



Education Policy Minutes



Facilitator: Carlos Maruri

Recorder: Jennifer Hill

Date: April 28, 2021

Time: 1:00 p.m. - 2:00 p.m.

Location: [Zoom](#)

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES:

X Domenic Capozzolo	X Kendahl Radcliffe	Minodora Moldoveanu
X Jennifer Hill	X Andree Valdry	X Carlos Maruri
X Melain McIntosh	X Holly Schumacher	X Clifford Seymour
X Janette Morales	X Tom Norton	Guests: Sheri Berger

- 1) **Call to Order:** Meeting called to order at 1:03 PM. Carlos posted the agenda in advance on the Ed. Policy webpage.
- 2) **Approval of Agenda:** Tom motioned to approve the agenda with changes. Holly seconded. Approved.
- 3) **Review and Approval of Previous Meeting Minutes:** Melain moved to approve the minutes as corrected. Tom seconded. Approved.

1) Unfinished business:

- a. **Fourth Read: BP/AR 4070 - Course Auditing and Auditing Fees (Appendix A, page 5)**
Melain suggested that we keep the auditing fee for now, and most committee members settled on \$15 as the amount. Richette also said she was fine with processing audits “no sooner” than the first week of the term as detailed in the document. Melain proposed we change the language to make it clear that audit fees are non-refundable regardless of when or if a course is discontinued. There was some discussion about fees for summer and winter terms, but the legal guidelines are unclear on the requirements since we are not on the quarter system. Tom made a motion forward to the Senate. Holly seconded. Approved.
- b. **Third Read: BP 5050 – Student Success and Support Program (Appendix B, page 7)**
We made a number of changes at the last meeting, but Carlos said we may have jumped the gun, as the Title V language has not changed regarding SSSP vs. SEA. As a result, we went back to the original language for now. Holly made a motion forward to the Senate. Tom seconded. Approved.
- c. **Third Read: BP/AR Read: BP/AR 4021 - Program Viability (Appendix C, page 8)**
The BP had minor changes as detailed in the document. We made more extensive changes to the AR as noted. Jennifer pointed out that Holly did an outstanding job on this document, with extensive research on the approaches at other colleges. After review, Holly moved to forward both policies to the Senate. Cliff seconded. Approved.

d. Second Read: BP/AR 4100 - Graduation Requirement for Degree and Certificates (Appendix D, page 15)

For the BP, there was a usage controversy about the use of “of” vs. “in” with regard to degree titles in addition to other changes, including the Certificate of Accomplishment section. See document for details. For the AR, Melain had suggestions regarding automatic certificates for the IGETC/CSUGE, as occurs at PCC, and there were some questions regarding Course Waiver Substitutions and other issues. Sheri will be taking the both policies to the Deans and Directors’ meeting this week for additional feedback. These are particularly complex items, so Carlos felt we should bring both policies back for a third read. Holly moved to close. Tom seconded. Approved.

2) New Action Items

a. First Read: BP 4106 - Nursing Program (Appendix E, page 18)

The current language in the policy adheres closely to the template, but the Nursing Department wants to discontinue awarding points to applicants who are proficient in languages other than English. Most colleges, however, include this provision exactly as stated in the template, recognizing the value of fluency in more than one language. Carlos, Holly, and Jennifer suggested that the point should remain as is stated; it is standard at the vast majority of CCCs.

b. First Read: BP/AR 4225 - Course Repetition (Appendix F, page 19)

The catalog still has this BP language from ECC, but we no longer have these course (a, b, c, d) structures. Sheri suggested copying from the Title V template verbatim to avoid the El Camino focus, which no longer applies. Our AR is extremely lengthy, with extensive portions with examples, etc. Carlos felt that we should revise extensively; Holly pointed out that even the course names are incorrect. We should strike all language with lowercase letters; courses can be repeated, but they will not have these designations. See the document for other changes and details.

c. First Read: AR/BP 4250 - Probation, Dismissal and Readmission (Appendix G, page 26)

The appeal process is not mentioned in the BP, and Carlos felt it should be included for informational purposes. There were a number of fairly minor changes for clarity and content as noted in both documents.

4) Future Agenda Items:

- a. First Read: BP 5052 – Open Enrollment
- b. First Read: AR 4245 – Academic Rank
- c. First Read: AR 7211 – Equivalency Faculty Service Areas, Minimum Qualifications, and Equivalencies

8) Public Comment via Brown Act: None

9) Adjournment: Meeting adjourned at 3:01 p.m.

Next Scheduled Meeting: May 12, 2021

Spring 2021 BP/AR Schedule

BP/AR/AP Title	Accompanying BP/AR/AP	Last Updated/ Reviewed	Deadline for Board Review
Board Policy 4055 - Academic Accommodations for Students with Disabilities		17-Apr-18	17-Mar-21
Administrative Regulation 4240 Academic Renewal	BP 4240 - Academic Renewal	17-Apr-18	17-Mar-21
Board Policy 4240 - Academic Renewal	AR 4240 - Academic Renewal	17-Apr-18	17-Mar-21
Board Policy 4070 - Course Auditing and Auditing Fees	AR 4070 Course Auditing and Auditing Fees	17-Apr-18	14-Apr-21
Board Policy 4222 - Limitation to Remedial Coursework		15-May-18	14-Apr-21
Board Policy 4230 - Grading and Academic Record Symbols	AR 4230 - Grading and Academic Record Symbols	19-Jun-18	14-Apr-21
Administrative Regulation 4021 - Program Discontinuance	BP 4021 - Program Discontinuance	15-May-18	14-Apr-21
Administrative Regulation 4070 - Course Auditing and Auditing Fees	BP 4070 - Course Auditing Fees		14-Apr-21
Administrative Regulation 4230 - Grading and Academic Record Symbols	BP 4230 - Grading and Academic Record Symbols		14-Apr-21
Board Policy 4100 - Graduation Requirement for Degree and Certificates	AR 4102, AR 4103, AR 4105	19-Jun-18	12-May-21

Board Policy 4106 - Nursing Program		19-Jun-18	12-May-21
Board Policy 4225 - Course Repetition	AR 4225 - Course Repetition Procedure	19-Jun-18	12-May-21
Board Policy 4250 - Probation, Dismissal and Readmission	AR 4250 - Probation, Dismissal and Readmission	19-Jun-18	12-May-21
Board Policy 5052 - Open Enrollment		19-Jun-18	12-May-21
Administrative Regulation 4100 - Graduation Requirements for Degrees and Certificates	BP 4100 - Graduation Requirement for Degree and Certificate		12-May-21
Administrative Regulation 4225 Course Repetition Procedure	BP 4225 - Course Repetition Procedure	19-Jun-18	12-May-21
Administrative Regulation 4245 Academic Rank	BP 4245 - Academic Rank		12-May-21
Administrative Regulation 4250 - Probation, Dismissal, and Readmission	BP 4250 - Probation, Dismissal, and Readmission		12-May-21
Administrative Regulation 7211 - Administrative Regulation Equivalency	BP 7120 - Recruitment and Selection		12-May-21
Administrative Regulation 4227 - Repeatable Courses	BP 4225 - Course Repetition Procedure	17-Jul-18	16-Jun-21

**BP 4070 Course Auditing and Auditing Fees****Issued: April 17, 2018****Revised: April 20, 2021**

Reference:

Education Code Section 76370

It is the policy of Compton Community College District to allow students to audit courses. The instructor of the course will determine whether to accept a student as an auditor and the manner in which the audit is to be conducted.

