



Academic Senate Minutes

Facilitator: Dr. Minodora Moldoveanu, President

Date: April 6th, 2023

Time: 2:00-3:30 p.m.

Recorder: Noemi Monterroso, Secretary

Location: **In Person – Board Room**

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Senators

Barragan-Echeverria, Theresa
 Ekimyan, Roza
 Ellis, Stephen
 Estrada, Harvey
 Corona-Ramirez, Desiree
 Hobbs, Charles
 Kahn, Mahbub
 Madrid, Vanessa
 Mason, Don
 Martinez, Jose Manuel
 Martinez, Victoria

Maruri, Carlos
 McPatchell, David
 Mills, Jesse
 Moldoveanu, Minodora
 Monterroso, Noemi
 Moore, Sean
 Morales, Janette
 Ornelas, Miguel
 Schwitkis, Kent
 Tavarez, Juan
 Thomas, Shirley
 Van Overbeck, Michael

Villalobos, Jose

West, Pamela

Woodward, Valerie

Ex-Officio Voting Members

Conn, Brad-DEFC

Moore, Sean-Curric. Chair

Morales, Janette-Un. Pres.

Diaz, Corina-FDC Chair

Guests

Berger, Sheri-VP Acc. Aff.

DeLilly, Carol-Dean of Nurs.

Guests: Carlos Facio, Airek Mathews, Jennifer Burchett, Lauren Sosenko

Agenda

Public comments will be allowed during the discussion portion of each agenda item whether they are direct, indirect, oral, written, or otherwise, and will be limited to 3 minutes per person.

1. Call to Order at 2:11pm

2. Approval of Agenda

- **Roza E. motioned to approve Agenda. Jesse M. seconded. Approved**

3. Review and Approval of Minutes from March 16, 2023

- **Kent Ss motioned to approve minutes. Roza E. seconded. Approved**

4. Reports (15 min)

- a. President's Report – Minodora Moldoveanu
 - Attended CA Guided Pathways Conference in San Diego. It was very informative and the team that was sent out came back with a few ideas. One item is being presented in today's Senate agenda. Participants of conference were also provided with access to various resources; will explore resources soon
 - There has been one more request for equivalency. Committee has been created and will be meeting after spring break
 - Holly S., Jasmine P., and Jose V. will be on Sabbatical committee. Dr. Jimenez, Dr. Peju, and Dr. Martinez will be administrators on the committee. The committee will meet to put together the form that faculty will submit to apply for sabbatical. Hopefully, faculty can start submitting applications in the fall 2023
 - Pilar H. is invited to present on Teaching and Learning project proposal process
 - Faculty should let their division and the bookstore know if they are using OER for their courses
 - Juan T. and Minodora M. hosted 3rd SLO workshop. One more workshop will be held on 5/3/23 at 3pm-4pm. Next round of SLO assessment reports are due June 30th. It is likely that another workshop will be hosted in mid-June to support faculty in this process
 - Faculty are reminded to submit grades by 4/14 for 1st 8k session courses
 - Sean Moore will be Compton College voting delegate in Senate Plenary
- b. ASG Report – Paul Medina
 - Not Present
- c. Vice President's Report – Carlos Maruri
 - Reminded everyone that elections are coming-up for anyone that is interested in a position
- d. Accreditation Faculty Coordinator Report
 - Sheri B.: Accreditation report (ISER) will come to Senate for a first read in next Senate meeting. Accreditation Committee will take feedback from Senate and other constituents and make edits. A second read for Senate will be in May. Final ISER is due to ACCJC by August 1st.
- e. Academic Affairs Report – Sheri Berger
 - Working on updating BP 7100. This is a policy that illustrates our commitment to diversity. It is being updated to Diversity, Equity, Inclusion, and Accessibility; it will expand and broaden the definition for each area. BOT's goal is to develop a comprehensive DEIA policy. Benjamin goes to retreats every year to work with them. This has informed revision to policy. Anticipated that it will be in BOT agenda for first read in May 2023

