

Accreditation Steering Committee Minutes

April 18, 2012, 2:00pm-3:30pm.

Attendees: Keith Curry, Ann Garten, Jo Ann Higdon, Jeanie Nishime, Michael Odanaka, Saul Panski, Barb Perez, David Vakil. Note-taker: David Vakil

Handouts:

- ECC accreditation timeline for the Follow-up report (report is due in Fall 2012 to ACCJC)
- Draft assessment of Sound Fiscal Management Self-Assessment Checklist

Action-items:

1. Minutes of Feb 22 were approved.
2. Compton accreditation timeline was not finalized; will be discussed at the planning summit on May 8.
3. Planning Summit agenda and schedule was reviewed.
4. Holly Schumacher was announced as the Compton faculty co-chair of the El Camino College accreditation self study due in 2014.

Additional minutes:

Compton's Accreditation eligibility

Regarding the eligibility timeline for Compton, it was noted that having a good audit was a key component of becoming eligible for accreditation candidacy. The Special Trustee may have valuable input on where we need to be fiscally.

Willow Center's deferred candidacy

The major issues leading to Willow Center's deferred candidacy that are relevant to Compton, based on the report they received from ACCJC appear to be the following:

1. A CEO will need to work exclusively at the Center and have the Center as his/her primary responsibility.
2. The Center will need functioning curriculum committee and a person(s) dedicated to articulation agreements with four-year colleges and universities.
3. Board policies must be evaluated regularly.
4. Comprehensive student services need to be offered onsite before becoming a college and a plan for such must exist during the eligibility phase.

With the exception of item #1, all of the items above had already been discussed at Compton and are part of the draft eligibility report and/or other planning documents.

Subcommittee reports

Subcommittee IV: Financial Integrity

JoAnn Higdon distributed an annotated Sound Fiscal Management Self-Assessment Checklist used by California Community Colleges. Annotations on the document indicated the

subcommittee's current best estimate about the Compton Community College District's situation for each item, per discussion at the subcommittee most recent meeting. Some corrections were made to the document during the meeting. Overall, of the fifteen areas, only four had a "yes" or "acceptable" response, while the other eleven were "no." Concerns that were shared about items, particularly item 6a, on the document will be shared with the subcommittee and re-evaluated by the subcommittee. The subcommittee will next meet on Thursday, April 26.

There are concerns about OPEB (other post employment benefits) obligations and funds. Compton's Planning and Budget Committee should examine the recent actuarial study and review the annotated draft document. Further feedback should be sent to Jo Ann and Keith.

Subcommittee V: Planning and Evaluation

While the subcommittee has held no recent meetings, work has been done to track and improve both planning and budgeting. A document noting the progress has been developed for the ECC accreditation follow-up report, but the subcommittee has not yet reviewed. In the future, there are plans to develop a document showing funded requests from Program Reviews.

Subcommittee III: Student Services and Public Information

No new information. The subcommittee's work is done for now.

Subcommittee II: Instruction and Faculty

Excellent progress continues in the assessment of Student Learning Outcomes.

Subcommittee I: Organization

The subcommittee has expanded and is scheduled to meet on Monday, April 23. The subcommittee is developing a document to explain the transition between the Compton Center and the future Compton College in terms of the Administrative Capacity (criterion #5) currently performed by ECC on behalf of the Compton Center.