



## ACADEMIC SENATE

### AGENDA

Thursday, April 21, 2016 at 1:00 p.m. in the Board room

- I. **CALL TO ORDER**
- II. **APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES**  
April 7, 2016 Minutes
- IV. **REPORTS**  
**Senate:**  
President Paul M. Flor  
Board Representative and External Liaison Jerome Evans  
Accreditation Amber Gillis
- V. **ACTION ITEMS-UNFINISHED BUSINESS**  
1. Nomination of Senators
- VI. **NEW BUSINESS**  
1. Update on Enrollment Management & Senior Day Dr. Phillip Humphreys  
2. IEPI Framework of Indicators Dr. Joshua Meadors
- VII. **INFORMATION-DISCUSSION ITEMS**  
1. IEC Update
- VIII. **Events/Meetings**  
1. Career Technical Education Institute, May 6 - 7, 2016
- IX. **FUTURE AGENDA ITEMS**  
1. Recognitions & Resolutions  
2. Facilities
- X. **ADJOURNMENT**



**COMPTON COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES POLICIES**

**BP 2520 Academic Senate**

**Issued: May 19, 2015**

Reference:

Education Code Section 70902(b)(7);  
Title 5, Sections 53200 et seq  
Accreditation Standard IV.A  
Board Policy 2510 Participation in Local Decision Making

The Academic Senate is organized under the provisions of the California Code of Regulations, Title 5, shall represent the faculty and make recommendations to the administration and to the Board with respect to academic and professional matters, so long as the exercise of such functions does not conflict with the lawful collective bargaining agreement.

The Board or its designee will consult collegially with the Academic Senate when adopting policies and procedures. The Board will rely primarily on faculty expertise on academic and professional matters as defined by Sub-Chapter 2, Section 53200, et seq., California Administrative Code, Title 5, and as listed below:

1. Curriculum, including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards and policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in accreditation process, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development, and
11. Other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

The Academic Senates' organization, membership functions and committee structure shall be developed by the Academic Senate.

**CEC ACADEMIC SENATE MEETING DATES AND LOCATIONS** (1st & 3rd Thursday)

**FALL 2015**

<del>September 3</del>	Board Room
<del>September 17</del>	Board Room
<del>October 1</del>	Board Room
<del>October 15</del>	Board Room
<del>November 5</del>	Board Room
<del>November 19</del>	Board Room
<del>December 3</del>	Board Room

**SPRING 2016**

<del>February 4</del>	Board Room
<del>February 18</del>	Board Room
<del>March 3</del>	Board Room
<del>April 7</del>	Board Room
<del>April 21</del>	Board Room
<del>May 5</del>	Board Room

**ECC ACADEMIC SENATE MEETING DATES AND LOCATIONS** (1st & 3rd Tuesdays before ECC Senate, usually)

**FALL 2015**

<del>September 1</del>	Alondra Room
<del>September 15</del>	Dist. Ed. room 166
<del>October 6</del>	Dist. Ed. room 166
<del>October 20</del>	Dist. Ed. room 166
<del>November 3</del>	Alondra Room
<del>November 17</del>	Alondra Room
<del>December 1</del>	Alondra Room

**SPRING 2016**

<del>February 2</del>	Alondra Room
<del>February 16</del>	Alondra Room
<del>March 4</del>	Alondra Room
<del>April 5</del>	Alondra Room
<del>April 19</del>	Alondra Room
<del>May 3</del>	Alondra Room

Compton Faculty are encouraged to attend the ECC Academic Senate meetings when possible.