Students who are enrolling in a class for credit have enrollment priority over students intending to audit. The fee for auditing courses shall be \$15.00 per unit. Students enrolled in classes to receive credit for ten or more semester credit units shall not be charged a fee to audit three or fewer semester units per semester.

Students who enroll in a class as an auditor cannot change their enrollment to receive credit for the course and cannot receive credit by examination for audited courses. Audited courses cannot be used to fulfill prerequisites.

Classroom attendance of students auditing a course shall not be included in computing the apportionment due a community college district the Compton Community College District.

Procedures for implementing the policy will be developed with collegial consultation with the Academic Senate, as defined in CCR Title 5 Section 53200 and as stated in Board Policy 2510.

Applicable Administrative Regulation:

AR 4070 Course Auditing and Auditing Fees



AR 4070 Course Auditing and Auditing Fees

Issued: April 20, 2021

References:

Education Code Section [76370](#)

Board Policy 4070 – Course Auditing and Auditing Fees

~~Education Code Section 76370 permits the Board of Trustees to authorize a person to audit a community college course.~~

A student may audit ~~selected~~ Compton College courses with **the** following provisions:

- Priority in class enrollment shall be given to students desiring to take the course for credit.
- No student auditing a course shall be permitted to change their enrollment in that course to receive credit for the course. Students will not be permitted to earn Credit by Examination for audited courses. **Audited courses cannot be used to meet course prerequisites requirements.**
- Fee for auditing a class shall be \$15 per unit per semester **and \$6 per unit during intersessions** ^[CM1] ^[CM2] Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged a fee to audit three or fewer semester units per **term**. Fees are to be paid ~~before attending~~ **according to the class schedule** and are non-refundable.
- A student wishing to audit a course must first obtain a Petition to Audit form from the Admissions and Records office.
- Auditing a course is on a space-available basis **and is subject to the approval of the instructor**. The instructor is not obligated to approve an audit.
- Registration for audit will **be processed by Admissions and Records** ~~occur no~~ sooner than the ~~second~~ **first** ~~second first~~ ^[CM3] week of classes.



BP 5050 ^[SLB1] Student ~~s~~ **Success and Support** ~~p~~ **Programs** ~~s~~ **Equity and Achievement**

Issued: December 13, 2016
Revised: April 21, 2020
Revised: April 20, 2021

References:

Educational Code Section 78210, ^{[et}
^{seq]}^[CM2]^[SLB3]. Title 5 Section 55500
ACCJC Accreditation Standard II.C.2

The Compton Community College District shall provide Student **Success and Support** ~~Equity and Achievement~~ Program ~~(formerly Student Success and Support Program)~~ services to students for the purpose of furthering equity ~~in~~ of educational ~~opportunity~~ and academic success.

*The Board of Trustees' commitment to Student ~~Equity and Achievement~~ **Achievement** **Success and Support** Program services is to identify and close equity achievement gaps.*

The purpose of Student ~~Equity and Achievement~~ **Achievement** **Success and Support** Program services is to bring the student and the District into agreement regarding the student's educational goals through the District's established programs, policies, and requirements. *The agreement is implemented ~~ed~~ **ing** ~~ed~~ **activities and practices** through the ~~educational planning process~~ **guided pathways framework**.*

The President/Chief Executive Officer shall establish procedures to assure implementation of Student ~~Equity and Achievement~~ **Achievement** **Success and Support** Program services that comply with the Title 5 regulations. Academic Senate in collaboration^[CM4]

Applicable Administrative Regulation:

AR 5050 Student ~~Equity and Achievement~~ **Achievement** **Success and Support** Program

APPENDIX C



COMPTON COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

BP 4021 Program Discontinuance **Viability**

Issued: May 15, 2018
Revised: ~~April 20~~May

18, 2021

Reference:

Education Code, Section 78016
Title 5, Sections 51022, 53200 and 55130
ACCJC Accreditation Standard II.A.15 & 16

Compton Community College District has established its Program Viability Policy in accordance with Title 5, Section 51022. The purpose of this policy is to establish criteria and guidelines for a decision-making process; it is not intended to target programs for revitalization, suspension or discontinuance.

Program Review, the Educational & Facilities Master Plan, and other strategic planning activities shall be referenced and considered among sources of data and direction within the process. Program viability recommendations should be considered only after serious deliberation by all stakeholders. This policy should not be construed as an inducement to look for programs to revitalize, suspend or discontinue, or as a threat to honest participation in an academic process such as program review.

~~The purpose of this program discontinuance policy is to provide the District with a process to review its credit and non-credit educational programs on a systematic basis for institutional effectiveness and compliance with state and federal requirements. In response to realignment of educational or strategic objectives, fluctuations in program quality or demand, resource availability, budget constraints, and other external factors, the Board of Trustees may approve the discontinuance of an educational program identified as no longer appropriate to the mission and/or goals of the District in accord with Administrative Regulation 4021.~~

~~The District endorses the principle of collegial consultation with the Academic Senates regarding the establishment of a process for educational program discontinuance, which shall be consistent with the provisions of Education Code Section 78016 and the authority of the Board of Trustees to initiate and approve the discontinuance of the District's educational programs in accord with BP2510, Participation in Local Decision Making.~~

~~A joint task force of faculty and administrators shall convene to develop the methodology, criteria and guidelines that will apply to evaluating educational programs. The task force, in its process of evaluation, shall consider data and other information, such as enrollment trends, degrees and certificates, success and retention, facility and equipment needs, and student outcomes, as well as indicators relevant to the review of the college's vocational and occupational training programs. [1]~~

~~The discontinuance of any educational program is subject to approval by the Board.~~

Applicable Administrative Regulation:
AR 4021 Program Discontinuance **Viability**



AR 4021 Program Discontinuance Viability

**Issued: May 15, 2018
Revised: May 18, 2021**

Reference:

Title 5, Sections 51022, 55000, 55130

Program Discontinuance: A Faculty Perspective Revisited (ASCCC adopted Fall 2012)

ACCJC Accreditation Standard II.A.15 & 16

Purpose of Administrative Regulation 4021

~~This administrative regulation provides general principles and guidelines for the process of assessing program effectiveness to determine whether or not the college should discontinue an educational program. The discontinuance of an educational program means that the sequence of courses will no longer be offered in a form that will lead to the approved degree or certificate, although all or part of the curriculum may be retained.~~

For the purposes of this AR, programs at Compton College are groups of courses taught by faculty within a discipline; these courses may lead to one or more degrees, certificates, and/or transfer. Programs must support the California community college mission, as well as complete a program review report. Any program included in the instructional program review list as recommended and maintained by the Program Review Committee^[1] is subject to this procedure.

