Accreditation Steering Committee
Agenda

Facilitator: Sheri Berger/ Amber Gillis/ Lauren Sosenko   **Recorder:** Sylvia Barakat
Date: January 19, 2022   **Time:** 1:30 p.m.   **Location:** Zoom

Vision:
Compton College will be the leading institution of student learning and success in higher education.
Mission Statement:
Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES:

__ Ali, Ibrahim (Abe)	__ Hobbs, Charles	__ Nasser, Abdul
__ Berger, Sheri	__ Jones, Nicole	__ Osanyinpeju, Abiodun
__ Blonshine, Rebekah	__ Leonor Del Cid, Stephanie	__ Owens, Linda
__ Curry, Keith	__ Maruri, Carlos	__ Parnock, Heather
__ Flor, Paul	__ Maruyama, David	__ Radcliffe, Kendahl
__ French-Preston, Essie	__ Mills, Jesse	__ Simmons, David (Interim)
__ Gillis, Amber	__ Moldoveanu, Minodora	__ Sosenko, Lauren
		__ Villalobos, Jose

AGENDA:

1) **Review of Minutes from December 15, 2021**

2) **Discussion Items**

   a) Compton College ISER Timeline: Proposed Changes (Writing Training Dates)
   b) Standards Teams Memberships Review
   c) Accreditation Steering Committee 2021-2022 Goals Check-In/Activity
   d) Evidence Next Steps
   e) Call for Standard Teams Recognitions – Due February 2, 2022
   f) Next Meeting – February 16, 2022 1:30-3:30pm

3) **Future Agenda Items**
   a) Quality Focus Essay Potential Topics
   b) Narrative Writing Spring 2022 Training (Date TBA)

Next Scheduled Meeting: February 16, 2022 at 1:30-3:00pm
Zoom

Compton College Accreditation Steering Committee Meeting Dates – 2021-2022

The Accreditation Steering Committee meets every third Wednesday of the month, including working months between the semesters.

Date	Time	Location
August 18, 2021	1:30 – 3:00pm	Zoom
September 15, 2021	1:30 – 3:00pm	Zoom
October 20, 2021	1:30 – 3:00pm	Zoom
November 17, 2021	1:30 – 3:00pm	Zoom
December 15, 2021	1:30 – 3:00pm	Zoom
January 19, 2021	1:30 – 3:00pm	Zoom
February 16, 2021	1:30 – 3:30pm*	Zoom
March 16, 2021	1:30 – 3:00pm	Zoom
April 20, 2021	1:30 – 3:00pm	Zoom
May 18, 2021	1:30 – 3:00pm	Zoom
June 15, 2021	1:30 – 3:00pm	Zoom

*Time extended due to Narrative Writing Training (pending approval from ASC members)

Compton College Institutional Self-Evaluation Report Timeline, 2021-2024

Date	Institutional Self-Evaluation Report (ISER) Milestone
June 2024	ACCJC Meeting on Compton College Accreditation Status
March/April 2024	External Evaluation Focused Site Visit
October 2023	External Evaluation Team ISER Review
August 1, 2023	ISER Submission to the ACCJC
July 2023	Final Draft ISER Sent to CCCD Board of Trustees for Second Read and Approval Signature Page Completed
June 2023	Final Draft ISER Submitted to CCCD Board of Trustees for First Read
May 2023	Feedback from Constituent Groups Integrated Final Draft ISER Sent to Constituent Groups for Second Read: • Academic Senate • Classified Union • Consultative Council • Associated Student Body
April 2023	Accreditation Steering Committee Reviews Final Draft for Approval Open House: ISER Final Draft Available for Public Commentary Final Draft ISER Sent to Constituent Groups for First Read and Additional Feedback: • Academic Senate • Classified Union • Consultative Council • Associated Student Body
March 2023	Final Editing and Evidence Linking Document Publication
February 2023	Third Draft of Writing Due for all Standards Accreditation Steering Committee Reviews Third Draft
November 2022	Feedback from Second Draft given to Writing Teams
October 2022	Second Draft of Writing Due for all Standards Accreditation Steering Committee Reviews Second Draft
Summer 2022	Feedback from First drafts to Writing Teams
June 2022	First Draft of Writing Due for all Standards Accreditation Steering Committee Reviews First Draft
April 2022	Writing of the ISER Begins
March 2022	Compton College Training on Writing
January 2022	First Round of Evidence Due in Sharepoint Folders
October/ November 2021	Compton College Follow-up Training on Evidence Gathering

