Accreditation Steering Committee Meeting
Minutes
Wednesday, September 16, 2020
2:00-3:00pm

Vision:
Compton College will be the leading institution of student learning and success in higher education.
Mission Statement:
Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES:

☒ S. Berger	☒ A. Gillis	☐ J. Mills	☒ K. Radcliffe
☒ R. Blonshine	☒ S. Kibui	☐ M. Ornelas	☐ R. Sasser
☐ K. Curry	☒ E. Martinez	☒ A. Osanyinpeju	☒ L. Sosenko
☒ P. Flor	☒ C. Maruri	☒ L. Owens	☒ A. Yermakov
☐ E. French-Preston	☒ D. Maruyama	☒ S. Purdom	

AGENDA:

1) **Reviewed Minutes**

   a) No changes.

2) **Discussion Items**

   a) Review the [Midterm Report](#)
   i) This is the first read, next meeting will be second reading. Looking for approval from this body. Board Policy 3200 to be reviewed if time permits.
   ii) Lauren says we may need to rethink the process of using SharePoint, as it is not user friendly.
   iii) Lauren requested assistance from Heather Parnock to create a cover.
   iv) Inside follows ACCJC template, Table of Contents to be added, Amber created the Report Preparation. Upcoming Dates:
   September 16, 2020 First Read: Accreditation Steering Committee
   September 23, 2020 Core Planning Team Review of Midterm Report
   October 21, 2020 Second Read & Approval: Accreditation Steering Committee
   October 22, 2020 Email communication to campus community with the Midterm Report
   October 22, 2020 Institutional Effectiveness Committee Review of Midterm Report
   October 27, 2020 ASB Presentation
   October 29, 2020 Virtual Town Hall via Zoom
   November 12, 2020 Send to VP of Academic Affairs for inclusion in the Academic Senate packet
   November 19, 2020 Academic Senate First Read
   December 3, 2020 Second Read & Approval: Academic Senate
   December 7, 2020 Consultative Council
   January 19, 2021 First Read: CCCD Board of Trustees
   February 16, 2021 Second Read: CCCD Board of Trustees
   v) Heather created link for in-house use to access evidence. Not everything is hyperlinked yet because things may change.

vi) All links link to something on our website and need to be changed to a screenshot PDF, per Sheri.

vii) AII 2 changed to Completed

viii) AII 3 Lauren thinks some more concrete wording for the end. Sheri recommends saying delayed due to pandemic. Changes made.

ix) AII 5 needs information from Amber, Lauren highlighted the area

x) AII 7 Melain assisted with updated text

xi) AII 12 This is all about student records, per Sheri. Student records should be digitized and explain how it will be linked to the student data files in Banner. What is the time frame regarding student records? Per Andrei- pre El Camino, El Camino is responsible. There is no FERPA rule to have it digitized, we just have to keep them. Summer 2006-Spring 2019 is El Camino. We are still responsible for Compton Community College records (pre-2006) because we are the same district, and those records need to be digitized. Sheri said we can take a snapshot of application and transcript and black out the student information. Andrei recommends hiring an outside source to digitize records. Sheri recommends looking at the ISER. Lauren asked Elizabeth to look at the ISER and pull application and transcript so it can be sited as evidence. Amber and Andrei will assist Elizabeth.

xii) Lauren asked for all to download and send Lauren changes, do not change in SharePoint. Andrei discussed different ways to use SharePoint.

xiii) Be on the lookout for requests for assistance with evidence.

xiv) Responses to Team Recommendation Improvements were reviewed. Might want to put a note for Recommendation 3 to include Guided Pathways. Recommendation 4, minutes from yesterday's curriculum meeting where Susan shares the report is evidence. Recommendation 5-Syria shares that Career Clarity Committee is focused on career awareness. Sheri asked if it is completed, Syria replied that it is in progress.

xv) Data Trend Analysis of 3-year time frame. Will be discussed at our next meeting. Please read at your convenience

xvi) Report of Quality Focus Essay

b) Board Policy 3200

i) Amber agrees it is important to have this. We will bring this back.

3) **Town Hall – October 29, 2020 at 1pm-2pm**

4) **Future Agenda Items**

a) Approve Midterm Report

Meeting adjourned at 3:04

The Next Scheduled Meeting
Wednesday, October 21, 2020 at 2:00 p.m.
Zoom