



**CURRICULUM COMMITTEE
MEETING MINUTES**

Facilitator: Sean Moore – Curriculum Committee Chair

Recorder: Maya Medina / Time Keeper: Jasmine Phillips

Date: June 2, 2020 / Time: 2:00 p.m. - 3:30 p.m. / Location: Via Zoom

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

ATTENDEES: Don Mason_X_ ; Hoa Pham __ ; Corina Diaz_X_ ; Sophie Tse__ ; Gerson Valle_X_ ; Hassan Elfarissi_X_ ; V. Woodward (proxy for Brittany Olayele)_X_ ; Harvey Estrada_X_ ; Jasmine Phillips_X_ ; Susan Johnson_X_ ; Charles Hobbs_X_ ; Abdirashid Yahye_X_ ; Abiodun Osanyinpeju_X_ ; Theresa Barragan-Echeverria_X_ ; Sean Moore_X_ ; Maya Medina_X_ ; Nikki Williams__ ; Benson Atkins_X_ ; Barbara Perez__ ; Todd Kler_X_ ; Keith Curry__ ; and Melain McIntosh_X_

AGENDA:

Call to Order: 2:06 PM

1. **Approval of Meeting Method:** Meeting to be held remotely via Zoom. A/ Yahye moved to approve. S. Johnson seconded. M/S/P
2. **Approval of Agenda:** June 2, 2020.
 - a. S. Johnson moved to approve. T. Barragan-Echeverria seconded. M/S/P Approved
3. **Approval of Minutes:** May 19, 2020.
 - a. C. Diaz moved to approve. V. Woodward seconded. M/S/P Approved
4. **Reports:**
 - a) President/CEO- Not present
 - b) Vice President- N/A
 - c) Curriculum Analyst- gave an update of the status of where we are with how many courses have been launched for summer and fall schedule.
 - d) Articulation Officer- M. McIntosh presented slideshow regarding C-ID update: Non-critical- 11 degrees not in jeopardy. Critical- 4 transferable degrees in jeopardy. ASSIST update: There are unit and title discrepancies. 2020-21 Goals: Finalize AT revisions at the CCCCO; program submissions at the curriculum committee; establish agreements with private universities; implement articulation request process. Ongoing Goals: review 2019-20 UC/CSU agreements. Update C-ID courses to reflect Compton college numbering.

- e) Distance Education- J. Phillips- The process is continuously being updated. More proposals are coming through each meeting. The last meeting for DE Addendum Subcommittee this term is June 11th so the deadline for be on that agenda June 10. S. Moore thanked J. Phillips and her team.
- f) SLO Coordinator- S. Johnson- began researching new program to replace Nuventive. She will be working on the SLO handbook over the summer. June 19, 2020 is the deadline to move into Nuventive.

5. Information Items:

- a) Future scheduled Flex approved Curriculum, Student Learning Outcome, and Distance Education Addendum Open Lab Workshop dates: There are no scheduled open labs at this time and future summer dates will be discussed between the Curriculum Committee chair, Student Learning Outcome Coordinator, and our future Distance Education Faculty Coordinator (to be appointed after June 12, 2020).
 - a. S. Moore will discuss with S. Johnson and new DEFC if any can be scheduled over the summer.
- b) Distance Education Curriculum Subcommittee has reviewed, voted on and approved the DE Addendums for the following courses on May 28, 2020: ANAT 132; BIO 102; BIO 101; CDEV 103; CHEM 152; CIS 196; COMS 100; COMS 120; COMS130; COMS140; ENGL 101H; ENGR 101; ESL 02A; ESL 02B; ESL 02C; ESL 02D; HDEV 110; HDEV 115; MATH 110; MATH 191; MATH 220; MATH 60; MATH 7C; MATH 150H; MATH 190; MATH 47A; MATH 270; MATH 165; MATH 150; MATH 15C; MATH 130; MATH 80; MATH180; MATH 18C; MATH 65; MATH 111; MTT 140; SLAN 111; SOCI 107; and TUTR 200.
- c) S. Moore- College Local Approval Plan For Summer Term 2020, Compton College Distance Education Professional Development Plan Summer Term 2020, Compton College Summer 2020 Program File, and Compton College Summer 2020 Course File documents were attached to the meeting invitation and submitted to the California Community College Chancellors Office by Dr. Curry on May 20, 2020.
- d) The **College Local Approval Plan For Summer Term 2020** illustrates summer meeting dates for the College Curriculum Committee and Distance Education Curriculum-subcommittee, for the purpose of approving courses requiring Distance Education approval by the California Community College Chancellor's Office 12-3-2020 deadline:
 - a. **Distance Education Curriculum-subcommittee:** June 11, 2020; June 25, 2020; July 9, 2020; July 23, 2020; and the
 - b. **College Curriculum Committee:** July 7, 2020; July 21, 2020; August 4, 2020; and August 18, 2020.
 - c. S. Moore is aware that there needs to be discussions about how these meetings need to be carried out.
- e) Summer 2020 Non-DE Approved Courses Offered That Require DE Approval and the Fall 2020 Non-DE Approved Courses Offered That Require DE Approval illustrating designated faculty originators were emailed to all faculty originators, deans, and division chairs on May 28, 2020 – (attached).
- f) The **Summer Compensation** document was sent to Dr. Curry for compensation recommendations for essential faculty on May 12, 2020:

