported that Dr. Stephanie Atkinson-Alston will chair the Educational Programs Taskforce, and requested three faculty members are needed to participate on the taskforce. Barbara Perez will provide staff support to the taskforce.
3. 2017-2018 Consultative Council Goals – Review and discussion of Council goals listed on page 6 of the agenda. Mr. Yahye suggested that these goals need to be written so that the goals are measurable. Several of the goals were revised and Dr. Curry will forward the updated goals to the council.
4. Information Technology Services Update – Andrei Yermakov reported that the Compton District Board of Trustees approved the contract with Ellucian-Banner for the new ERP system and they are working on the timeline for implementation. The contract should be finalized and signed sometime this week. Mr. Yermakov also stated that the Compton District will be implementing Microsoft Office 365, and changing the email from elcamino.edu to compton.edu. The migration of service will take place by department so there should be no interruption in service. Compton College staff will be first, and then faculty emails will be migrated prior to May 15, 2018.

5. Facilities Update

Linda Owens stated that doors in the Allied Health Building and in the Math/Science have been repaired. Mr. Yahye reported that the doors in the Math/Science Building are still not working properly. Ms. Owens said she would look into this issue. Linda Owens reviewed her memo on campus projects, dated February 14, 2018, which included the following:

- Public Safety facility – bids are very high; the total budget is \$2.8M. Six bids have been received and the lowest bidder is FastTrac at \$4.6M. Ms. Owens reported that the bidding environment has changed and all bids are now higher than previously. Dr. Curry instructed Linda Owens to schedule a call with the architect, PCM3, Steve Haigler, and himself.
- Student Services/Admin Building – Still in design phase; next planning meeting scheduled for March 6, 2018.
- MIS/Math Science Building Renovations – Working on the next phase – getting pricing for C39 renovations; has received estimate of \$16,000 for modular. Will send RFP for Architect of Record in March.
- Instructional Building #1 – Dr. Curry reported that funding from the state should be received in July 2018 for this project.
- Instructional Building #2 – Preliminary plans were mailed to the Chancellor's Office on 2/27/2018.
- P.E. Complex Replacement – The State will be sending out call letters in March for proposals.
- Proposition 39 Projects – Both boilers are up and running; need inspection.
- Year 4/5 Prop 39 Project – Surveyor is on campus today taking a survey on lighting. Dr. Curry asked Ms. Owens to present an update on doors, lighting, and scheduled maintenance at the March 5th Consultative Council meeting,

6. Board Policies and Administrative Regulations

- A. 2018 Board Policy/Administrative Regulations Review Schedule – Dr. Curry instructed Dr. Atkinson-Alston and Ms. Martinez to review/revise the Student Services Board Policies.
- B. Board Policy 6330 – Purchasing
- C. Administrative Regulation 6333 – Revolving Fund – Dr. Curry will revise this Administrative Policy to limit funds to \$1,000, and employee will be required to reimburse the District when they receive their regular pay warrant. The Council supported the recommended change to the Administrative Regulation. Ms. Penalba asked what measures are being taken to ensure that all employees receive their payroll checks in a timely manner. Steve Haigler responded that the Payroll is currently working to resolve this issue.

7. Campus Committees Update

8. Future Agenda Items:

- a. Facilities Update – Linda Owens
- b. Curriculum Update – Dr. Atkinson-Alston

**The next Consultative Council meeting is scheduled for Monday, March 5, 2018
at 2:00 p.m. in the District Board Room**