



ACADEMIC SENATE

AGENDA

Thursday, April 20, 2017 at 1:00 p.m. in the Board room

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
 - April 6, 2017 Minutes
- IV. REPORTS**

Senate:

President	Paul M. Flor
Board Representative and External Liaison	Jerome Evans
Vice President	Chris Halligan
- V. ACTION ITEMS-UNFINISHED BUSINESS**
 1. Compton Center Curriculum Handbook E. French-Preston
- VI. NEW BUSINESS**
 1. ACCJC Conference reports Hoa Pham
Amber Gillis
Paul M. Flor
- VII. INFORMATION-DISCUSSION ITEMS**
 1. Academic Senate news
 2. Consultative Council Agendas & minutes
- VIII. Events/Meetings**
 1. Strategic Planning Committee meeting – Friday, April 28, 2017 from 8 am to 1 pm
 2. Enrollment Management Summit – Friday, May 12, 2017 from 8 am to 1 pm
 3. Accreditation 101 Workshop – Tuesday, May 16, 2017 from 1-2:30, Staff Lounge
- IX. FUTURE AGENDA ITEMS**
 1. Staffing Master plan
- X. ADJOURNMENT**



**COMPTON COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES POLICIES**

BP 2520 Academic Senate

Issued: May 19, 2015

Reference:

Education Code Section 70902(b)(7);
Title 5, Sections 53200 et seq
Accreditation Standard IV.A
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Thursday)

* This is a special meeting scheduled to coincide with ACCJC Accreditation visit the week of March 6-9th. This is a Tuesday. We are switching days with El Camino College.

FALL 2016

September 8	Board Room
September 22	Board Room
October 6	Board Room
October 20	Board Room
November 3	Board Room
November 17	Board Room
December 1	Board Room
December 15	Board Room

SPRING 2017

February 16	Board Room
March 7*	Board Room
March 16	Board Room
April 6	Board Room
April 20	Board Room
May 4	Board Room
May 18	Board Room

ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS (1st & 3rd Tuesdays before ECC Senate, usually)

FALL 2016

September 6	Dist. Ed. room 166
September 20	Dist. Ed. room 166
October 4	Dist. Ed. room 166
October 18	Dist. Ed. room 166
November 1	Dist. Ed. room 166
November 15	Dist. Ed. room 166
December 6	Dist. Ed. room 166

SPRING 2017

February 21	Dist. Ed. room 166
March 9*	Dist. Ed. room 166
March 21	Dist. Ed. room 166
April 4	Dist. Ed. room 166
April 18	Dist. Ed. room 166
May 2	Dist. Ed. room 166
May 16	Dist. Ed. room 166

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.

Vision

El Camino College Compton Center and the future Compton College will be the leading institution of student learning and success in higher education.

Mission Statement

El Camino College Compton Center and the future Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton Center promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion and lifelong learning.



ACADEMIC SENATE MINUTES

Thursday, April 6th, 2017 1:00 p.m. Board Room

ATTENDANCE

<u>Senators</u>	<u>Visitors</u>	
Eyob Wallano	Kent Schwitkis	Roza Ekimyan
Jerome Evans	Shirley Thomas	Minodora Moldoveanu
Andree Valdry	Essie French-Preston	
Mandeda Uch	Pamela Richardson	
Nikki Williams	Paul Flor	

I. CALL TO ORDER – Paul Flor 1:10 p.m.

II. APPROVAL OF AGENDA – Evans/Schwitkis- Approved

III. APPROVAL OF MINUTES – Schwitkis/Wallano - Approved

IV. REPORTS

President’s Report- Paul Flor reporting.

- Bailey Smith spoke- Thank you for the turnout at the Leadership conference. The turnout was standing room only and this was due to support from the faculty. There will be a leadership conference in the spring 2018.
- Flor was at the ACCJC conference and discussed some topics worthy of sharing. A faculty form Rancho Santiago College discussed distance education and how it has managed to increase their success. They conduct annual reviews, student surveys, and they allow the Dean to appoint the classes. This is something to consider as we move forward to revamp our distance education program.
- There was a breakout session on Tracdat. The session opened up the possibility of adopting it as our program for planning and program review. It is customizable and we could have a consultant for 3 years if we adopt the program. We have IEPI money for this.
- Plenary is a week after spring break and Halligan will be attending.
- We need to enroll in the Curriculum Conference for the summer. Perez will be funding it.
- Consultative Council- Discussed the Metro You Pass. This is a special pass that students can buy at a discounted price. They also discussed re-designating bathrooms for unisex use. Evans stated that single use bathrooms will no longer be designated as female/male and will be unisex. Multiple use bathrooms will not be affected by this.
- In the Senate packet- Enrollment numbers for the spring 2017.
- In the Senate packet- IEPI College Efficiency Plan.