For the purposes of this AR, *viability* outcomes may include revitalization, suspension, and discontinuance of a program.

Definition of an Educational Program

~~An educational program is an organized sequence of courses consisting of applicable coursework leading to a defined objective, degree, certificate, license, or diploma approved by the California Community Colleges Chancellor's Office; or leading to transfer to another institution of higher education.~~

Process for Discontinuance Review of Viability

~~Discontinuance is an academic and professional matter that requires consultation between the Office of the Vice President of Academic Affairs and the Academic Senate. Program discontinuance may be initiated by individual academic divisions or the Vice President of Academic Affairs. A consideration of program discontinuance is a process distinct from program improvement or academic program review. The Board will rely primarily on faculty expertise on academic and professional matters and the Academic Senate shall have a consultative role in all discussions of program discontinuance.~~

~~A program evaluation task force shall be formed as determined by the President of the Academic Senate and the Vice President of Academic Affairs to review any program under consideration for discontinuance. It will be co-chaired by the President of the Academic Senate and Vice President of Academic Affairs (or their designees).~~

~~Participants will include two academic deans designated by the Vice President of Academic Affairs and two faculty members appointed by the President of the Academic Senate. A representative from Institutional Research and Planning will serve as an advisory, non-voting member of the committee.~~

~~The committee may include additional members approved by both the President of the Academic Senate and the Vice President of Academic Affairs. Deans and faculty affiliated with the program under review may not serve on the task force but may be invited to provide relevant information.~~

Program viability discussions can begin in the Academic Senate as well as the following offices and/or departments: Academic Affairs, Student Services, and individual programs, disciplines, divisions, departments or advisory committees.

The Academic Senate and its committees, including the Curriculum Committee, must have a fundamental and integral role in any discussion of program viability, recognizing the District's legal requirement to rely primarily on the Academic Senate's advice in academic and professional matters.

Formation and Charge of a Program Viability Committee

When a formal discussion regarding the viability of a program is initiated, the Academic Senate will vote on the formation of a Program Viability Committee. If the Senate recommends formation of a Program Viability Committee, the Committee will be charged with:

1. Gathering all qualitative and quantitative evidence into a written report with the assistance of the offices of Academic Affairs and Institutional Research.
2. Conducting and participating in all public meetings and discussions as detailed in this procedure.
3. Recommending to the Academic Senate one of the three potential outcomes of the program viability process: revitalization, suspension, or discontinuation.

When a formal discussion is initiated, the Academic Senate will form an eleven (11) member Program Viability Committee which shall include:

1. Academic Senate President or designee - who shall chair the committee
2. Compton Community College Federation of Employees (CCCFE) President or designee
3. Curriculum Committee Faculty Chair
4. Distance Education Faculty Coordinator
5. Associated Student Body President or designee
6. Vice President of Academic Affairs
7. Program Dean
8. Program Division Chair
9. One full-time or adjunct faculty member from the program
10. One Counseling faculty member
11. One Classified staff member

Formal Discussion Criteria

Discussion concerning program viability must have two components: qualitative and quantitative data. Both qualitative indicators and quantitative indicators must be discussed in order to ensure a fair and complete review leading to a decision to revitalize, suspend, or discontinue a program. Indicators that directly impact success of students in the program should be most heavily weighted.

1. Qualitative indicators are based on the mission, vision, values, and goals of the institution, as well as access and equity for students. Program Review, the Comprehensive Master Plan, and other strategic planning documents shall be referenced and considered among sources of data and direction within these indicators. These indicators include, but are not limited to:
 - a. The pedagogy of the discipline.

- b. The balance of college curriculum.
 - c. The effect on students of discontinuing the program.
 - d. The potential for a disproportionate impact on diversity at Compton College.
 - e. The quality of the program and how it is perceived by students, articulating universities, local business and industry, advisory committees, and the community.
 - f. The ability of students to complete their degree or certificate or to transfer.
 - g. The duplication of programs in the region.
 - h. The regional effects of the program's discontinuance.
 - i. The effects on local businesses and in meeting workforce demand.
 - j. The ability of the program to meet standards of outside accrediting agencies, licensing boards, and governing bodies.
2. Quantitative indicators are based on the mission, ~~vision, values~~ vision, values, and goals of the institution, as well as access and equity for students. These indicators include, but are not limited to:
- a. The projected future demand for the program.
 - b. Student program completion.
 - c. Enrollment trends over a sustained period.
 - d. Change in graduation, transfer, or certificate requirements.
 - e. Frequency of course section offerings.
 - f. Term-to-term persistence of students within the program.
 - g. Retention or success rates of students within the program.
 - h. Productivity in terms of enrollment such as: FTES per FTEF ratio.
 - i. Disproportionate impact on underrepresented students within the program.
 - j. Disproportionate impact on student diversity.
 - k. Service to other programs.
 - l. Success rate of students passing state and national licensing exams and industry-based certification.
 - m. Labor market demand.
3. Discussion Criteria for the Program Viability Committee
- a. The Committee must solicit feedback from all parties potentially affected by the decision. These include faculty, staff, administrators, students, the employing businesses and industries, and the community. Efforts must be made, if necessary, to ensure that student and community input is received.
 - b. Discussion of program viability will culminate in public, open meetings organized and presided over by the Academic Senate. The dates, times and locations of these meetings will be published using all reasonable means of college communications.
 - c. Discussions will include both qualitative and quantitative indicators. Sources of data for all indicators will be referenced and cited.
 - d. A written record of all discussions and recommendations will be kept by the Academic Senate for review and will be published.
 - e. Deliberations and conclusions shall rely primarily on the advice of the Academic Senate.

