

Accreditation Steering Committee Minutes

September 17, 2014, 2:00pm-3:00pm

Attendees: B. Perez, Dr. C. Subramaniam, Dr. K. Curry, R. Sasser, A. Garten, F. Lopez, H. Schumacher, M. Odanaka, J. Evans, P. Flor, T. Bonacic, A. Jimenez, E. Pratt, Dr. E. French-Preston, E. Martinez, C. Halligan, Dr. R. Murray, L. Owens, D. Simmons, R. Ramos, Dr. P. Humphreys, Lillie Rodgers.
Note-taker: Lillie Rodgers

Handout:

- Accreditation Eligibility Application for El Camino College Compton Community Educational Center

Action Items:

A. Committee Reports

Standard Chairs should be working on the assessment of standards. We have to do the self-evaluation. We must meet the standards within a year. Holly Schumacher will be working with the co-chairs. She has created a template that will be used to review the standards. They will give style guide and template to each team. Every bullet point from the outline will be addressed. We must note yes or no if we meet the criteria and if not determine what changes will need to be made. Our dream for each standard should be the perception we should have when writing the standards. We must ask if we can do everything here that they do at ECC. We must be consistent. Training session dates will be coming soon. The assessments are due on December 5. Co-chairs will have training session in October. There will be one session for each standard. We should make sure we have the right voice now. We must write as if we were a college. When it comes to Curriculum, we use the same SLO's and ALO's as ECC and will be referenced in the report. The participation of CEC faculty and our access to their information will also be noted. As we move into candidacy then we start to build these items here. It was decided that we would check to see if LACCD has one mission statement or if each school has their own statement. It was decided that we would hold Accreditation 101 workshops again during fall and spring. This will help the new faculty. Several committees may need to be reconstituted. We need working members. This is a study of the past but also a look to the future. We

must encourage new faculty members to be involved. Holly will meet with the co-chairs and go through the assessment. We will schedule meetings in the spring to present to this group. We will have an Accreditation Forum in February for the public. All of this will be discussed at Flex Day. We should be eating, living, and breathing, accreditation. Program Review is our weak point. The website information is outdated and is being updated. Barbara Perez is working on the Board Policies for Academic Affairs and Student Services. Compton must do the work. ECC will be having their Accreditation visit October 6, - 9. There will be an open forum at Compton on October 8. Estina Pratt suggested we do a videotape and put on YouTube. Next meeting scheduled for November 19.

Additional minutes:

Compton Accreditation Timeline

Dr.'s Arce and Nishime were unable to attend due to prior engagement. We are refining the application goal. The document will go to the ECC Board at the October meeting.

Compton Eligibility Application

Bob Klier took what we gave him and went through it line by line to make sure it matched. He did a great job! EOP&S is not included on page 9, second paragraph. It will be included on the next draft along with Director of Student Life and Athletics. Trish Bonacic graduated from Florida International University and not Florida State. It was suggested that everyone should read what they are familiar with to catch errors. Human Resources pulled out degrees and universities. If they give Barbara Perez additional information she will update the document. On page 36, the number of faculty increased to 96. Dr. Curry asked for comments by 9am tomorrow. We will be filing in October and hopefully action will be taken at the January meeting of the commission. The next step after the eligibility packet will be the timeline for the self-study. They are changing the standards again. They will do training in January. We will check to see if we are under the new rules. Thanks to Bob Kleir for all of his hard work.