- a. Voting and Non-Voting members not including the College Curriculum chair or Student Learning Outcome Coordinator, Curriculum Committee members (21 approximately), 20 hours each, Cumulatively 420;
 - b. Distance Education Curriculum-subcommittee (approximately 5) members, 5 hours each for meetings, Cumulatively 20;
 - c. Distance Education Faculty Coordinator is vacant and has been approved;
 - d. Susan Johnson - SLO Coordinator, not to exceed 30 hours;
 - e. Sean Moore – Curriculum Committee chair, 30 hours approved and additional hours not to exceed 30 hours during Summer 2020;
 - f. Faculty Canvas Trainers, has been approved;
 - g. Faculty course originators requiring review (46 courses) 2 hours each - Cumulatively 92;
 - h. Potential Total Hours of Compensation: 592 – please see attachment Summer Compensation.
- g) Regarding the **Emergency DE Addendum Fully Online Statement**: The Division Chair of Business and Industrial Studies, Professor Abdirashid Yahye, confirmed via email on May 27, 2020 that, “CTE faculty as I mentioned at the last Curriculum Committee meeting regarding the DE addendum paragraph shown below, and all said they are ok with it”.

“A course may be offered fully online when the president of the college issues a state of emergency. The dean and division chair shall rely primarily on the assigned faculty for a recommendation to provide the course(s) entirely online for the present and or subsequent semesters/terms. The District and the assigned faculty shall mutually agree upon the implementation of the fully online course(s).”

As a result, the Emergency DE Addendum Fully Online Statement will be placed below as item 8f for College Curriculum Committee voting member consent approval.

- h) Revised directions for completing the first four areas of the Distance Education field in CurrIQunet were emailed to faculty originators, division chairs, and deans on May 30, 2020 – please see attachment DE Addendum Mode of Delivery and Hours for Content and Interaction Instruction for Faculty 5-30-20.
 - a. S. Moore- some of the directions will be provided to the faculty.
- i) Update from Curriculum Committee representatives (including our student representative), voting members, non-voting members, and visitors.
 - a. B. Atkins- On behalf of the ASB, he thanked the curriculum committee for all the work that is being done. He also shared that he has been elected as treasurer for the Black Caucus of California Community Colleges.

6. Other Items:

- a) None.

7. Reinstated Item(s):

- a) None.

8. Consent Agenda Items:

- S. Moore call for a motion to approve Consent Agenda items 8a through 8f. H. Estrada moved to approve. A. Yahye seconded. M/S/P-Approved
- a) **New Course - Distance Education Addendum Approval**: CIS 190 Introduction to Cloud Computing.

- b) **Course Review - Revise Lab Hours:** ART 210 Drawing Fundamentals II and ART 230 Two-Dimensional Design II.
- c) **Course Review - Revise Lecture and Lab Hours:** MUSI 247 Intermediate Guitar.
- d) **Course Review - Distance Education Addendum Approval:** PE 290 Personal Fitness Trainer and PSYCH 101H Honors General Psychology.
- e) **Course Review – Revise Lecture and Lab Hours:** WELD 150 Structural Fabrication.
- f) **Emergency DE Addendum Fully Online Statement** - A course may be offered fully online when the president of the college issues a state of emergency. The dean and division chair shall rely primarily on the assigned faculty for a recommendation to provide the course(s) entirely online for the present and or subsequent semesters/terms. The District and the assigned faculty shall mutually agree upon the implementation of the fully online course(s).

9. Discussion Items:

- a) S. Moore plans to schedule a meeting with incoming Vice President of Academic Affairs Sheri Berger to discuss summer curriculum processes.
- b) S. Moore called for feedback on the Summer Compensation document. (attached).
 - a. H. Schumacher agreed the curriculum approval is something that needs to get done and is very pleased they were able to get the hourly pay for work over the summer. She is in agreement with the compensation document as presented.
 - b. T. Kler commented that he will not be available the second 6 weeks of summer. S. Moore advised him to word with his division chair A. Yahye to assign a proxy.
- c) M. McIntosh asked how we can ensure Academic Senate will have quorum at their first scheduled meeting to vote on all the courses the committees will be working on all summer. S. Moore will contact Minodora Moldoveanu regarding this concern to make sure there is quorum.
- d) Open Table – Due to the COVID-19 pandemic, courses require curriculum approvals during summer and this area provides an opportunity for any/all members to discuss the process.

10. Future Agenda Items:

- a) Continue reviewing courses launched in CurrIQunet.