Vice President- Christopher Halligan No report

Board Representative – Jerome Evans reporting

- Consultative Council- Discussed that on May 16th we will be having an accreditation workshop. All faculty and staff are urged to attend.
- April 28th There is a Strategic Planning Committee meeting in the student lounge.

- Our CEO stated that the individuals from CalPERS and VEBA will be at the April 19th board meeting to discuss the health plans. The recommendation will go to the May board meeting. The transition to our new health administrator will happen on January 1st, 2018. There is a concern about the CalPERS having a separate administrative fee cost.
- Our Compton Author visit lead by Ruth Roach is on Monday, April 17th. This will be held in the student lounge at 11:30am. Compton Voices will be coming out soon.
- Included in the Senate Packet- Compton District adopted a resolution in support of all students. The language is a bit different from the one that Senate passed but it is stating the same thing.

Accreditation: Amber Gillis No report

V. ACTION ITEMS-UNFINISHED BUSINESS

- Curriculum Handbook- French-Preston did not receive any feedback. Wallano/ Schwitkis made a motion to postpone the vote for the curriculum handbook. The motion passes and it is tabled until the next meeting. Flor reminded us that this is time sensitive so we need to be prepared to discuss this at the next meeting.

VI. NEW BUSINESS

- Richette Bell spoke about the Enrollment Management Plan request for funding. The committee has been allotted \$100,000. The due date is April 12th and everyone needs to ensure that they get them in on time. French-Preston asked for a list of who was previously funded. Bell stated that those that were funded in the past are in the Enrollment Management Plan. Flor asked for an idea of what exactly can be considered for funding. Bell stated that this can be creative. The example she gave was that the science department was funded to host an academy over the summer. We were encouraged to think outside of the box. Follow-up of your project needs to be done to help track progress especially if you would like to submit your proposal again. Wallano spoke about what the science academy did. Flor asked what happens to the funds that are not used. Bell stated that she does not know and has just followed up on this. Uch asked if this is for the next fiscal year. Bell stated that this is for the next fiscal year beginning July 1st 2017.

VII. Information- Discussion Items

- Flor stated that the plan is to include all of the minutes to meetings for standing committees in the Senate packet. The Planning and Budget committee minutes are included in the packet. There is some concern that they have not been able to hold a meeting because there has not been a quorum and this is in part because faculty have not been attending. Wallano suggested that we should have absence parameters and follow these. Flor stated that we have currently absence requirements, but the problem is that we do not have enough faculty that are interested in the positions. We need to identify faculty that can attend regularly scheduled meetings. Those who volunteer to be on these committees need to make sure that they are not teaching during meeting times.
- Flor asked if Senate is a good place to have the standing committee's co-chairs give periodic reports and the majority agreed. We will begin doing this at a later date.

VIII. Events/Meetings

MOTION TO ADJOURN – Approved – Evans/Williams 1:46 p.m.

Proposed 2016-2017 Goals

The Academic Senate's annual goals reflect a commitment to "an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making" (Strategic Initiative C).

1. Ensure full faculty involvement in decision-making related to academic and professional matters (BP 2520)

Measures:

- Arrange faculty representation on campus committees and periodic updates,
- Recruit faculty co-chairs for Institutional Standing Committees
- Ensure divisions have required number of senators
- Review and begin revising Academic Senate By-laws to reflect curriculum reforms
- Ensure Academic Senate office is relocated in swing space

2. Strengthen faculty involvement in the activities of the Academic Senate

Measures:

- Provide an orientation at the start of the academic year
- Provide regular, ongoing communication with all faculty, encouraging greater involvement in the Senate and committees
- Encourage greater participation of senators in meetings and other activities of Senate
- Establish initiatives to recognize faculty achievements

3. Support the college's institutional effectiveness goal that more students from our diverse communities will attain educational success and achieve their academic goals.

Measures:

- Support Enrollment Management initiatives through ongoing communication and faculty involvement
- Support accreditation efforts through regular Senate/Faculty Council communication and collaboration
- Foster awareness of and encourage faculty involvement in the local implementation of statewide initiatives for student success, equity, enrollment, retention and completion



SHARING THE INFORMATION

Effective faculty leadership is best achieved through teams not heroes.