**Per the Brown Act all votes must be recorded by name. Only No's and Abstentions will be recorded by name in the minutes, If you were signed in to the meeting and did not vote No/Abstain, your vote will be assumed to be a Yes.**



## ACADEMIC SENATE MINUTES

Thursday, April 7<sup>th</sup>, 2016 1:00 p.m. Board Room

### ATTENDANCE

#### Senators

#### Visitors

Eyob Wallano  
Jerome Evans  
Andree Valdry  
Essie French-Preston  
Thomas Norton  
Nikki Williams  
Paul Flor  
Kent Schwitkis  
Christopher Halligan  
Annaruth Garcia  
Mahbub Khan  
Jerome Evans  
Kendahl Radcliffe  
Essie French-Preston

Ruth Roach  
Katherine Marsh  
Estina Pratt  
Abiodun Osanyinpeju  
Amber Gillis  
Eric Clay  
David McPatchell  
Albert Jimenez  
Philip Yaghmi

X. **CALL TO ORDER** – 1:05p.m.

XI. **APPROVAL OF AGENDA** – Evans/Schwitkis -Approved

XII. **APPROVAL OF MINUTES** – Norton/Valdry- Approved

### XIII. **REPORTS**

**President's Report**- Paul Flor reporting.

- Included in the packet is the Rostrum- It discusses curriculum which is important to Compton especially as we are moving forward with our curriculum.
- Announced the events that are taking place this summer and are included in the packet.
- One of the recommendations that came back from the IEPI group is that faculty should serve as co-chairs of the institutional standing committees. The faculty co-chair will have to take on additional responsibilities. We should look at the faculty that are serving and see if they are committed and would be willing to serve as the faculty co-chair. The added responsibility entails helping to put together the agenda, taking minutes, and running the meetings.
- Some senate offices are term ending at the end of this term. This has been included in the packet. These people will have to either run again or state that they will be stepping down. Offices that are open are Health and Human Services, Mathematics, Science, Counseling, and At-Large, and Adjunct representatives. We are hoping to have candidate nomination's to announce at the next meeting. Nominations come from the faculty in the area of vacancy. Nominations can be made by the candidate or another person. Nominations can be emailed, placed in person, or over the phone to Flor.
- Retirees will be acknowledged at the last senate meeting.

- Recommendations for newly tenured faculty will be announced at the semester's final meeting.

#### **Board Representative** – Jerome Evans reporting

- Consultative Council met and some of the issues that were discussed were board policies, a tentative budget, and a facilities update was given.
- The swing space is now under construction for the cosmetology building.
- The row building offices and classes will be relocating to the swing space.
- The Little Theater is being updated.

#### **Accreditation:** Amber Gillis reporting.

- Bob Clear has been in contact and all standard reports were forwarded to him. He is compiling the narratives into one document. The goal over the next few weeks is to fill in all of the gaps. We are waiting for feedback from him so we can move forward. This will in turn give feedback to the committees. We should be hearing back in 2-3 weeks.

#### **XIV. ACTION ITEMS-UNFINISHED BUSINESS**

- Curriculum Advisory Committee met and will update if there is another meeting held in April.
- Educational Task Force- Met and there was a concern by some of the members that there might be a conflict of interest and will continue to meet to see where the task force fits in the organizational structure. The conflict of interest is that there are faculty that would be serving on this committee that may be making recommendations to potentially cut programs.

#### **XV. NEW BUSINESS**

- **Operation Hope-** Eric Clay presenting.
  - Housed in the financial aid building. The group provides coaches on credit and budgeting. Services are free for students to participate in credit and money management workshops. A flyer was included in the packet.
- **OPEBS and STRS/PERS Funding-** Felipe Lopez presenting.
  - The Planning and Budget committee heard two presentations on pension trusts. He gave the background on why we are discussing using a pension trust. This is to attempt to mitigate the increase of pension costs. These programs are designed to reduce the pension costs on both the employer and employee. Going into a trust brings a better rate of return. There are two vendors Keenan and PARS. Both plans are very similar. A recommendation was made to go with Keenan because of the lower fees and the rate of return. Pratt asked what the benefit is of having a trust. Lopez explained that this is to build a reserve for when the districts fees go up. This recommendation was made by the Planning and Budget Committee. The recommendation is going to the board at the April meeting. Almost 20% of our salary cost will go to pensions so a trust is almost necessary.

#### **XVI. Information- Discussion Items**

- Keith Curry discussed the purpose of the Educational Task Force and how it will function. He would like to begin a dialogue with faculty so that they are part of consultation process to see what can be done about low enrolled classes. Discussion opened up to the body. This will give faculty from low enrolled areas the opportunity to respond and give the program a chance to develop an action plan

to bring it up before being cut. There are faculty that are not able to meet their loads in some areas and these areas need to be reviewed.

