

Accreditation Steering Committee Minutes

November 10, 2010, 2pm-3:30pm

Attendees: Francisco Arce, Lawrence Cox, Ann Garten, Alisha Harrell, Jo Ann Higdon, Andrew Krynicki, Joseph Lewis, Jeanie Nishime, Saul Panski, Barbara Perez, Estina Pratt, Chelvi Subramaniam, David Vakil, Pieter Van Niel. Notetaker: David Vakil.

Handouts:

1. Explanation of the 21 eligibility criteria and the associated required documentation from the “Eligibility, Candidacy and Initial Accreditation Manual” published by ACCJC, August 2009, pages 5-13
2. “Characteristics of Evidence” from “Guide to Evaluating Institutions” published by ACCJC, August 2010, pages 11-13.

Action items and highlights

1. The Steering Committee will meet the second Wednesday of each month from 2pm-3:30pm. The April meeting is canceled because it is scheduled during Spring Recess.
2. Subcommittee chairs need to finalize their subcommittee membership and send the names to Arce, Cox, Panski, Perez, and Vakil.
3. Each subcommittee should meet at least once by December and probably twice per month thereafter, including during the winter intersession.
4. By February 2011, each subcommittee should have assessed each of their appropriate criteria from the list of 21 criteria. (See handout #1.) In particular, for each criterion subcommittees should ascertain if Compton meets the requirement or needs improvement.
5. By February 2011, each subcommittee should create a timeline and a plan to address any gaps (i.e. needs improvement) that are diagnosed in the 21 criteria.
6. Each subcommittee should designate one person to update and maintain a web page (to be created) for that subcommittee. Include minutes and agendas on the web page.

Additional Minutes from the meeting

ASC upcoming deadlines

The December meeting of the ASC will include a report from each subcommittee on their progress to date.

The current plan is for the ASC to have finished the final draft of the eligibility report either in October 2011 or March 2012, depending on the subcommittees’ determinations.

Data

Irene Graff will be pre-emptively gathering data to support eligibility documentation requirements. Marci Myers will be the main Compton researcher, although her office will be at ECC with the other researchers. Any other research/data needs should be requested of the Institutional Research department using their online request form. Following up with a phone call is suggested.

Communications Plan

Communicating to the employees and community about our latest efforts regarding accreditation will be accomplished by several means, including: the monthly Center Newsletter, a semesterly community newsletter, emails to listservs, a web page (to be developed) dedicated to accreditation. The ASC suggested including a standing accreditation item in the monthly newsletter and creating a separate semesterly accreditation document/newsletter.

Currently, the “Brick by Brick” document is being sent to influential opinion makers and leaders in the community.

Final step in accreditation process

Compton will be submitting as a center of ECC that wishes to be an independent college. All of the ACCJC criteria for a college would then need to be sustained at Compton, and Compton could not, at that point, be able to rely on ECC policies, procedures, or actions for sustainability purposes. At the time Compton is accredited as a college, the Compton Community College District would need to be ready to assume a college and have its own policies and procedures in place. ACCJC will examine Compton as though it is a college that should have sustainable practices, policies, and procedures.

Miscellany

The group was interested in the outcome of the upcoming meeting between President Fallo, Special Trustee Landsberger, Fred Harris, Tom Henry, and any other attendees.

The Library and Learning Resources are contained in eligibility criterion 16, “Information and Learning Resources.”