~~The task force will establish procedures, criteria, and guidelines and will collect data and conduct research necessary to evaluate the program's effectiveness in serving the community, the college, and its students. Areas for review should include achievement of the program's goals and objectives as they contribute effectively to the mission of the college and the comprehensive master plan, previous intervention strategies, program growth and enrollments, and student outcomes measures, such as success and persistence rates.~~

Factors such as the following may initiate this program discontinuance or reduction process and may be used by the task force in its deliberation:

- ~~Other community colleges in the area currently offering the program;~~
- ~~Other programs closely related to the program offered by the college;~~
- ~~Relation of the program to job market analysis, where applicable;~~
- ~~Enrollment projection for the program courses;~~
- ~~The need for and present adequacy of resources;~~
- ~~Recommendations of career technical education regional consortia and/or Compton College advisory committees, when applicable;~~
- ~~Facilities and equipment required to sustain the program;~~
- ~~Availability of adequate financial support; and~~
- ~~Availability of qualified faculty.~~

Vocational or occupational training programs must be reviewed and discontinued if they are no longer accomplishing the following statutory goals:

- ~~The program meets a documented labor market demand;~~
- ~~The program does not represent unnecessary duplication of other manpower training programs in the area; and~~
- ~~The program's demonstrated effectiveness can be measured by employment and completion rates of its students.~~

Recommendation

A recommendation to discontinue or reduce a program will occur when, after a full and open discussion, the members of the task force conclude that the program is unable to successfully achieve or make substantial progress towards its goals and objectives. The recommendation will be presented in a report that explains the decision and provides the relevant data.

The task force will forward its report to the President/Chief Executive Officer, who will review the report and make the final recommendation, if any, regarding discontinuance to the Board of Trustees.

If the Board of Trustees decides to discontinue a program, the college will make appropriate arrangements so that the program's enrolled students may complete their education in a timely manner with a minimum of disruption. The college will also address contractual obligations to program faculty and staff.

Possible Outcomes of Program Viability Discussion

The Program Viability Committee will make recommendations, which will be obtained through consensus. If consensus cannot be reached, a two-thirds majority vote of committee members will determine the recommendation.

The three possible recommendations are:

1. Revitalization

A program undergoing revitalization will continue with qualifications. These qualifications shall include specific interventions designed to improve the viability and responsiveness of the program. A specific timeline will be provided during which these interventions will occur, and expected outcomes will be outlined in advance; these interventions and outcomes will be called the Revitalization Plan and will be completed within two primary semesters. All interventions and timelines will be published in writing

by the Program Viability Committee, maintained by the Academic Senate. After the specified revitalization period is completed, the Program Viability Committee will review the program again.

The Dean, in good faith, will ensure assignment of appropriate resources to support the program during the revitalization, in particular assignment of adequate personnel.

The Revitalization Plan is developed by the Program Viability Committee in consultation with program or discipline faculty and is driven by practical, discussion-specific goals.

The plan must include any recommendations imposed by an external regulatory, governing or licensing body to which the program is subject.

The Revitalization Plan will address all facets of program performance, including Program Review recommendations, transfer rates or industry demand, student performance indicators, scheduling patterns and student access/equity issues. The use of the U.S. Department of Education “Five Step Process for Improving Performance,” is recommended as a format for developing a Revitalization Plan. This five-step process involves:

- a. Documenting program results.
- b. Analyzing key performance indicators by a variety of comparisons.
- c. Identifying direct or root causes of concerns.
- d. Selecting best solutions to impact desired program performance.
- e. Pilot-testing those solutions, evaluating impact, and then implementing tested solutions found to have significant impact.

2. Suspension

After all provisions of the aforementioned Formal Discussion Criteria have been met, a recommendation to suspend a program will occur when the committee concludes that the program cannot currently support student success due to a variety of factors. These factors may include, but are not limited to, inability to recruit qualified faculty, lack of sufficient fiscal resources, lack of sufficient physical resources, and/or insufficient enrollment. This recommendation will include a timeline to reevaluate the decision to suspend within three years^[2], at which point a recommendation for either revitalization or discontinuance will be decided. Any recommendation for program suspension will include the following:

- a. The criteria used to arrive at the recommendation.
- b. A detailed plan and timeline during suspension of the program with the least impact to students, faculty, ~~staff~~staff, and community. Due consideration will be given to mechanisms to allow currently enrolled students to complete their course of study. Students’ catalog rights will be maintained and accounted for in allowing them to finish the program.
- c. A plan for the implementation of all requirements of collective bargaining for faculty and staff.

3. Discontinuance

After all provisions of the aforementioned Formal Discussion Criteria have been met, a recommendation to discontinue a program will occur when the committee concludes that the program falls outside the college’s mission and/or the program’s goals and objectives. The recommendation for a program to be discontinued shall be based upon the aforementioned qualitative and quantitative criteria and will be documented in writing by

the Program Viability Committee and maintained by the Academic Senate. A recommendation to discontinue may be mandated if so ordered by an external regulatory, governing, or licensing body to which the program is subject. No program will be recommended for discontinuation without first being given a Revitalization Plan and allowed implementation of that plan for two primary terms.

Any recommendation for program discontinuance will include the following:

- a. The criteria used to arrive at the recommendation.
- b. A detailed plan and timeline for phasing out the program with the least impact to students, faculty, staff, and community. Due consideration will be given to mechanisms to allow currently enrolled students to complete their course of study. Students' catalog rights will be maintained and accounted for in allowing them to finish the program.
- c. A plan for the implementation of all requirements of collective bargaining for faculty and staff, including application of policies for reduction in force and opportunities to retrain.
- d. The plan must include any recommendations imposed by an external regulatory, governing or licensing body to which the program is subject.
- e. The final recommendation will be submitted to the Chancellor's office and accrediting bodies as needed.

Conclusion

The recommendations of the Program Viability Committee will be documented in writing and will include the signatures of the Vice President of Academic Affairs, the President/CEO, CCCFE President, and the Academic Senate President. The final recommendation will be maintained locally by the Academic Senate and presented to the Board of Trustees for approval.

Consideration of Collective Bargaining Rights

Nothing contained in this regulation is intended to infringe upon, diminish, or supersede any collective bargaining rights established for employees of the District. It is the intention of the District that consideration of issues appropriately under the scope of bargaining be addressed through the regular processes established for such consideration by the District and its collective bargaining units.


BP 4100 [CM1][HS2] **Graduation Requirement for Degrees and Certificates**
Issued: June 19, 2018
Reviewed: May 18, 2021

References:

Education Code Section 70902(b)(3); Title 5, Sections 55060 et seq.