Academic Senate / Faculty Council elections

We must start thinking about offices whose terms conclude this year. There are six Senate seats that are scheduled for reelection. They are in the following areas:

Career and Technical Education

Health and Human Services

Humanities

Social Sciences and Fine Arts

Science

Mathematics

Additionally, the following Senate executive positions terms conclude this year.

Vice President/Vice Chairperson

Secretary/Secretary

Curriculum Chair/Curriculum Representative

Adjunct Representative

Board Representative

To adhere to the bylaws, the six Senate vacancies must be filled first. Once the full senate is constituted, the body gets to nominate members to an executive position.

Discussion: Improving communication of information from standing committees

The role of Senators in sharing information to colleagues in their areas

Possible ideas for information summits, i.e. enrollment management, accreditation standards, distance education

2017 Dr. John W. Rice Diversity & Equity Awards focusing on Advancing Social Mobility

Nominations for the annual Dr. John W. Rice Diversity & Equity Award competition are ongoing. This award honors Dr. John W. Rice, a former member of the California Community Colleges Board of Governors, who was a dynamic leader and moral conscience for diversity and equity.

Each district or college is strongly encouraged to provide nominations for this prestigious award to honor district or college employees, programs and activities that have made the greatest contribution toward advancing social mobility, as well as, work in diversity and student equity in the California Community Colleges. The winner(s) will be honored with a beautiful award at the award ceremony taking place on July 18, 2017 in Sacramento.

Nominations are due no later than 5 pm on Friday, April 21, 2017.

Online Teaching Conference, June 19 – 21, 2017, Hilton Anaheim, Cost: \$275 (through April 15th, 2017)

2017 Curriculum Institute

The 2017 Curriculum Institute will be held at the **Riverside Convention Center** on July 12 - 15, 2017.

Deadline to Register/Application Deadline: Monday, June 12, 2017 - 5:00pm



**El Camino College
Compton Center**

**FACULTY COUNCIL Agenda
Thursday, April 20, 2017 2:00 p.m. in the Board room
(or immediately following the Council meeting)**

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

April 6, 2017

No Meeting

IV. REPORTS

Faculty Council:

Chairperson

Paul Flor

Vice Chairperson

Chris Halligan

ECC Curriculum Committee

Essie French-Preston

ECC Education Policies Committee

Vanessa Haynes

Student Learning Outcomes

Hoa Pham

Student Success Committee

Amber Gillis

V. ACTION ITEMS-UNFINISHED BUSINESS

VI. NEW BUSINESS

1.

VII. INFORMATION-DISCUSSION ITEMS

VIII. EVENTS/MEETINGS

IX. FUTURE AGENDA ITEMS

1.

2.

ADJOURNMENT

CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

2016-2017 (19 members)

Officers:

President/ <i>Chairperson</i>	Paul M. Flor (17-18)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Amber Gillis
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	Mahbub Khan (16-17)
Board Representative	Jerome Evans (16-17)

Members:

Career and Technical Education (2)

Annaruth Garcia (16-17)

Vacant (17-18)

Health and Human Services (2)

Shirley Thomas (18-19)

Pamela West (16-17)

Humanities (2)

Chris Halligan (17-18), Vice President/*Vice Chairperson*

Nikki Williams (16-17) Secretary/*Secretary*

Social Sciences and Fine Arts (2)

Kendhal Radcliff (17-18)

Mandeda Uch (16-17)

Mathematics (2)

Abigail Tatlilioglu (16-17)

Jose Villalobos (18-19)

Science (2)

Kent Schwitkis (18-19)

Eyob Wallano (16-17)

Library and Learning Resource Unit (1)

Andree Valdry (17-18)

Counseling (2)

Essie French Preston (17-18), Curriculum/*Curriculum Representative*

Vanessa Haynes (18-19)

Michael Odanaka, Past President/*Past Chairperson*

At-Large (2)

Jerome Evans (17-18), Board Representative

Amber Gillis (18-19)

Adjunct Representatives (2)

Mahbub Khan (18-19), *Adjunct Representative*

Elizabeth Craigg Walker (17-18)



**FACULTY COUNCIL MEETING
Thursday, April 6th, 2017 2:00 p.m. Board Room**

Minutes

ATTENDANCE

Senators

Visitors

NO MEETING / NO MINUTES