- Curry discussed how we are doing our program review and stated that he has an issue with it. He would like to improve the Institutional Effectiveness Committee and create subcommittees to be part of program review. This will ensure that program reviews are being reviewed at the Compton Center.
- We need to have a faculty coordinator to be able oversee and complete program reviews. They would receive 40% release time for the first year to help establish program review and catch up where we are behind. The money for this will come from the \$150,000 from the IEPI.
- IEPI recommendations- we should have a faculty co-chair for the Institutional Effectiveness Committee as well as all the other standing committees. Halligan pointed out that faculty need to be involved and that it doesn't have to be drudgery. He asked if we can do program review with your divisions in some type of flex day activity. Academic Senate Executive Committee met to discuss having faculty co-chairs on standing committees and determined that this is a good recommendation.
- Curry voted against leaving ACCJC because if we change commissions we do not know what the status will be of our accreditation process if we go to a new commission.
- The Molina contract is on the next board agenda and we are scheduled to have the health center open in the fall with a grand opening in September.
- Curry would like to move the construction of the student services building up, to begin the construction sooner and include administrative services as part of building the student services building.

#### **XVII. Events/Meetings**

- Flor reminded us about the Non-credit Regional Meeting on April 16 in Walnut and if anyone is interested in attending we can probably make a call to accommodate late registrations.

**MOTION TO ADJOURN – Evans/ Schwitkis Approved –2:13 p.m.**

## SHARING THE INFORMATION

**Compton College**

**Vision and Mission Statements**

**2017-2022**

### **Vision:**

Compton College will be the leading institution of student learning and success in higher education.

### **Mission:**

Compton College is a welcoming environment where the diversity of our students is supported to pursue and attain academic and professional excellence. Compton College promotes solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for transfer, completion, and lifelong learning.

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### **Events:**

Faculty Leadership Institute, June 9 - 11, 2016 at the Mission Inn in downtown Riverside, Ca  
Early Registration due date: May 13, 2016 Fee: \$475 includes lunch on Thursday, breakfast and lunch on Friday, breakfast on Saturday, evening reception on Thursday and materials.  
Register at <http://asccc.org/content/2016-faculty-leadership-registration>

2016 Curriculum Institute, July 7 - 9, 2016 at the DoubleTree Hilton in Anaheim  
Early Registration Fee: \$495. This event will fill up so please get your registrations in early. Space will allow 6 people per college - 1 of those being a CTE Faculty Member.  
Register at <http://asccc.org/content/2016-curriculum-institute-registration>

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Third Annual full-day Health, Benefits, and Retirement Conference on Friday, May 13 at Santa Monica College, hosted by the Santa Monica College Faculty Association & Faculty Association of California Community Colleges Education Institute.  
Experts from around the region will present workshops on financial planning, retirement, health benefits, social security and unemployment for both full and part-time faculty. Registration ends May 10. Free Registration includes a complimentary breakfast and lunch provided only to pre-registered faculty members.

California Great Teachers Seminar (GTS) is scheduled for July 31 – August 5, in Santa Barbara. GTS is a profoundly simple and powerful experience for learning and growth in the art of teaching. This event receives consistently high praise from attendees and sells out well in advance. Reserve your spot today. \$1,095 FACCC member -per participant, based on double occupancy, 5 night accommodations and all meals included, except Wednesday night dinner. Register at <https://fs18.formsite.com/FACCC/GreatTeachers2012/index.html?1452287272033>

California Great Teachers Seminar  
July 31 – August 5  
La Casa de Maria  
Santa Barbara



**PLANNING AND BUDGET COMMITTEE**  
**October 18, 2016 – 2:00 p.m. to 3:30 p.m.**  
**Board Room**

**AGENDA**

*Every effort will be made to start promptly at 2:00 p.m. and adjourn at 3:30 p.m. All items not covered will be carried over to the next agenda.*