- Jennifer (interim Director of Diversity, Compliance, and Title IX): policy is from 2009. There is a renewed focus on equity in vision for success. Edits are to define each word and outline the level of president duties and responsibilities towards this work
- f. Curriculum Report – Sean Moore
 - Course review document that outlines when courses are due is on curriculum webpage. Take a look at it and make sure that courses are up to date
 - Curriculum Committee made a small revision on handbook; makes sure that we are adhering to Brown Act by expanding on proxies allowed in a meeting
 - ASCCC will be visiting campus on April 25th during next curriculum meeting. PD is being granted to faculty that participate. Meeting will be in Little Theater
 - There are two more Open Labs. May 1st and June 5th at 4-5:30pm. If you need more times, Sean is available via phone
 - PD tile is available on MyCompton portal to run your PD reports; helpful, especially if you need it for your evaluation portfolio
 - LGBTQ+ survey was sent to all faculty and students. It's voluntary but part of Sean's doctoral program. Everyone encouraged to fill out.
- g. Distance Education Faculty Coordinator Report
 - Not Present
- h. Faculty Development Report – Corina Diaz
 - A lot of people dropped from the committee. Now there are only 5 people; might be due because the meetings are now in person.
 - Faculty development ideas: need to focus on intersectionality (example: religion and nationality). Artificial Intelligence trainings (especially because there are “fake” students). They don't want to duplicate work. There was discussion around if certain trainings should be mandatory professional development? At end, PD group agreed that people need to have a choice on which PD to attend/participate
 - Committee needs more representation across divisions
- i. Enrollment Committee Report – Juan Tavaréz
 - No Report
- j. OER Committee Report
 - Working on job description for OER coordinator position
- k. LGBTQ+ Committee Report
 - Not Present
- l. FYE Committee Report
 - Not Present
- m. SLO Coordinator Report – Jose Manuel Martínez
 - First round of SLO assessment reports were completed by March 31st. Currently working on identifying faculty leads that will help in writing reports. Hopefully, participants get compensated 1-2 hours for their work.
 - Finalizing SLO Assessment timeline. Hopefully, it will be done in the next week for division feedback
 - In Assessment Summit: Lauren presented on ILO and Jose Manuel Martínez presented on SLO

5. Consent Items (3 min)

- **Jesse M. motioned to approve Consent Agenda Items 5a-5g. Michael V. seconded. Approved**
 - a. 2-Year CTE Course Review—Grading Method, Distance Education-EFOMA: WELD 128 - American Welding Society (AWS) D1.1 Certification Test Preparation.
 - b. Program Revision: AA - T Sociology.

- c. New Courses: HSED 10 - High School Civics; HSED 12 - High School Economics; HSED 16 - High School U.S. History; HSED 17 - High School World History; NURS 03A - Noncredit Nursing Assistant Lab; NURS 03B - Noncredit Nursing Assistant Lecture; and PSYC 119 - LGBTQ+ Psychology.
- d. SLO Update: ART 101 - Art and Visual Culture: A Global Perspective.
- e. 2-Year CTE Course Review; SLO Update; DE Addendum, and EFOMA: ATEC 123 - Engine Performance, Electrical and Fuel Systems.
- f. 2-Year CTE Course Review; SLO Update; DE Addendum; EFOMA; and Conditions of Enrollment Removed: ATEC 125 - Automotive Electrical Systems.
- g. 6-Year Standard Course Review; Conditions of Enrollment Prerequisites Added: MATH 99 - Independent Study, and WELD 99- Independent Study.

