



Academic Senate Minutes

Facilitator: Amber Gillis, President

Recorder: Nikki Williams, Secretary

Date: December 5, 2019

Time: 12:30-2:00 p.m.

Location: Boardroom

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES:

Estrada, Harvey
 Evans, Jerome
 Gillis, Amber
 Khan, Mahbub
 Kooiman, Brent
 Maruri, Carlos
 Moore, Sean

Mills, Jesse
 Moldoveanu, Minodora
 Pham, Hoa
 Richardson, Pamela
 Roeun, Malinni
 Schumacher, Holly

Schwitkis, Kent
 Sidhu, Rajinder
 Thomas, Shirley
 Valdry, Andree
 Villalobos, Jose
 Williams, Nikki

AGENDA:

1) **Call to Order-** 12:45pm Amber Gillis

2) **Approval of Agenda-**

Amend agenda to include revised curriculum sheet - Schwitkis/Roeun

Approval of agenda- Mills/Schwitkis

3) **Review and Approval of Minutes from November 21, 2019 Meeting-** Schwitkis/Mills

4) **Reports**

a) **President's Report-** Amber Gillis

Instructional Building 2 is beginning to break ground.

Consultative Council- Dr. Curry shared legislative talking points. Dr. Curry is going to ask for an extension of our FTES protection through 2029. This is partly because we have an outstanding line of credit that we will be paying down until 2029. It would be good for us to have this protection as long as we are paying this line of credit.

b) **Vice President's Report**

No report

c) **Faculty Board Representative Report-** Jerome Evans

No report

d) **Academic Affairs Report-** Dr. Stephanie Atkinson-Alston

I appreciate all of the energy that was put into this semester from faculty. We had a lot of goals. When we get our curriculum to the state, they will be closed so they are giving us a 1 week extension so that we can get everything in.

e) **Accreditation Report-** Amber Gillis

No report

f) Curriculum Report- Sean Moore

No report

g) Distance Education Report- Jasmine Philips

We are trying to get quotes at this point for the renovation of the Distance Education Lab in VT-212A. The suggestion is to go to San Diego Mesa to see their lab facilities.

h) Faculty Development Report- Judy Crozier

No report

5. Unfinished Business

- a. Second Read and Vote on BP 4245 Academic Rank. Motion to open discussion- Mills/ Schwitkis. A. Gillis- I filled this in with more rationale. I filled in the Ed. Code to support this. We should have an AR to support this. Discussion followed. Motion to close discussion- Schwitkis/Moldoveanu. Motion to approve- Mills/Moldoveanu. Vote taken and the motion carries.
- b. Second Read and Vote on Current Curriculum Approvals November 19, 2019. Motion to open discussion-Roeun/Moldoveanu. A. Gillis- I amended, at the beginning of the meeting, to include the additional information that they covered in their meeting this week. Any questions on this document? Motion to close discussion- Schwitkis/Moldoveanu. Motion to approve-Schwitkis/Mills. Vote taken and the motion carries.
- c. Second Read and Vote on SOAA. Motion to open discussion- Moldoveanu/Pham. A. Gillis- There have been no additional changes that are on the document. I spoke with Cesar Jimenez and there are changes that have come through and he still needs to integrate them. I would like to open the possibility of having an electronic vote over the holiday since this needs to go to the board in March and this requires my signature. Discussion followed. Motion to close discussion- Moldoveanu/Mills. Motion to open discussion about how we will conduct electronic voting until the new bylaws and constitution are written- Schwitkis/Moldoveanu. K. Schwitkis- Votes are done electronically. Discussion is done so that all members can see it. Period for discussion will be designated. Voting period is for a specific period of time and all votes will be seen by everyone. Discussion followed. N. Williams- We will have a two day period for discussion and I will open motions and M. Moldoveanu will second motions. Motion to close discussion- Schwitkis/Mills. Motion to accept the rules as proposed as our electronic voting procedure until the new Constitution and Bylaws are written- Schwitkis/Mills. Vote taken and the motion carries.
- d. Second Read and Vote of Compton College Statement of Civility and Mutual Respect- Mills/Moldoveanu. A. Gillis- I didn't receive any additional feedback. How do you feel about this document? Discussion followed. Motion to close discussion- Roeun/Schwitkis. Motion to approve- Schwitkis/Moldoveanu. Vote taken and the motion carries.
- e. Second Read and Vote on Syllabus Statements. Motion to open discussion- Roeun/Moldoveanu. A. Gillis- These are statements that are highly recommended. M. Moldoveanu sent over some more. Remember that this is a resource for faculty to use, and it is not mandatory but useful. Discussion followed. Motion to close discussion- Moldoveanu/Villalobos. Motion to approve- Schwitkis/Mills. Vote taken and the motion carries.

6. Actionable and Discussion Items

- a. Compton College Course Offerings. Motion to open discussion- Villalobos/Evans. A. Gillis- A faculty member approached me with concern about the number of course available for the spring 2020. The reason why these classes have been cut is that we are trying to increase our fill rate. We have been rolling over schedules semester after semester and some of the class fill rates are low. We are trying to increase fill rates and have revised the schedule to be more efficient. This schedule is designed with students in mind. Discussion followed. L- Sosenko- The idea is that while we have the Hold Harmless protection we want to make changes now. I am looking at the large amount of loan that we have to repay and knowing that we have these years to figure it out to make sure that we are coming out of this Hold Harmless time fiscally stable. Motion to close discussion- Schwitkis/Villalobos.
- b. 1st Read Compton College Human Resources Staffing Plan. Motion to open discussion- Schwitkis/Roeun. L. Sosenko- This plan is the 2024 Human Resources Staffing Plan. This aligns the California Community College Chancellor's Office Vision for Success to our Master Plan. There are some major changes that I want to point out to you. The new mission statement is now in the staffing plan. The Human Resources department completed their program review and this is now included in the staffing plan. We updated the basic data that is included in staffing plans. I want to ask for your feedback, if anyone has any thoughts of concerns? The next steps on this plan is that I will take any feedback here and I can send out a revised copy today. I am sending this to our consultant who will be placing this in a nice format. I will need feedback by Wednesday of next week. A. Gillis- I will close discussion since we

have lost quorum.

7. Information Items

- a. Course Withdrawal Survey- This is to begin to gather data about why students are dropping classes.
- b. 2019-2020 Academic Senate Meeting Dates
- c. 2019-2020 Academic Senate Agenda Request Calendar
- d. Help Wanted: Academic Senate Mace, Committee Memberships for Academic Senate Subcommittees: OER, Educational

8. Announcements

9. Future Agenda Items

- a. Committees and Faculty Participation
- b. Board Policies and Administrative Regulations – Fall 2019 Review Schedule
- c. Curriculum Committee Chair Appointment, 2020-2023 Election, and Curriculum Handbook Revisions

10. Adjournment- 1:59pm

Next Scheduled Meeting: February 20, 2020 at 12:30pm
Boardroom