- I. Call to Order
- II. Review of Minutes January 26, 2016
- III. STRS/PERS Funding Schedule – Felipe Lopez
- IV. PERS/STRS Presentations
  - Public Agency Retirement Systems (PARS) – Maureen Toal
  - Keenan & Associates Gail Beal
- V. 2015-2018 Enrollment Management Plan – Dr. Phillip Humphreys
- VI. Five Year Fiscal Management Plan Update – Felipe Lopez
- VII. Adjournment





**FACULTY COUNCIL Agenda**  
**Thursday, April 7, 2:00 p.m. in the Board room**  
**(or immediately following the Council meeting)**

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**  
April 7, 2016 Minutes
- IV. REPORTS**
  - Faculty Council:**
  - Chairperson Paul Flor
  - Vice Chairperson Chris Halligan
  - ECC Curriculum Committee Essie French-Preston
  - ECC Education Policies Committee Vanessa Haynes
  - Student Learning Outcomes Kendahl Radcliffe
  - Student Success Committee Amber Gillis
- V. ACTION ITEMS-UNFINISHED BUSINESS**
  - 1. 2016 Career Technical Education Institute, May 6 - 7, 2016 in Anaheim, Ca
  - 2. Faculty Leadership Institute, June 9 - 11, 2016 in Riverside, Ca
  - 3. 2016 Curriculum Institute, July 7 - 9, 2016 Anaheim, Ca
- VI. NEW BUSINESS**
  - 1. Course Review & Approval Cycle Essie French-Preston
- VII. INFORMATION-DISCUSSION ITEMS**
  - 1. BP/AP discussed at El Camino College
- VIII. EVENTS/MEETINGS**
  - 1. Self-evaluation report to ECC Academic Senate on May 3
- IX. FUTURE AGENDA ITEMS**

**ADJOURNMENT**

# CCCD Academic Senate and *ECC-CEC Faculty Council Roster*

**2015-2016 (19 members)**

## **Officers:**

President/ <i>Chairperson</i>	Paul M. Flor (15-16)
Past President/ <i>Past Chairperson</i>	Michael Odanaka
President-Elect/ <i>Chairperson-Elect</i>	Paul M. Flor
Vice President/ <i>Vice Chairperson</i>	Chris Halligan (16-17)
Secretary/ <i>Secretary</i>	Nikki Williams (16-17)
Curriculum/ <i>Curriculum Representative</i>	Essie French-Preston (16-17)
<i>Adjunct Representative</i>	<b>Marcelo Cabral (16-17)</b>
Board Representative	Jerome Evans (16-17)

## **Members:**

### **Career and Technical Education (2)**

Annaruth Garcia (16-17)

Phillip Yaghamai (17-18)

### **Health and Human Services (2)**

Shirley Thomas (15-16)

**Pamella West (16-17)**

### **Humanities (2)**

Chris Halligan (17-18), Vice President/*Vice Chairperson*

Nikki Williams (16-17) Secretary/*Secretary*

### **Social Sciences and Fine Arts (2)**

Kendhal Radcliff (17-18)

Mandeda Uch (16-17)

### **Mathematics (2)**

**Abigail Tatlilioglu (16-17)**

**Jose Villalobos (15-16)**

### **Science (2)**

**Kent Schwitkis (15-16)**

Eyob Wallano (16-17)

### **Library and Learning Resource Unit (1)**

Andree Valdry (17-18)

### **Counseling (2)**

Essie French Preston (17-18), Curriculum/*Curriculum Representative*

**Holly Schumacher (15-16)**

Michael Odanaka, Past President/*Past Chairperson*

### **At-Large (2)**

Jerome Evans (17-18), Board Representative

**Tom Norton (15-16)**

### **Adjunct Representatives (2)**

**Mahbub Khan (15-16)**

**Marcelo Cabral (17-18), *Adjunct Representative***



# El Camino College Compton Center

## FACULTY COUNCIL MEETING Thursday, April 7<sup>th</sup>, 2016 2:00 p.m. Board Room Minutes

### ATTENDANCE

Eyob Wallano	Ruth Roach
Jerome Evans	Jessie Mills
Andree Valdry	Roza Ekimyan
Mandeda Uch	Abiodun Osanyinpeju
Thomas Norton	David McPatchell
Nikki Williams	Philip Yaghmi
Paul Flor	
Kent Schwitkis	
Christopher Halligan	
Michael Odanaka	
Annaruth Garcia	
Marcelo Cabral	
Mahbub Khan	
Vanessa Haynes	
Kendahl Radcliffe	
Essie French-Preston	