The District grants the degrees of Associate ~~in~~-of Arts, Associate ~~in~~-of Science, Associate in Arts for Transfer (AA-T), and Associate in Science for Transfer (AS-T) [CM3] to those students who have completed the subject requirements for graduation and who have maintained a 2.0 grade point average in subjects attempted. Students must also complete the general education residency and competency requirements set forth in Title 5 [regulations][CM4][HS5]. Students may be awarded multiple degrees provided that minimum requirements are satisfactorily met for each degree.

Students may be awarded Certificates of Achievement upon successful completion of a minimum of 16 or more semester units of degree-applicable coursework designed as a pattern of learning experiences ~~designed~~ [HS6] to develop certain capabilities that may be related to career or general education [CM7][CM8][CM9].

~~ADD Certificates of Accomplishment~~ Students may be awarded Certificates of Accomplishment upon successful completion fewer than 16 units of degree-applicable coursework designed as a pattern of learning experiences [HS10] to develop certain capabilities that may be related to career. Note: Certificates of Accomplishments are not noted on a student's transcript.

~~ADD Certificate of Completion/Competency (non-credit)~~ Students may be awarded Certificates of Completion/Competency upon successful completion of a sequence noncredit coursework designed prepare students for employment or to be successful in college-level coursework.

~~The President/CEO shall establish procedures to determine degree and certificate requirements that include appropriate involvement of the Academic Senate.~~ [HS11] Procedures for implementing this policy will be developed in collegial consultation with the Academic Senate. The procedures shall assure that graduation requirements are published in the College Catalog and included in other resources that are convenient for students.



APPENDIX D, CONTINUED

AR [CM1]4100 Graduation Requirement for Degrees and Certificates

Issued: April 20, 2021
Reviewed: May 18, 2021

References:

Title 5 Sections 55060 et seq.

For the purposes of meeting degree or certificate requirements, students may elect to meet the requirements of either:

- The catalog that was in effect at the time they began and maintained continuous enrollment at Compton College; or
- The catalog that is in effect at the time they file an application for a degree or certificate

For degree and certificate purposes, continuous enrollment is defined as enrolling at Compton College at least one semester (fall or spring), each academic year and receiving a letter grade, “W” (Withdrawal), CR/NC (Credit/No Credit, or Pass/No Pass on the transcript).

1. Graduation requirements for degrees include:

- a. Satisfactory completion of at least 60 semester units of college work. “College work” is defined as courses acceptable toward the associate degree including those that have been properly approved pursuant to Title 5, Section 55002(a) at a California Community College.
 - i. Courses taken at a California Community College may be used to satisfy general education and/or major requirements.
 - ii. If ~~the~~^{[HS2]-a} course is offered at Compton College, but the originating California Community College uses it in a different area than Compton College, the course will be used in the area that benefits the student.
 - iii. If ~~the-a~~ course is not offered at Compton College, the college will honor the course in the same general education area in which the originating California Community College places the course.
 - iv. Courses taken at other than a California Community College^[HS3] may satisfy general education and/or major requirements if the institution is accredited by one of the regional accrediting associations and the scope and rigor of the course meets the guidelines set forth by the college.
 - v. ~~If there is doubt of the reasonable application, the course(s) must be approved by the discipline faculty and/or the dean of the division in which the course(s) in question would normally be placed.~~^{[HS4][CM5][CM6]}
- b. Completion of at least 18 semester units in general education and at least 18 semester units in which a grade of C or better has been earned in a major listed in the Community Colleges’ “Taxonomy of Programs.” The general education requirements must include a minimum number of units as specified in the college catalog in the natural sciences, social and behavioral sciences, humanities, and language and rationality. Ethnic studies must be integrated within general education offerings.
- c. Completion of at least 12 semester units of study in residence within requirements for either the general education and/or major.
- d. Demonstrated competence in reading, written expression, and mathematics.

2. Students may receive credit for knowledge or skills to be counted toward satisfaction of the requirements for an associate degree as defined in Policy 4235 – Credit by Exam. Advanced Placement Exams with a score of 3, 4, or 5 may be used toward general education as approved by the Academic Senate for California Community Colleges document entitled “Standardized Template for Advanced Placement Examination Information.” Credit may be used towards specific courses as determined by the faculty and listed in the college catalog.
3. District policies and procedures regarding general education and degree requirements are published in the college catalog and are filed with the State Chancellor’s Office.
4. Requirements for Certificates of Achievement include^[CM7]:
 - a. Successful completion of a course of study or curriculum that consists of 18 or more semester units of degree-applicable credit coursework. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.
 - i. Individual certificates specifically state the required number of units that must be completed at Compton College in the Catalog.
 - b. Content and assessment standards that ensure the certificate programs are consistent with the mission of the Compton Community College District.
 - c. Shorter credit programs that lead to a certificate may be established by the District. Certificates for which the State Chancellor’s approval is not sought may be given any name or designation deemed appropriate except for certificate of achievement, certificate of completion, or certificate of competency.
5. Students qualifying for more than one AA, AS, or ADT degree will receive each diploma and have them posted on their transcripts.
6. Students qualifying for more than one certificate of achievement will receive each certificate and have them posted on their transcripts.
7. A degree or certificate may be rescinded if it has been determined through a criminal or civil proceeding or through a violation of the student code of conduct that the degree or certificate was obtained through fraudulent means.

**BP 4106 Nursing Program****Issued: June 19, 2018**

References:

Education Code §§66055.8, 66055.9, 70101-70107, 70120, 70124, 70125, 70128.578260,
 78261, 78261.3, 78261.5, 87482, 89267, 89267.3, 92645
 Title 5 §§55060, et seq., 55521
 Health and Safety Code §128050

Nursing students who have already earned a baccalaureate or higher degree from a regionally accredited institution of higher learning are not required to complete any general education requirements that may be required for an associate degree. Instead, these students only need to complete the coursework necessary for licensing as a registered nurse. Prerequisite science courses must comply with the nursing program regency clause of not exceeding seven years. Required science courses that are older than seven years must be re-taken.

The District shall utilize criteria published on the nursing program's website and in the current college catalog in addition to the following when screening nursing students:

- Academic degrees or diplomas, or relevant certificates, held by the applicant;
 - Grade point average in relevant coursework;
 - Life experiences or special circumstances of an applicant;
 - Any relevant work or volunteer experience; and
 - Proficiency or advanced level coursework in languages other than English.
- [CM1][CM2] • Achievement of a successful passing score on the ATI TEAS examination.

Nursing students are subject to all policies, regulations, and guidelines outlined in the Associate Degree Nursing (ADN) Student Handbook published by the Compton College Nursing Program.