6. Unfinished Business (10 min)

- a. **New Program Ranking: i. Artificial Intelligence; ii. Software/App. Development – double check ranking based on results of Senate survey from March 16**
 - o **Roza E. motioned to open discussion on item 6a. Charles H. seconded**
 - o Minodora: Bringing back discussion from previous meeting; wants to double check with everyone that the ranking reported was correct. Last time we chose AI as 1st choice because it had the most 1st votes; but, when looking at Qualtrics report it shows that Software/App Development had the lowest mean (meaning it was overall more popular choice). Wants to make sure that we are reporting the will of Senate accurately. Are we going based on which one has the most #1 rankings or based solely on mean?
 - o Juan T.: Whoever voted, did they know that mean was taken into account?
 - No, they did not.
 - o Lauren S. shared different view to voting distribution in Qualtrics results to help discussion. Stacked chart shows how each program was distributed. If we based it on sort of a Likert scale, software design has the most 1st and 2nd ranking
 - o Minodora: what we reported to CEO/President was 1. AI, 2. Software/app design, 3. Game design, 4. Paralegal
 - o **Victoria motioned to put software/app design 1st then AI to 2nd to follow the mean of results**
 - o Theresa: Shouldn't we look at most 1st votes.
 - Kent: It feels like we are changing the definition of vote today. This might suggest we need to take the vote again.
 - Jesse: There might be more preference for one or the other as a whole. Because we were asked to rank, it makes more sense to take all information into account. It makes sense to take the mean since it will capture the overall preference for a program
 - o Roza: Are we now voting for one or the other? AI vs Software/app development? AI was more popular in last meeting and we currently already have courses that are related to software/app development
 - o **Kent S. calls the issue. Motion amended. Victoria M. motioned to follow the mean in Qualtrics report to guide ranking. Kent S. seconded. Aye (8) Nay (9)**
 - Original ranking will be kept. 1. Artificial Intelligence, 2. Software/App Design, 3. Game Design, 4. Paralegal

7. New Business (5 min)

- a. Culinary Arts Program – Ratification of Email Vote from Winter 2022
 - o **Carlos M. motioned to open discussion on item 7a. Theresa B.E. seconded**

- Vote was taken via email during winter 2023. It was approved but needs to be ratified during a public meeting
 - **Michael V. motioned to ratify online vote to approve culinary arts program. Vanessa M. seconded. Approved**
- b. ADT for Social Work and Human Services – Ratification of Email Vote from Winter 2022
- **Sean M. motioned to open discussion on item 7b. Michael V. seconded**
 - Vote took place via email, need to ratify vote during public meeting
 - **Sean M. motioned to ratify the online vote to approve ADT Social Work and Human Services. David McP. seconded. Approved**
- c. Curriculum Handbook Revision to Allow Proxy Voting – see highlighted section
- **Sean M. motioned to open discussion on item 7c. Michael V. seconded.**
 - Minodora: Revisions made to allow proxy voting. As long as your constitution says you are allowed to have proxy voting, then you are allowed to have proxy voting and meet Brown Act rules. Usually, as long as proxy is in same division then it should be fine.
 - Sean: Curriculum committee is not advocating for proxy voting on a regular basis. It's meant to only be used to make quorum and make sure we can approve the items in a timely manner
 - **Seam M. motioned to approve revisions to Curriculum Handbook. Roza E. seconded. Approved**

8. Discussion Items (60 min)

- a. Proxy Voting in Other Senate Committees
- **Jesse M. motioned to open discussion on item 8a. Carlos M. seconded**
 - Minodora: Should we add similar change in other Senate committees to allow for proxy voting?
 - Sean M.: It's stressful to run a committee and worry about making quorum. Having the option to use a proxy to make quorum is useful
 - Jesse M.: Does the one acting as proxy need to have knowledge on the intent of the person they are voting for?
 - Potentially, the voting member could discuss agenda items before. Usually, voting is on nothing controversial
 - Susan J: We have been doing this already and should probably put it in constitutions
 - Minodora: to add, we just want to make sure to add it to constitutions to make it legal
 - Michael V: Would need to add how many (max) proxy voting is allowed.
 - Sean: For example, Curriculum Committee voted to have max 2 proxies to keep integrity of voting member voice
 - **Sean M. motioned to close discussion on item on 8a. Jesse M. seconded.**
- b. Using E-Syllabi at Compton College (Pre-Populated with Info from COR)
- **Charles H. motioned to open discussion on item 8b. Vanessa M. seconded**
 - Minodora M.: This recommendation came up in CA Guided Pathways conference. We are currently struggling to ensure that all faculty have accurate SLO's on syllabus (requirement for accreditation). To address this issue, other colleges are using e-syllabi that requires all faculty to use same syllabus. A worry that came up is that academic freedom might be violated if all faculty are required to use the same syllabus template. We would need to be careful how this is implemented. Automatic items that need to be included would only be items that have been negotiated by the union and are mandatory to be added to syllabus. Another worry is that syllabi would be generic and unaesthetic

