

Accreditation Steering Committee Minutes

December 8, 2010, 2pm-3:30pm

Attendees: Francisco Arce, Lawrence Cox, Ann Garten, Jo Ann Higdon, Andrew Krynicki, Joseph Lewis, Jeanie Nishime, Saul Panski, Barbara Perez, Estina Pratt, Rachelle Sasser, Chelvi Subramaniam, David Vakil, Pieter Van Niel. Notetaker: David Vakil.

Handout:

- “Process to Accreditation” Communications Plan 2010-2012

Action items and highlights

1. Minutes of previous meeting were approved as written.
2. The next meeting will be on Wednesday, February 2 from 2-3:30pm. The January meeting is canceled but the February meeting is one week earlier than previously scheduled. Each subcommittee should bring something in writing, but does not need to have a full written report yet.
3. Subcommittees should examine both the eligibility documents (i.e. the 21 criteria) as well as the ACCJC standards. We must meet the standards to be accredited as a college.

Additional Minutes from the meeting

Subcommittee reports

Subcommittee 1 – Organization

Cox will be the lead on most of this committee’s tasks. Sylvia Barakat will be the notetaker for this subcommittee. Omega Goudeau (PE part-time faculty) joined the committee. The committee does not expect any problematic areas at this time.

Subcommittee 2 – Faculty and Instruction

Panski has tasked several of the many criteria (#7 - #13) to both faculty and administrators. The subcommittee is using State Center’s application as a template, Panski will be asking for a brief narrative for each criterion in February.

Criterion #10 (Student Learning and Achievement) is an area of concern because we have not performed many SLO assessments across the curriculum. A few areas, however, have done well in this area.

Subcommittee 3 – Student Services and Public Information

Keith Curry chaired the first meeting on November 30 in Nishime’s absence. The subcommittee examined their four criteria (14, 15, 16, and 20) and reviewed ACCJC standard II.

Dorothy Bush will be the subcommittee's notetaker and Iris Fernandez will update the web information. Two members of the subcommittee did not attend. The subcommittee will want to work with staff in the Learning Resources Center. Members of the subcommittee were tasked with collecting information for a specific criterion.

The subcommittee plans to meet next on February 1 to review documents and assess our status.

Areas of concern include the Learning Resources Center have adequate resources available and having appropriate accommodations for disabled students. A question was asked about psychological counseling services being accessible. While some schools contract this service out, we don't, but we may want to work with Long Beach to handle referrals.

Subcommittee 4 – Financial Integrity

The subcommittee met last week and will meet again next week. The group started with ECC's 2008 Self Study to examine the standard, sub-standards, and supporting documentation. Specifically examined many areas of Standard III, not just III.d. The subcommittee may examine other schools' self studies.

Because facilities are part of the relevant criteria, the subcommittee may add either Fred Sturner or the new M & O director. Other members from across the campus may be added to broaden the perspective as well.

The linkage between planning and budget may be an area of concern. Institutional and Academic Technology may be a second area of concern. Facilities may be another area of concern, although bond funds and (affordable use of) the line of credit may help address some needs.

Subcommittee 5 – Planning and Evaluation

Student data are coming in to help plan and evaluate. A draft vision statement is also completed. Individual programs need to work on their own vision statements.

The subcommittee will also be reading the executive summary of the most recent FCMAT report because the FCMAT team's perceptions will provide insight into the planning and evaluation process.

One major area of concern is that Education Master Plan is not complete. We need to devise a plan to get this finished by the end of the 2010-2011 academic year. This will be a top priority for the Spring 2011 semester. Another area of concern is the evaluation and assessment of changes. We are surveying employees to discern their awareness on this.

Communications Plan

Ann Garten will follow up with subcommittees to make sure their web editors have access to the web pages.

The committee reviewed the “Process to Accreditation, Communication Plan 2010-2012” handout. To get community feedback, we are offering speaking engagements. Interested people will also have a chance to interact during individual or group meetings. The committee discussed setting up a blog or a comment box online. Garten agreed and suggested the comments be sent to the three ASC co-chairs.

The plan includes having a Town Hall meeting before the end of Spring semester. Other timelines are dictated to the Public Information by the ASC, so Garten seeks guidance from the committee.

Miscellany

As part of the eligibility report, we will need to demonstrate Program Review linkages to funding in the budget. We should examine what was funded from the current set of completed Program Reviews and assess the impact of those expenditures. Student internships may be under-utilized, however more can be created through the Cooperative career education program. When the course exists in the catalog, cooperative work experience can be offered if discipline-specific faculty and deans help initiate the process.

Over the past 4 years, while Compton was funded for 6400 FTES in the general fund, the categorical programs may not have received the same kind of income protection as the general fund did.

Compton has a few programs that help close the education gap between black/Hispanic students and other ethnicities. Some of those programs are FYE and Upward Bound. Compton does not have a Puente Program, while ECC does.

When the time comes to begin the Self Study, we need to transition curriculum over to Compton and create a curriculum committee here.

There was discussion about how much work Compton must complete to become eligible to be a candidate. Specific concerns related to the Boards of Trustees at both districts, the impact of having a Special Trustee and FCMAT oversight.