APPENDIX F

BP 4225 Course Repetition

Issued: June 19, 2018

Reference:

[Title 5, Sections ~~53200, 55000, 55024, 55040, 55041, 55042, 55044-55045~~, 58161]_[CM1]

The President/CEO or designee, relying primarily on faculty expertise, will have the authority to develop and implement policy and procedures with regards to repeatable and non-repeatable courses. Such policies and procedures will be developed in accordance with state, federal and/or district regulations.

Repeatable courses ~~with the designation of "ab, abc, or abcd"~~ may be taken more than once for credit. Compton College designates as repeatable courses for which repetition is necessary to meet the lower-division major requirements of CSU or UC for completion of a Bachelor's Degree, intercollegiate athletics and related conditioning courses, and intercollegiate academic or vocational competition courses.

Non-repeatable courses may be taken only once for credit. Students may retake a non-repeatable course in which they have received a substandard grade (D, F, NP or NC) or Withdrawal (W) only once before college intervention.

Under special circumstances, students may repeat courses in which a grade of C or better was earned. These special circumstances and other specific exceptions to the above policies are detailed in administrative procedures.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

Procedures for implementing the policy will be developed in collegial consultation with the Academic Senate.



AR 4225 Course Repetition Procedure

Issued: June 19, 2018

References^[CM1]:

Title 5, Sections 55040, 55045, 55252, 55253, 56029, 58161

Students may retake a non-repeatable course in which they have one unsuccessful attempt only once without college intervention. An unsuccessful attempt occurs when a student receives a Withdrawal (W) or a substandard grade (D, F, NP or NC). Students may retake a non-repeatable course in which they have two unsuccessful attempts only after completing college intervention. Repeatable courses may be repeated per the education code and the district policy.

In general, students are not permitted to repeat courses in which they have earned a grade of A, B, C, or CR except as described below in section V for Special Circumstances.

I. Non-Repeatable Courses

Non-Repeatable courses are those listed in the College Catalog that do not have lowercase letters in the course number. (Examples of non-repeatable courses include History 101, English 1A [\(101\)](#), and Political Science 1 [\(101\)](#).)

A. Original Attempt (first attempt)

1. If a substandard grade or a “W” is received, the student may retake that course.
2. If a student receives a passing grade, a retake is not allowed unless provided under special circumstances.

B. Second Attempt (first retake)

1. If a student receives a substandard grade or a “W” on the first attempt, a retake is permissible.
2. A passing or substandard grade received in the retake shall replace the original grade and credit in the calculation of the grade point average. This will be annotated on the student’s academic transcript.
3. The original grade, alleviated by the new grade, must remain on the student’s academic transcript.
4. If a “W” is received on the second attempt, no grade alleviation would apply.

C. Third Attempt (second retake)

1. If a student attempts a non-repeatable course two times (the original attempt and the retake) and in both attempts the student receives either a substandard grade or a “W” or a combination, then the student may be permitted a second retake with the completion and approval of a college intervention plan.
2. A passing or substandard grade received in the second retake shall replace the grade and credit received in the first retake or first attempt if the second attempt was a “W” in the calculation of the grade point average.
3. The new grade shall be annotated on the student’s academic transcript.

4. The original grade, alleviated by the new grade, must remain on the student's academic transcript.
5. If a "W" is received, no grade alleviation would apply.

D. College Intervention

Students with two unsuccessful attempts must submit a repeat petition and, if required by the academic division, a Plan for Student Success signed by a district division designee or counselor.^[HS2]

II. Repeatable Courses^{[CM3][HS4]}

Repeatable courses are those listed in the College Catalog ~~that have lowercase letters in the course number. The lowercase letters indicate the number of times a course may be repeated. Examples of repeatable courses include Physical Education 60abc (Women's Intercollegiate Soccer Team), and Music 267abcd (Concert Jazz Band). In these examples, students may enroll in Physical Education 60abc three times and Music 267abcd four times.~~

A. Scope and Limitations of Repeatable Courses

1. Compton College designates only the following types of courses to be repeatable per Title 5, Section 55041:
 - a) Courses for which repetition is necessary to meet the lower-division major requirements of CSU or UC for completion of a Bachelor's Degree
 - b) Intercollegiate athletics and related conditioning
 - c) Intercollegiate academic or vocational competition.
2. Courses for which repetition is necessary to meet the lower-division major requirements of CSU or UC for completion of a Bachelor's Degree may include a recency requirement which the student has not been able to satisfy without repeating the course. A student may petition for repetition if less than 36 months have elapsed and the student provides documentation that the repetition is necessary for transfer.
3. For intercollegiate athletics and related conditioning courses and for intercollegiate academic or vocational competition courses, students may repeat a course the maximum number of times that course has been approved for repetitions. Substandard grades and "W" earned each count as an attempt.

B. Substandard Grade Alleviation

1. If a substandard grade has been recorded in a repeatable course, the course may be retaken for grade alleviation, provided that the attempt does not exceed the maximum number of times the course may be attempted with a passing or substandard grade.
2. No more than two substandard grades may be alleviated for a repeatable course.
3. When a student repeats a course to alleviate substandard academic work, the previous grade and credit will be disregarded in the calculation of grade point average.
4. If a substandard grade is recorded on the last allowable attempt in a repeatable course, the following applies:
 - a) that last grade cannot be alleviated, and
 - b) lapse of time can never be used for that course.

Note: Extenuating circumstances described in section V.B below do not apply to repeatable courses. A student may not petition on the grounds of extenuating circumstances for a repeatable course.

III. Variable Unit Courses

Title 5 regulations shall guide Compton College on variable unit courses.

IV. Withdrawals

A. Withdrawal from a Course

1. Students who are withdrawn from a course after the census date (20% of the course section) shall receive a “W” on their transcript. The period to receive a “W” is from the deadline to drop without notation to the 75% point of the course section.

B. Military Withdrawals

1. Military withdrawals shall not be counted towards the permitted number of withdrawals or attempts.
2. A student who is a member of an active or reserve United States military service may receive a military withdrawal when the student receives orders from the military.
3. The orders must be verified by the Veteran’s Services Office ^[HSS] Resource Center with appropriate documentation provided by the student.
4. The military withdrawal may be assigned at any time.
5. The symbol for military withdrawals shall be “MW.”
6. Military withdrawals shall not be counted in progress probation or dismissal calculations.
7. Neither an “F” nor an “FW” can be assigned in lieu of a military withdrawal.

C. ~~Withdrawal Due to Extraordinary Conditions~~ ^[CM6] Excused Withdrawal

1. A “EW” may ~~be removed and “no notation”~~ assigned to any student who withdrew from one or more classes where such withdrawal was necessary, verified through documentation, and approved by ~~the Director of Admissions & Records~~ Office due to:
 - a) fire
 - b) flood
 - c) other extraordinary conditions such as:
 - (1) earthquake
 - (2) riot
 - (3) terrorism
 - (4) acts of war
 - (5) other consequential and significant acts. ^[CM7]

V. Special Circumstances

Students may only petition to repeat a course beyond the maximum allowed enrollments under the following conditions. Maximum allowed enrollments include any combination of withdrawals and repetitions.