Compton College Institutional Self-Evaluation Report Timeline, 2021-2024

October 20, 2021, 1:30-3pm	ACCJC College Training
August/ September 2021	Campus Callouts for Additional ISER Writing Team Members
May/June 2021	Standard Committee Leads Identified ISER Timeline Submitted to CCCD Board of Trustees Accreditation Steering Committee ISER Timeline Review and Feedback Draft ISER Timeline Sent to Constituent Groups for feedback, during which the Accreditation Steering Committee will review received feedback: • Academic Senate (May 20, 2021 & June 3, 2021) • Classified Union • Consultative Council • Associated Student Body The ASC to finalize and publish ISER timeline on the public Accreditation webpage
April 2021	ISER Timeline Created Accreditation Steering Committee ISER Timeline First Read

Standard I: Institutional Mission and Effectiveness			
Standard	**Team Members**	**Meeting Schedule**	**Meeting Location**
Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity	Lauren Sosenko (Lead) Vacant (Lead) Denise Blood Gloria Hughes Jesse Mills Lakeisha Wright Hawk McFadzen		Zoom
Standard II: Student Learning Programs and Services			
Standard	**Team Members**	**Meeting Schedule**	**Meeting Location**
Standard IIA: Instructional Programs	Paul Flor (Lead) Vacant (Lead) Airek Mathews Corina Diaz Essie French-Preston Hoa Pham Joseph Lewis Leonard Clark Todd Kler Melaine McIntosh Maya Medina		Zoom
Standard IIB: Library and Learning Support Services	Rebekah Blonshine (Lead) Charles Hobbs (Lead) Alejandra Pham Fazal Aasi Lynell Wiggins George Diaz		Zoom
Standard IIC: Student Support Services	Nicole Jones (Lead) Carlos Maruri (Lead) Cesar Jimenez DeVora Seay Keith Cobb Monique Anderson Punyatha Rajapakse		Zoom
Standard III: Resources			

Standard	Team Members	Meeting Schedule	Meeting Location
Standard IIIA: Human Resources	Ibrahim (Abe) Ali (Lead) Amber Gillis (Lead) Iris Fernandez Pilar Huffman Cliff Seymour Andree Valdry Travis Martin		Zoom
Standard IIIB: Physical Resources	Linda Owens (Lead) Kendahl Radcliffe (Lead) Alice Hawkins Alicia Zambrano Stephanie Schlatter Christine Aldrich Marcus Thompson		Zoom
Standard IIIC: Technology Resources	David Simmons (Lead) David Maruyama (Lead) Adrianna Jackson Carol DeLilly Jihoon Ahn John Yeressian Richette Bell		Zoom
Standard IIID: Financial Resources	Abdul Nasser (Lead) Jose Villalobos (Lead) Abiodun Osanyinpeju Dorrett Lambey LeVetta Johnson Lorena Fonseca		Zoom
Standard IV: Leadership and Governance			
Standard	Team Members	Meeting Schedule	Meeting Location
Standard IV: Leadership and Governance	Sheri Berger (Lead) Minodora Moldoveanu (Lead) Heather Parnock Stephanie Leonor Del Cid Chris Perez Kent Schwitkis Michelle Garcia Pamela Hembrick-Godfrey		Zoom

Self-Evaluation of Committee Goals and Tasks
Accreditation Steering Committee – Spring 2022

Purpose

The purpose of this four-part activity is to a) encourage committee members to engage in meaningful conversations and construct short narratives about how the Accreditation Steering Committee's (ASC) yearly goals align with or reflect the College's strategic initiatives and Tartar Completion by Design framework, b) engage in self-evaluation for year-end reporting, and c) generate ideas for creating new goals for the 2022-2023 academic year.