- Kent S.: There are certain portions on syllabus that are required that come from COR, how does it affect aesthetic for the rest?
 - Sheri B.: There are different companies that can come make a demonstration (similar to how we had for the proctoring companies). These questions can be asked to the companies. Maybe there are items that can be opted in/opted out for editing
 - Carlos M.: If we agree to use e-syllabi, would all faculty be required to use it?
 - Sheri B.: Yes, the idea is that it would a repository of syllabus (currently every faculty needs to submit and needs to be uploaded in a shared drive manually). This would allow all syllabi to be housed in one location automatically
 - Aerik M.: There is a degree of customization on e-syllabi. It will pull information from banner and different systems. We need to agree which areas are “no touch” and which areas are open for editing (add pictures, add videos, etc.). Collectively, we have to decide the format of e-syllabi and what areas people can change. Currently, there are 2 companies that can provide a 1-hour presentation
 - Kent S.: Likes to format things so that items are on a specific page. Would e-syllabi allow for this type of customization?
 - Sean M.: Sounds like we will have autonomy on levels for customization and edits. Would we be able to preview some samples before we make a decision?
 - Roza E.: What are other colleges that use this? Can we have a sample of what this can look like?
 - Aerik M: Pasadena and Fresno currently use e-syllabi
 - Volunteers to be on e-syllabi taskforce: Roza E., Sean M., Corina D., Juan T., Jose M.
 - Sean M.: When we run courses through Curricunet and gain all levels of approvals, COR are just approved parts. There are certain items that cannot be changed like units, course objectives, course descriptions. This is a good way to help faculty automatically include all the required parts of syllabus
 - Kent S.: We are all required to have certain sections in the syllabus but how it gets formatted should be up to faculty
 - Susan J.: If we are using e-syllabi as a template, can we still have a separate syllabus for printing?
 - Minodora M: Paper or PDF version might not be accessible or helpful for online courses
 - **Roza E. motioned to close discussion on item on 8b. Jesse M. seconded.**
- c. How to Increase Participation of Constituent Groups in Collaborative Decision Making
- **David McP. motioned to open discussion on item 8c. Carlos M. seconded.**
 - Minodora M.: What strategies can we come up with to increase participation from faculty members in collaborative governance?
 - Roza E.: Some of the reasons for not participating in more committees is time; either because we are teaching during times the committees meet or committees have conflicting times. Another is that interest in the type of committees they want to be involved in changes over time. Also, committees should have more hands-on activities
 - Minodora M.: Would teaching chairs how to make meetings more engaging and meaningful help?
 - Charles: Another issue is that sometimes we make votes or recommendations from the committees but there is no feedback. We need more feedback when things do not get approved