A. Significant Lapse of Time

1. A student may petition to repeat a course in which they previously earned a grade of C or better if there has been a significant lapse of time. A significant lapse of time petition may be filed when
 - a) No fewer than 36 months have passed or
 - b) The nature of the course (i.e. skill, knowledge, technology) requires repetition sooner.
2. A student will forfeit significant lapse of time if:
 - a) Three substandard grades were received for non-repeatable courses.
 - b) The maximum number of attempts in a repeatable course was reached and the last attempt resulted in a substandard grade.
3. Lapse of time can only be used once per course.

B. Extenuating Circumstances

1. A student may petition to repeat a course for extenuating circumstances.
2. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.
3. The student has the burden of proof to support a claim.
4. Extenuating circumstances may be used once for a non-repeatable course.
5. Extenuating circumstances cannot be used if the student has already used the course to obtain a degree at Compton College or if the course was used in academic renewal.
6. Any approved extenuating circumstance petition, subsequently found based on fraudulent documentation, may be reversed. Submission of falsified documentation for extenuating circumstances shall result in the denial and may also result in student disciplinary action.
7. Final decision on extenuating circumstances will be made by Admissions and Records.

C. Special Classes for Students with Disabilities

1. Special classes designed for students with disabilities may be subject to extensions of repeatability in certain circumstances. Repetition may be authorized based on a case by case determination related to the student's educational limitation pursuant to state and federal non-discrimination laws.
2. The determination must be based on one of the following circumstances as specified in Title 5, Section 56029.
 - a) When continuing success of the student in other general and/or special classes is dependent on additional repetitions of a special class.
 - b) When additional repetitions of a specific class are essential to completing a student's preparation for enrollment into other regular or special classes.
 - c) When the student has an educational contract which involves a goal other than completion of the special class in question and repetition of the course will further achievement of that goal.
3. When a student with a disability repeats a class, the previous grade and credit shall be disregarded in the computation of grade point averages.

D. Occupational Work Experience

1. Cooperative Work Experience Education (CWEE)

Students may earn up to a total of 16 units. A maximum of eight credit hours may be earned in CWEE during one semester.

E. Legally Mandated Training

1. Course repetition shall be permitted, without petition and regardless of whether the student recorded substandard work, in instances when such repetition is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment. Such courses must conform to all attendance accounting, course approval, and other requirements imposed by applicable provisions of law. Such courses may be repeated for credit any number of times. The governing board of a district may establish policies and procedures requiring students to certify or document that course repetition is necessary to complete legally mandated training pursuant to the California Code of Regulations.

F. Significant Change in Industry or Licensure Standards

1. A student may re-enroll in a course where there has been a change in industry or licensure standards that repetition of the course is necessary for employment or licensure.
2. The student must document the following two provisions:
 - a) that there has been a significant change in the industry or licensure standards since the student previously took the course, and
 - b) the student must take this course again for employment or licensure.
3. The change should be one that without the updated course, the student could not obtain or maintain his or her employment or license.

VI. Other Provisions

A. Grade Alleviation with Courses from Other Colleges

1. Grade alleviation with courses from other colleges will be allowed provided the following conditions are met:
 - a) the course is from a regionally accredited college
 - b) the course is comparable
 - c) the course is of equal value in units.
2. ~~Grade alleviation with a course from other colleges cannot take place if [CM8][CM9]:~~
 - ~~a) three substandard grades have been received in a non-repeatable Compton College course. However, the course may be used for subject credit to meet prerequisites and the course will count toward graduation subject requirements.~~
 - ~~b) the student had reached the maximum number of attempts in a repeatable course and the grade in the final attempt was substandard.~~

B. Course Repetition and Academic Records

1. Courses that are repeated will be recorded in the student's permanent academic record using an appropriate symbol.

2. Annotating the permanent academic record will be done in a manner that all work remains legible, insuring a true and complete academic history.

C. Academic renewal is not an exception that permits a student to repeat a credit course.

VII. Enrollment Limitations for Courses Related in Content^[CM10]^[CM11]

A. Students are limited in the number of active participatory courses they can take if the courses are related in content (also referred to as a family of courses). While students will not in most cases be allowed to repeat a specific active participatory course, they can still enroll in a series of active participatory courses that are related in content. Families of courses are published in the college catalog.

~~B. Students will be limited to taking a maximum of four courses in any one family of courses.~~

~~1. For example, the Band Ensemble family of courses contains Music 265abcd (Symphonic Band, repeatable up to four times) and Music 267abcd (Jazz Band, repeatable up to four times). A student who has already enrolled in Music 265abcd two times can enroll only twice more in either Music 265abcd or Music 267abcd. A student who has already enrolled in Music 265abcd two times and Music 267abcd two times will not be permitted to enroll in additional courses from the family.~~^[MS12]

C. In addition, all evaluative and non-evaluative grades count toward the four enrollment limitation and all grades and credits received count in computing a student's GPA^[CM13].

**AR 4250 Probation, Dismissal, and Readmission** **Issued: December 11, 2018**
Revised: December 8, 2020**Reference:**

Title 5, Sections 55031, 55032, 55033, 55034

A student who is placed on Academic or Progress Probation or who is dismissed from Compton College will be notified in writing and will be informed of support services available.

A student who is on Academic or Progress Probation for two or more consecutive semesters is limited to no more than 12 units in any semester of 16 weeks or more, and no more than 5 units in any session shorter than 16 weeks (i.e. winter or summer session). Under special circumstances a student may petition for additional units through Admissions and Records.

A student who is on Academic or Progress Probation for two or more consecutive semesters or who is returning to Compton College after having been dismissed is required to see a counselor before registering for subsequent semesters. If the student has not attended for one or more semesters, an application for readmission is necessary.

The student has the right to appeal dismissal.

- a. The student must file the written petition of appeal with Admissions and Records within the time limit noted on the dismissal letter. If the student fails to file a written petition within the specified period, the student waives all future rights to appeal the dismissal and must sit out that semester.
- b. It is the student's responsibility to indicate on the petition a clear statement of the grounds on which continued enrollment should be granted and to provide evidence supporting the reasons.
- c. Petitions will be reviewed by the Reinstatement Committee. The student will be notified of the Committee's action in a timely manner (usually within 7 business days).
- d. The student may appeal the Committee's decision, in writing, to Admissions and Records within 21 calendar days of the date of notification. The decision of the Admissions and Records is final.

