

Accreditation Steering Committee Minutes

April 20, 2016, 2:00 – 3:00 pm

Attendees: Trish Bonacic, Dr. Keith Curry, Amber Gillis, JoAnn Higdon, Dr. Phillip Humphreys, Felipe Lopez, Dr. Rodney Murray, Dr. Abiodun Osanyinpeju, Linda Owens, Barbara Perez, Estina Pratt, Kendahl Radcliffe, Rachelle Sasser, Dr. Jose Villalobos, Lillie Rodgers, Note Taker.

I. Information Items

A. Review Minutes from February 17, 2016.

Motion for approval of minutes from Estina Pratt and second by Dr. Rodney Murray.

B. Compton Self-Evaluation Accreditation Plan

Dr. Curry stated that we should receive the Self-Evaluation document today and it will be posted on the website by Monday. An Accreditation Presentation Workshop will be held on Thursday, April 28, at 1pm in the Staff Lounge. Dr. Douglas B. Houston, Chancellor, Yuba Community College District, will share lessons learned from previous Accreditation visits and provide preparation strategies for our spring 2017 visit. The goal is to help us avoid mistakes from other colleges.

C. Accreditation Forums

Dr. Curry advised that Forums have been set. Paul Flor will be presenting at ECC on May 3, 2016 at the Academic Senate meeting. Barbara Perez and Dr. Curry will be presenting at the Management Forum on May 5, and Amber Gillis will also be doing a presentation on May 5. A forum will be held at the Center on May 10, at 1pm in the Student Lounge. The presenters will be Dr. Curry, Barbara Perez, Paul Flor, and Amber Gillis. At the forum acknowledgements for serving on teams will be distributed at the conclusion by Dr. Maloney and Dr. Curry. Some of the standards have major holes and this will be worked on during the summer. Standard I, IPED data to be included. Integrate student equity and student success share what we are doing to improve rates. Standards IIA, Instruction and IVA & B, Planning and Governance, and IIIB, Facilities, have not submitted all of their information. Areas of concern will be discussed.

II. Discussion/Action

A. Co-Chairs, Roles, Responsibilities, & Expectations

An email will be sent to co-chairs for the current list of people participating. When we get the information from Klier we will distribute. There will be no meeting during the summer. We will talk to people and work through the summer a little bit.

B. Self-Evaluation Committee Membership

Bob Klier will be working on the final major edits of the self-evaluation report for the ECC Board of Trustees. Document should be revised by July 30. Amber Gillis will also review the document prior to the report being reviewed by the Board. If requested, teams will make any necessary corrections to their standards.

C. Status Report on Standard Narratives

Members of the team should be well versed in the whole document. We will be able to fill in some of the holes with information from other sections.

III. Other

Discussion held on what gift to give members of the team for working on the Accreditation Plan. Whatever the gift is it will include the District logo. It may be a picture of all team members, a pen that is a flash drive, or pens with the District logo, and the slogan “Building our Legacy” engraved on the side.

There are a lot of other decisions that will need to be made to prepare for the visit. Details such as where the exit meeting will be held, name tags for the visiting team, where they will be staying, food, transportation, parking permits, lodging and other items will be discussed in further detail in the fall semester.

Meeting adjourned 3:25pm

Lillie Rodgers, Note Taker

