



COMMITTEE / MEETING TITLE MINUTES



Facilitator: Jasmine Phillips

Recorder: Jennifer Hill

Date of Meeting Recorded: October 20, 2020

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES PRESENT:

X Domenic Capozzolo	X Sean Moore	X Kendahl Radcliffe
X Amber Gillis	X Melain McIntosh	X Andree Valdry
X Jennifer Hill	X Jasmine Phillips	X Valerie Woodward
		Guests: Jesse Mills, Sheri Berger, Minodora Moldoveanu

AGENDA:

- 1) **Call to Order:** The meeting was called to order at 1:03 p.m.
- 2) **Approval of Agenda:** Sean made a motion to approve agenda. Melain seconded. Approved.
- 3) **Review and Approval of Previous Meeting Minutes: Not Applicable**
- 4) **Reports**
 - a. No reports, as this is our first meeting.
- 5) **Update on Follow-up Items from Previous Meeting**
 - a. No items, as this is our first meeting.
- 6) **New Discussion Items**
 - a. *Create Statement of Purpose/Goals:* Jasmine stated that we need to come up with a statement of purpose and goals. Jennifer suggested that we see what other colleges are doing. Amber also suggested consulting the ASCCC and American Association of University Professors for reliable material.
 - b. *Establish Meeting Dates and Location:* Jasmine will send out a poll regarding availability. Most committee members said that they could not attend weekly.
 - c. *Establish Membership:* David McPatchell cannot participate but everyone else has committed. Andree could not make it today due to a conflicting committee meeting, but will be attending future meetings. There was some discussion about having an even number of members. If we run into a tie, Jasmine will cast the tie-breaking vote.
 - d. *Establish Timeline for Reviewing Policies:* Jasmine looked at the Consultative Council document. November 17th is the deadline for senate recommendation of the board policies. She pointed out that we are establishing this committee very late, as it is already past midterm. Jasmine acknowledged that while we want to do our due diligence, there is no penalty for being one board meeting behind. She said that the committee will attempt to stick to the timeline, but if we have to push some items to the December board, we reserve the right to do so. The committee will prioritize the curriculum items that are most crucial for passage before the end of term, such as anything mandated by the state.



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- e. *Review Template Documents:* Sean reports that the boilerplate templates are vetted through attorneys and allow us to compare our policies for thorough review. Most community colleges use these templates to ensure adherence to Title V, etc.

7) New Action Items

I/J. (BP and AR 4235 were moved up as they must be completed by the November deadline.) Sean motioned to open discussion on BP 4235. Valerie seconded. This is for credit by examination/credit by prior learning, and AR 4235 that accompanies it. The revisions shown today are based on the toolkit provided by VP Berger and referenced in the boilerplate templates above, as is most of the language in both documents. Sean pointed out that our approach is inclusive, particularly in granting credit for prior learning. Sheri stated that only Palomar College has a similar policy, which precludes investigation of other colleges' approaches. Jasmine extensively reviewed compliance with Ed Code and our differences from the template in detail. There was some discussion about credit by examination and outside tests (such as CLEP, SAT, etc.,) as well as the need to consult with counselors to apply for credit by exam/prior learning, in addition to the approval process, which the law dictates should be faculty-centered rather than determined by deans.

Jasmine will make corrections and suggested changes, and bring the document back for a second read in two weeks. Valerie made a motion to close discussion. Domenic seconded.

Other new action items were postponed due to lack of time, as items I/J below took up the entire meeting.

8) New Action Items:

- a. First Read: BP 4020 Program Curriculum and Course Development-Deadline: Nov 17(Jesse, Sean)
- b. First Read: AR 4020 Program Curriculum and Course Development-Deadline: Nov 17 (Jesse, Sean)
- c. First Read: BP 4030 Academic Freedom-Deadline: Nov 17 (Jenn)
- d. First Read: BP 4260 Prerequisites and Corequisites-Deadline: Nov 17
- e. First Read: AR 4260 Prerequisites and Corequisites-Deadline: Nov 17
- f. First Read: AR 4025 Philosophy and Criteria for Associate Degree-Deadline: Nov 17 (Melain)
- g. First Read: BP 4050 Articulation-Deadline: Nov 17
- h. First Read: AR 4050 Articulation-Deadline: Nov 17
- i. First Read: BP 4235 Credit for Prior Learning-Deadline: Nov 17-Chancellor's Office
- j. First Read: AR 4235 Credit for Prior Learning-Deadline: Nov 17-Chancellor's Office

9) Announcements and Informational Items, including Public Comments

- a. None

10) Future Agenda Items

- a. First Read: AR 7211 Minimum Qualifications and Equivalency-Deadline: Spring Semester

11) Adjournment: Valerie motioned to adjourn. Amber seconded.