**Facilitator:** Brad Conn **Recorder:** Alister Caddy

**Date:** September 23, 2025 **Time:** 1:00-2:00pm **Location:** VT-212-A

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| **Vision:**Compton College will be the leading institution of student learning and success in higher education. |
| **Mission Statement:**Compton College is an equity-driven, inclusive community resource dedicated to providing opportunities and support for historically underserved student populations, particularly students of color. We cultivate a sense of belonging to support students in achieving their academic goals. Compton College provides students with knowledge, strategies, and skills needed for workforce readiness and facilitates clear pathways for program completion and transfer to four-year institutions, all aimed at enhancing the well-being of our local community. |

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| \_x\_ Brown, Alison\_x\_ Caddy, Alister\_\_ Chung, Glen\_x\_ Conn, Brad \_\_ Flores, Richard G. \_\_ Gonzales, Steven\_\_ Gonzales, Margaux x\_\_ Hernandez, Marina\_x\_ Hobbs, Charles\_x\_ Kamau, Bedan\_x\_ Thomas, Shirley  | \_x\_ Williams, Nikki\_x\_ Woodward, Valerie\_x\_ Yahye, Rashid  |  |
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| **AGENDA:**1. **Approval of the agenda. Valerie moves, marina seconds. Passes unanimously**
2. **Approval of minutes** Gabe motioned Valerie seconds. Passed unanimously
3. **Information/Discussion Items motion to open-Marina**
	1. DE Updates-Dr. Bedan Kamau, Dr. Brad Conn
		1. Fall CVC 155
		2. Simple Syllabus rolled out more completely in Fall. 74 active syllabi
		3. Zoom recordings prior to July 2024 will be deleted. Need to go in and save videos if needed
		4. Accessibility maturity model coming to campus
		5. IEPI grant money was spent and we bought stuff. Will role out resources soon.
		6. DE summit Nov 14
		7. POCR review process being updated along with rubrics
	2. Instructional Designer Report-Prof. Steven Gonzales
	3. OER Report-Prof. Gabe Flores
	4. Integration of ChatBot for ADA/508 Generator-Dr. Bedan Kamau, Prof. Steven Gonzales, Dr. Brad Conn
	5. [RSI Revisions](https://docs.google.com/document/d/1xqL_VFE0CXM7RGszfmNIgd6HAmKtxCbJhgZwPXn6eKA/edit?tab=t.0) adapted from [ACCJC Pilot Quality Continuum Rubric for Distance Education](https://accjc.org/wp-content/uploads/ACCJC-Quality-Continuum-Rubric-for-Distance-Education-August-2024-Pilot.pdf)
4. **Action Item**
	1. RSI Canvas Course-Prof. Steven Gonzales
		1. Not presented but Nikki Williams brought up that we need to be on top of this. Said that other schools have RSI pop ups in Canvas.
	2. DE Recertification Survey-Dr. Brad Conn
		1. Dean Thompson suggested adding that people add rationale or justification for reason for recert suggestion
		2. Motion to approve Rashid, Nikki seconds. Passed unanimously
	3. Revisions for the DE Handbook
		1. Nikki-add trainings from other colleges as examples of acceptable PD
		2. Bedan-attendance to conferences
	4. Motion to approve Rashid, Shirley seconds. Passed unanimously. Will revise based on survey results regarding 2 or 3 year recertification cycle.
	5. Gabe requested folks share out the survey to encourage it being filled out.
5. **Future Agenda Items**
	1. LTI Action Items (Kahoot)

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| **Meeting closed 1:58** |

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| **Next Scheduled Meeting:** October 28th, 2025 VT-212-A |