A readmitted student will remain on probation until the cumulative average is 2.0 or above and/or the percentage of "W," "I," and "NG/NP" entries are below 50%. A student who withdraws from Compton College voluntarily while on probation will be readmitted in the same status that existed at the time of withdrawal.

Academic and Progress Probation

A student shall be placed on academic probation if the student has earned a cumulative grade point average below (2.0). A student shall be placed on progress probation if the student has enrolled in a total of at least 12 semester units and the percentage of all units in which the student has enrolled, for which entries of "W" (Withdrawal), "I" (Incomplete), and "NP" (No Progress) were recorded reaches or exceeds 50 percent.

The district shall notify students placed on academic or progress probation of their status no more than 30 days after the end of the term that resulted in academic or progress probation. A student who is on academic or progress probation for two or more consecutive semesters is ~~limited-recommended~~ to take no more than 12 units in any fall or spring semester, and no more than 5 units in any winter or summer session. ~~Under special circumstances a student may petition for additional units through Counseling Department There are two levels of probation, Probation Level 1 and Probation Level 2.~~[HS2]

Placement of Academic Probation Level 1

- Academic Probation Level 1 occurs when a student has earned a cumulative grade point average (GPA) below a 2.0 for one semester.

Removal of Academic Probation Level 1

- A student will be removed from Academic Probation Level 1 when the cumulative grade point average (GPA) is 2.0 or higher.

Placement of Progress Probation Level 1

- Progress Probation Level 1 occurs when a student has not completed more than 50% of the courses attempted for one semester.

Removal of Progress Probation Level 1

- A student will be removed from Progress Probation Level when ~~student has completed more than 50% of the courses attempted for one semester the cumulative completion is more than 50% of courses attempted.~~[HS3]

All students on Probational Level 1 are strongly recommended to complete a Student Success Workshop, facilitated by a designated Counselor.

Placement of Academic Probation Level 2

- Academic Probation Level 2 occurs when you have earned a cumulative grade point average (GPA) below a 2.0 for two consecutive semesters.

Removal of Academic Probation Level 2

- A registration hold is placed on Academic Probation Level 2 students. All students are required to complete a Student Success Workshop, facilitated by a designated Counselor, meet with a Counselor to update their Student Educational Plan (SEP), and complete an Academic Resiliency Contract[HS4] before the hold can be lifted. A student will be removed from Academic Probation Level 2 when the cumulative grade point average (GPA) is 2.0 or higher.

Placement of Progress Probation Level 2

- Progress Probation Level 2 occurs when you have not completed more than 50% of the courses you attempted for two consecutive semesters.

Removal of Progress Probation Level 2 27

- A registration hold is placed on Academic Progress [HS5] Probation Level 2 students. All students are required to complete a Student Success Workshop, facilitated by a designated Counselor, meet with a Counselor to update their SEP, and complete an Academic Resiliency Contract before the hold can be lifted. A student will be removed from Progress Probation Level when the cumulative completion is more than 50% of courses attempted. [HS6]

Academic Dismissal

A student who is on academic probation shall be subject to academic dismissal if the student has earned a cumulative grade point average below 2.0 in all units attempted in each of three consecutive terms.

A student who is on progress probation shall be subject to academic dismissal if they have not completed more than 50% of the courses attempted for three consecutive semesters.

~~the percentage of cumulative units in which the student has enrolled for which entries of "W," "I," and "NP" are recorded in three consecutive terms reaches or exceeds fifty percent.~~ [HS7]

Readmission

A student who has been dismissed may return to the College after "sitting out" one semester or based on documented extenuating circumstances may submit an appeal for reinstatement. If the student has not attended for one or more semesters, an application for readmission is necessary.

The student has the right to appeal academic dismissal.

- The student must file the appeal with the Counseling Department ~~within 30 days~~ [HS8]. ~~If the student fails to file petition within the specified period, the student waives all future rights to appeal the academic dismissal and must sit out that semester.~~
- It is the student's responsibility to indicate on the petition a clear statement of the grounds on which continued enrollment should be granted and to provide evidence supporting the reasons.
- Petitions will be reviewed by the Reinstatement Committee [HS9]. ~~The Reinstatement Committee will include a Counseling Department designee, Financial Aid Office designee, and Office of Admissions & Records designee.~~ The student will be notified of the Committee's action in a timely manner, within 10 business days. [CM10]
- The student may appeal the Committee's decision, in writing, to the Vice President of Student Services or designee within 30 calendar days of the date of notification. The decision of the Vice President of Student Services or designee is final.

A readmitted student ~~must should~~ meet with a counselor before registration and update their SEP. A readmitted student will remain on probation until the cumulative average is 2.0 or above and/or the percentage of attempted units are above "W," "I," and "NP" entries are below 50%.

A student who withdraws from Compton ²⁶ College voluntarily while on probation will be

readmitted in the same status that existed at the time of withdrawal. [HS11]

Program Appeals

Students on probation participating in programs on campus (such as SRC, CalWORKS, EOPS/CARE, Financial Aid) may have to submit additional appeals for each program.



BP 4250 Probation Dismissal and Readmission

**Issued: June 19, 2018
Revised: December 8, 2020**

References:

Education Code Section 70902(b)(3);
Title 5 Section 55030 through 55034

Probation^[CM1]

A student shall be placed on academic probation if the student has earned a cumulative grade point average below (2.0).

A student shall be placed on progress probation if the student has enrolled in a total of at least 12 semester units and the percentage of all units in which the student has enrolled, for which entries of "W," "I," "NC," and "NP" were recorded reaches or exceeds 50 percent.

A student shall be removed from academic probation when the student's cumulative grade point average reaches or exceeds 2.0. A student shall be removed from progress probation when the percentage of units of "W," "I," "NC," and "NP" drops below 50 percent.

A student who is placed on probation may submit an appeal in accordance with campus policy.

Dismissal^[CM2]

A student who is on academic probation shall be subject to dismissal if the student has earned a cumulative grade point average below 2.0 in all units attempted in each of three consecutive terms.

A student who is on progress probation shall be subject to dismissal if the percentage of cumulative units in which the student has enrolled for which entries of "W," "I," "NC," and "NP/(NC)" are recorded in three consecutive terms reaches or exceeds fifty percent.

A student who is placed on dismissal may submit an appeal in accordance with campus policy. Dismissal may be postponed and the student continued on probation if the student

Readmission

A student who has been dismissed may return to the College after "sitting out" one semester or based on documented extenuating circumstances may submit an appeal for reinstatement. The appeal process is contained in Administration Regulation 4255 4250.