**I. Call to Order** – 2:13 p.m.

**II. Agenda** – - Halligan/Schwitkis -Approved

**III. Minutes** – Schwitkis/Halligan- Approved

### IV. Reports:

**Chairperson** – Paul Flor reporting.

- Professor Wallano will be holding the Natural Sciences Symposium in one week. Senators should encourage students to attend.

**Vice Chairperson-** Chris Halligan reporting.

- Halligan will report back at our next meeting with actual numbers about board policies on copyright laws.
- The faculty award survey has been sent out. The student success survey will be sent out in the fall to ensure that we have greater participation.
- Reminder that FACCC is having its board elections. Please vote. Halligan mentioned that he is running for the At-Large position. If there is anyone interested in being involved in FACCC you can speak to Halligan for information.

**ECC Curriculum Committee-** Essie French-Preston reporting.

- Information on CID is included in the packet.
- Gave a handout on PLO assessments and where we stand.

**Student Learning Outcomes-** Kendahl Radcliffe reporting.

- None

**V. Action Item/Unfinished Business**

- CTE Institute- Harvey Estrada will be our representative.
- 2016 Curriculum Institute is in July and anyone interested in attending should register.

**VI. New Business**

- **Starfish Early Alert Introductory Presentation-** Presented by Linda Gallucci and Albert Jimenez.
  - Barbara Perez began by discussing that we are using early alert to identify struggling students early enough in the semester to assist students. Starfish is free initially and will probably be available at a low cost after the free period. There are 8 pilot districts including El Camino.
  - Gallucci stated- We will be implementing the degree planner and early alert. Starfish works with Kudos and Flags that can be raised by both students and faculty. The pilot will begin with the first 6 week summer session and the 8 week session. 4 classes will implement Starfish in the summer.
  - Jimenez- Discussed the specific opportunities for people on campus to use Starfish: faculty, counselors, and students can all utilize Starfish. Discussed all of the different tools that you can use with the Starfish.
  - Perez presented the next steps in the process. We will beta test early alert in the 1<sup>st</sup> 6 week and 8 week summer session, then beta test the degree planner in the 2<sup>nd</sup> 6 week summer session, and after incorporate participant feedback to prepare for the fall 2016 pilot.

**VII. Information- Discussion Items**

**VIII. Events/Meeting**

**ADJOURNED** – Halligan/Norton 2:45 p.m.

## ASCCC Events and Meetings 2015-2016

### 2016 Career Technical Education Institute, May 6 - 7, 2016 @ DoubleTree Hilton Anaheim/Orange

This year will bring an intense focus on career and technical education at the federal, state, and local level. This event will provide CTE faculty with the opportunity to engage in key policy conversations through their interaction with representatives of the task force, by learning about the implications of policy decisions on local programs and courses, and in participating in breakout sessions to better understand the college processes including topics on leadership, curriculum design, course repetition, and effective program advocacy.

### 2016 Faculty Leadership Institute, June 9 - 11, 2016 @ Mission Inn - Riverside

The Faculty Leadership Institute is the cornerstone of the Academic Senate's governance training. Created to assist new senate leaders navigate the complexity of local governance as well as become versed in state issues, the Faculty Leadership Institute brings seasoned leaders together to share tips and tools for new leaders to successfully lead their senate and influence their college policies. New and experienced leadership are encouraged to join to learn about basic college governance and upcoming state issues.

### 2016 Curriculum Institute, July 7 - 9, 2016 @ DoubleTree Hilton Anaheim

The Curriculum Institute is designed to bring together administrators, faculty, and classified staff working on curriculum to provide a platform for interactive learning by all attendees. Informational presentations, direct training and guidance, and interaction with Chancellor's Office staff make this Institute the most popular of the Academic Senate events. Attendees receive updates on important current curriculum topic and to learn ways to improve and develop local curriculum processes.

For Consideration: