**Facilitator:** Brad Conn **Recorder:** Alister Caddy

**Date:** October 22, 2024 **Time:** 1:00-2:00pm **Location:** VT-212-A

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| **Vision:**Compton College will be the leading institution of student learning and success in higher education. |
| **Mission Statement:**Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success.Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathwaysfor completion of programs of study, transition to a university, and securing living-wage employment. |

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| \_\_ Brown, Alison\_x\_ Caddy, Alister\_x\_ Chung, Glenn\_x\_ Conn, Brad \_x\_ Flores, Richard G. \_x\_ Gonzales, Steve\_x\_ Gonzales, Margaux \_\_ Hernandez, Marina\_x\_ Hobbs, Charles\_x\_ Kamau, Bedan | \_\_ Lopez, Nathan\_x\_ Maruri, Carlos\_x\_ Mason, Don\_\_ Phillips, Jasmine\_x\_ Williams, Nikki\_x\_ Yahye, Rashid  |  |
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| **AGENDA:**1. **Motion to amend agenda. Rashid moves, Carlos second**
	1. **OER recommendation first read**
2. **Approval of the agenda. motion Rashid, second Charles passed unanimously**
3. **Approval of minutes** Motion Carlos, second Jasmine
4. **Information/Discussion Items motion Nikki, second Rashid**
	1. CVC Updates-Dr. Kamau and Dr. Conn
		1. POCR fund plug and play POCR. Easier to adopt and scalable. Updates to the corporate rubric include updates to the amount of time to get things fixed.
		2. Spring 2025 schedule will be announced on 10/25. AI and LGBTQ+ focused classes.
	2. OER Report-Prof. Phillips
		1. See OER Recommendation to DEAC (pasted and highlighted below). Faculty want to be paid to develop OER course: $3,000
	3. FCRC Report-Prof. Gonzales
	4. 2024-25 Strategic Initiative: Distance Education Rubric Survey
	5. DE Summit Topic Recommendations
	6. Shared Canvas Shells for Departments-Prof. Nikki Williams
		1. Specifically, English department is requesting shared shells.
5. **Action Item motion Carlos, second Rashid**
	1. DE Handbook Revisions
		1. Nikki-update appendix M, N, and O, survey, update appendix P, include instructional designer
		2. Training tracking should be done through vision resource center
		3. Motion Rashid, nathan second to approve with changes. Passed unanimously
	2. NexusEdge
		1. Motion to approve and integrate into Canvas. Jasmine motion, Nathan seconds, 1 aye, 9 nays, 1 abstension. The motion fails

 1. **Future Agenda Items**
	1. LTI Action Items
	2. **Process for handling suspected inappropriate AI use**

 Motion to close Rashid, second Carlos. Meeting closed at 2:00pm |
| **OER Recommendation to DEAC****October 22, 2024****The OER Committee recommends the following items to DEAC:**1. **Adopting this definition of OER to increase reporting of OER Resources:**
	1. **Open education resources (OER) are those educational resources that reside in the public domain or have been released under an intellectual property license, such as a Creative Commons license, that permits their free use and repurposing by others. This includes being able to report OER, ZTC, and LCT as OER resources.**
2. **Faculty Professional Development**
	1. **Adobe Express Training**
	2. **Spring Semester Flex Day OER Training**
		1. **OER training for faculty to learn about what OER resources are available to them.**
		2. **OpenStax training**
			1. **Provided by a OpenStax Liaison**
	3. **XB12 Update Training**
		1. **In an effort to help faculty understand the new XB12 language, putting this information on our website.** [**https://webdata.cccco.edu/ded/xb/xb12.pdf**](https://webdata.cccco.edu/ded/xb/xb12.pdf)
	4. **ASCCC OER Basics and OER Accessibility training courses**
		1. **Payment of faculty to complete two ASCCC OER Basics and OER Accessibility training courses not to exceed 40 hours at the faculty hourly rate.**
3. **Software Adoption Recommendation**
	1. **CIDI Labs Design+**
	2. **CIDI Labs Tidy Up**
	3. **CIDI Labs UDOIT**
	4. **Canvas Credentials**
	5. **Articulate 360**
	6. **ExpertTA**
4. **Other recommendations:**
	1. **Streamline the process of reporting OER resources to the bookstore in order to make data tracking more reliable and seamless.**
	2. **Put the link to OER materials in the schedule of classes for students to view prior to the start of the course.**
	3. **LiBGuide info and interest session to expand utilization**
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| **Next Scheduled Meeting:** November 26, 2024VT-212-A |