Outcomes

After the completion of this activity the ASC will be able to:
1. Describe the connection between the goals of the ASC and the College's strategic initiatives and the Tartar Completion by Design framework in greater detail,
2. Determine which of the goals are progressing and which require more attention, and
3. Develop new ideas for potential ASC goals for the 2022-2023 academic year.

Activities

For activities Part One through Part Three below, please use the Committee Self-Evaluation form from the Office of Institutional Effectiveness.
1. Part One – Please review your group's assigned ASC goal and sub-tasks and align each to the College's Strategic Initiatives and Tartar Completion by Design framework.
2. Part Two – Construct short narratives that describe and/or justify how the ASC's goals and sub-tasks align with the College's strategic initiatives and Tartar Completion by Design framework.
3. Part Three – Evaluate whether the ASC was successful in meeting its yearly goals; identify any gaps.
4. Part Four – Reflect upon and discuss the ASC's 2021-2022 goals. Based on these, begin drafting new goals for the 2022-2023 academic year. These will be finalized and voted up for adoption in August 2022.

Resources

Accreditation Steering Committee Goals (Adopted September 2021)
1. **Complete all accreditation timeline milestones for the 2021-2022 academic year.**
   - Complete 2021-2022 Annual Report (data and fiscal).

- Complete evidence collection on Compton College 2024 ISER.
- Complete narrative draft on Compton College 2024 ISER.
- Identify Quality Focus Essay topics.

2. Discuss purpose and constituent group representation on ASC.
- Develop an ASC purpose statement.
- Review and potentially revise our existing ASC description from our website.
- Make recommendation(s) to revise representation.

3. Increase participation among constituent groups around accreditation.
- Draft and disseminate employee and student surveys around accreditation.
- Conduct trainings for College employees around accreditation: understanding accreditation standards and processes, best practices for evidence collection, and writing.
- Make changes to the ASC webpage that include:
  - Professional development opportunities: accreditation-related webinars and conferences, other resources for campus constituent groups such as ACCJC trainings/materials
  - Regular updates on accreditation-related activities at the College
    - Newsletter (quarterly/2x semester)

Compton College Mission Statement:
> Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

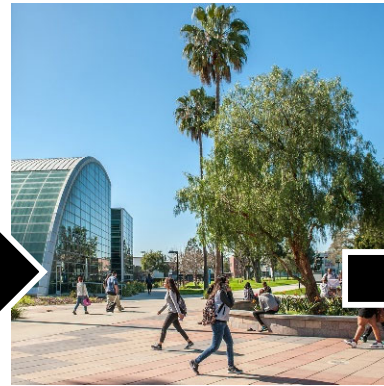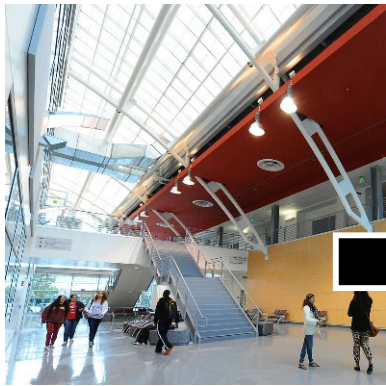Compton College Strategic Initiatives:
> In order to fulfill the mission and make progress toward the vision from 2017 to 2024, Compton College will focus its efforts on the following Strategic Initiatives. Strategic Initiatives represent the areas of focused improvement. Objectives are college-wide plans to make progress on each initiative.
> 1. Improve recruitment, enrollment, retention, and completion rates for our students.
> 2. Support the success of all students to meet their education, and career goals.
> 3. Support the success of students through the use of technology.
> 4. Offer excellent programs that lead to degrees and certificates in Allied Health and Technical fields.
> 5. Establish partnerships in the community and with the K-12 schools.

Tartar Completion by Design Framework:
> See infographic on next page.

Tartar Completion by Design

CONNECTION
Initial Interest through
Submission of Application

ENTRY
Enrollment through
Completion of
"Gatekeeper" Courses

PROGRESS
Entry into Course of Study
through Completion of 75%
of Requirements

COMPLETION
Complete Course of Study
through Earning a Credential
with Labor Market Value

TRANSITION
Movement to Four-Year
University or to Workplace
with Living Wage

Compton College 2024 Overview

Committee Self-Evaluation Form

Name of Committee: Accreditation Steering Committee
Committee Website: Accreditation Steering Committee Weblink
Evaluation Year: 2021-2022

Please complete throughout the year (recommendation to put it on the agenda at the beginning, middle, and end of the academic year). Once complete, post to your committee website and submit a copy to Lauren Sosenko at lsosenko@compton.edu by June 15, 2022. You may add rows to any tables where required.

I. Committee meetings

Total number of meetings scheduled	11
Total number and percentage of meetings held that had quorum	X (%)
Count of meeting agendas posted	X
Count of meeting notes/minutes posted	x

II. Analysis of prior year goals.

2020-2021 Goal	Status	Explanation for goals that are not completed
1. N/A	☐Completed ☐Not Completed	

2.	☐Completed ☐Not Completed	
3.	☐Completed ☐Not Completed	

III. Analysis of prior year survey findings.

Prior Year Survey Finding	How will your committee work to address this finding?

IV. 2021-2022 Goals and alignment with the Compton College 2024 Comprehensive Master Plan

2021-2022 Goal	Compton College 2024 Alignment Strategic Initiatives (SI)	Explanation of how the goal aligns with the Compton College 2024 Strategic Initiatives and Tartar Completion by Design

1. Complete all accreditation timeline milestones for the 2021-2022 academic year.	1, 2, 3, 4, 5	The milestones are outlined in our ISER 2024 Timeline and this ensures the timely submission of our ISER to the ACCJC. This allows us to review and assess our existing College policies and processes, which in turn supports a positive student experience culminating in the fulfillment of their academic goals. Furthermore, this work assists the College in realizing the Collaborative Governance leadership model, where all campus constituent groups have an opportunity to review the ISER and provide feedback and recommendations.
a) Complete 2021-2022 Annual Report (data and fiscal).	1, 1.3, 4, 4.1	
b) Complete evidence collection on Compton College 2024 ISER.		
c) Complete narrative draft on Compton College 2024 ISER.		
d) Identify Quality Focus Essay topics.		
2. Review purpose and constituent group representation on ASC.		

a) Develop an ASC purpose statement.		
b) Review and potentially revise our existing ASC description from our website.		
c) Make recommendation(s) to revise representation.		
3. Increase participation among constituent groups around accreditation.		
a) Draft and disseminate employee and student surveys around accreditation.		
b) Conduct trainings for College employees around accreditation: understanding accreditation standards and processes, best practices for evidence collection, and writing.		

c) Make changes to the ASC webpage that include:
  a. Professional development opportunities: accreditation-related webinars and conferences, other resources for campus constituent groups such as ACCJC trainings/materials
  b. Regular updates on accreditation-related activities at the College
    i. Newsletter (quarterly/2x semester)		

V. Committee's membership for 2021-2022

Name (note if person is chair/co-chair)	Constituency group	Term

Ibrahim (Abe) Ali	Administration	
Sheri Berger (Chair)	Administration	
Dr. Rebekah Blonshine	Administration	
Dr. Keith Curry	Administration	
Dr. Paul Flor	Administration	
Nicole Jones	Administration	
Dr. Abdul Nasser	Administration	
Dr. Abiodun Osanyinpeju	Administration	
Linda Owens	Administration	
Lauren Sosenko (Chair)	Administration	
David Simmons	Administration	
Dr. Essie French-Preston	Faculty	
Amber Gillis (Chair)	Faculty	
Carlos Maruri	Faculty	
David Maruyama	Faculty	
Dr. Jesse Mills	Faculty	
Dr. Minodora Moldoveanu	Faculty	
Miguel Ornelas	Faculty	
Dr. Kendahl Radcliffe	Faculty	
Stephanie Leonor Del Cid	Student	
Sylvia Barakat	Staff Support	