- Minodora M.: At least for Senate, there is feedback from CEO. Not sure if it's happening similarly with other committees
 - Vanessa M.: Do chairs know which faculty are in different committees? Maybe they can also support placing faculty in different committees (instead of it being the same faculty being in multiple committees)
 - Minodora M.: Agrees it's a good idea and tries to do this with Senate. Looks at which faculty are participating and tries to even out who she reaches out to
 - Carlos M.: Do we know that all faculty are meeting their 1 committee requirement? Maybe there are some faculty that are not participating in their 1 committee
 - Corina D.: We also have to keep in mind that there might be some areas that are smaller in representation. If committees want every division to be represented, the smaller divisions will require faculty to be in too many committees. Is there a way to get compensated? Can we get data on this?
 - Susan J.: Other colleges give Flex credit for committees above the 1 commitment in contract
 - Minodora M.: Does this need to be negotiated with union?
 - Janette M.: It would be union, but the district has to accept recommendation for compensation for participating in committees. We also need to be careful with requesting compensation because we don't want to make it seem like one committee is better than another
 - Janette M.: Another issue is that sometimes the meaning in the committee is not there; it should be a collaborative governance but the district determines the purpose of the committee. Some committees also have voting and non-voting members but they don't have voice
 - Juan T.: Maybe we should address why faculty do not want to participate in some or more committees in order to start discussing how to increase participation
 - **Roza E motioned to close discussion on item on 8c. Juan T. seconded**
- d. Chat GPT Optional Syllabus Statement Design
- **Jesse M. motioned to open discussion on item 8d. Vanessa M. seconded**
 - Minodora M.: Do we want to develop an optional statement that faculty can include in their syllabus regarding the use of Chat GPT and similar AI?
 - Susan J.: We would have to work with SRC as well due to accessibility
 - Minodora M: agrees that a statement would have to be crafted carefully
 - Vanessa M.: Has been getting AI generated papers in courses. At least a third. Currently uses ChatGPT Zero to detect AI generated papers. Would like assistance on that but can't be on taskforce to create statement
 - Minodora M.: In general, would faculty like the syllabus statement to be created?
 - Majority of Senate agrees that they would be interested in a statement being created
 - Charles H. volunteers to be on taskforce to develop an optional syllabus statement regarding Chat GPT or other AI software
 - **Jesse M. motioned to close discussion on item on 8d. Shirley T. seconded**

9. Informational Items

- a. CCSSE (Campus Climate) Survey – Remind Students to Complete – Due around May 10th
 - Lauren S.: if faculty can provide extra credit on the CCSSE, email Hawk McFadzen for a list of students that completed survey
- b. Real College Survey – Remind Students to Complete – Due End of May

- c. Interim Assignment – Jennifer Burchett, Director of Diversity, Compliance, and Title IX, Range 3, Step 6, Human Resources effective March 6, 2023, until the position is filled.
- d. Final Board Resolution AB 1887 – Travel Restrictions
- e. Committee Vacancies
 - i. Curriculum Committee: 1 BIST, 1 FACH, 1 HEPS, 1 SSCI – **High Priority**
 - ii. Institutional Effectiveness Committee: 1 Faculty
 - iii. Senators: 1 HEPS, 1 STEM, 2 Adjuncts.
 - iv. Faculty Development Committee Members: All Divisions
 - v. Enrollment Committee – 2 Faculty
- f. Title 5 Changes – [Direct Costs for Use of Facilities and Grounds](#)

10. Future Agenda Items

- a. April 20 – Institutional Self Evaluation Report (ISER) – First Read
- b. April 20 – Nominations for Senate President Elect
- c. May 4 – Senate President Elect Election
- d. May 18 – ISER – 2nd Read

11. Public Comment

- **Aerik M.: Turnitin will activate AI detection software in Canvas soon. Take it with a grain of salt because it was built on Chat GPT 3.0 but Chat GPT is on version 4.0**
- **Sean M.: Welcome back to Pham and Susan to Curriculum Committee**

12. Adjournment at 3:31pm

Next Scheduled Meeting: April 20th
Location: Board Room

COMPTON COLLEGE ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

<u>FALL 2022</u>	<u>LOCATION</u>	<u>SPRING 2023</u>	<u>LOCATION</u>
September 1	Zoom	March 2	Zoom
September 15	Zoom	March 16	SSC 108
October 6	Zoom	April 6	Board Room
October 20	Zoom	April 20	Board Room
November 3	Zoom	May 4	Board Room
November 17	Zoom	May 18	Board Room
December 1	Zoom	June 1	Board Room

Per the *Brown Act*, all votes must be recorded by name. Only Nos and Abstentions will be recorded by name in the minutes. If a senator was signed in to the meeting and did not vote No/Abstain, their vote will be assumed to be a Yes.