11. Other Items:

- a. None

Adjourn: 2:54pm

GI03	CB00	subject	course No	CB01	CB02	Pending DE Approval in Net	Assigned Faculty/Faculty Originator
202050	CCC000561824	ACRP	146	ACRP146	Intermed Auto Collision Rep II		Brent Kooiman
202050	CCC000556167	ACRP	152	ACRP152	Beg: Automotive Painting II		Brent Kooiman
202050	CCC000423594	ANAT	132	ANAT132	General Human Anatomy		Emma Adams
202050	CCC000449644	ATEC	181	ATEC181	Automotive Air Conditioning		Gary Narusawa
202050	CCC000449647	BIOL	101	BIOL101	Principles of Biology I		Rajinder Sdhu
202050	CCC000449762	CHEM	152	CHEM152	General Chemistry II		Sevana Khodagholian
202050	CCC000392187	COMS	100	COMS100	Public Speaking		Minadora Moldoveanu
202050	CCC000597963	COSM	130	COSM130	Adv Cosmetology Application		Sean Moore
202050	CCC000573708	COSM	140	COSM140	Cosmetology Practicum		Sean Moore
202050	CCC000449869	DANC	110	DANC110	Beginning Dance		Marjorie Phillips
202050	CCC000449978	EDEV	33	EDEV33	Specific Lrng Strategies		David McPatchell
202050	CCC000561593	ENGL	101H	ENGL101H	Honors Reading and Composition		Valerie Woodward
202050	CCC000450048	ENGR	101	ENGR101	Intro to Engineering		Rafael Diaz
202050	CCC000598647	FILM	110	FILM110	Film Analysis and Appreciation		Judy Crozier
202050	CCC000450113	FILM	113	FILM113	Screenplay Analysis		Judy Crozier
202050	CCC000390132	GEOL	103	GEOL103	Physical Geology Lab		Leonard Clark
202050	CCC000450368	MATH	190	MATH190	Sgl Var Calc/Anlyt Geometry I		Jose Martinez
202050	CCC000450369	MATH	191	MATH191	Sgl Var Calc/Anlyt Geometry II		Miguel Ornelas
202050	CCC000450373	MATH	270	MATH270	Diffrentl Equatns Linear Algebra		Evan Skorka
202050	CCC000571260	MATH	47A	MATH47A	Math Academy - Elem Algebra		Malinni Roemun
202050	CCC000412707	MATH	60	MATH60	Elementary Geometry		Gerson Valle
202050	CCC000410330	MICR	133	MICR133	General Microbiology		Eybo Wallano
202050	CCC000450395	MTT	103	MTT103	Conventional/CNC Turning		Michael VanOverbeck
202050	CCC000450416	MTT	140	MTT140	Machine Shop Calculations		Michael VanOverbeck
202050	CCC000598469	NURS	143	NURS143	Intro and Prep for Nursing		Lessie Barber/Devany Slaughter
202050	CCC000598470	NURS	144	NURS144	Dosage Calculations		Kimberly Waters-Harris
202050	CCC000598525	NURS	146	NURS146	Health Assessment		Laura Hill-Jones
202050	CCC000425256	PE	102	PE102	Walking for Fitness		Shannon Williams
202050	CCC000450566	PE	118	PE118	Boxing		Shannon Williams
202050	CCC000343454	PE	163	PE163	Off Seas Trng Men Bsktbll		Shannon Williams
202050	CCC000450552	PE	165	PE165	Off Seas Trng Wmn Bsktbll		Shannon Williams
202050	CCC000450581	PE	168	PE168	Off Seas Trng Crs Cnt Teams		Shannon Williams
202050	CCC000344632	PE	171	PE171	Off Seas Trng Men Ftbl Tm		Shannon Williams
202050	CCC000450667	PE	175	PE175	Off Seas Trng Men Soccer		Shannon Williams
202050	CCC000450662	PE	178	PE178	Off Seas Trng Women's Soccer		Shannon Williams
202050	CCC000396170	PHYO	131	PHYO131	Human Physiology		Hassan Elfarissi
202050	CCC000450704	PHYS	122	PHYS122	General Physics		Kent Schwitkis
202050	CCC000450716	PSCI	125	PSCI125	Exploring Physical Sciences		Kent Schwitkis
202050	CCC000559619	SLAN	111	SLAN111	American Sign Language I		Valerie Woodward
202050	CCC000411944	SPAN	102	SPAN102	Elementary Spanish II		Juan Tavares

202050	CCC000344228	SPAN	103	SPAN103	Intermediate Spanish I	Juan Tavares
202050	CCC000450899	TUTR	200	TUTR200	Theory/Practice Tutoring	Valerie Woodward
202050	CCC000408772	WELD	105	WELD105	Basic Welding for Allied Fields	Pamela Richardson
202050	CCC000344163	WELD	150	WELD150	Struc Fabrcatn/Blprnt Rdg	Pamela Richardson

Summer Compensation

1. Voting and Non-Voting members not including the CCC chair or SLO position, Curriculum Committee Members (21 approximately): 20 hours each. Cumulatively **420**
2. DECS (approximately 5) members: **5** hours each for meetings. Cumulatively **20**
3. DEFC - vacant: Has been approved
4. Susan Johnson - SLO Coordinator: Not to exceed **30** hours
5. Sean Moore - CCC chair: 30 hours approved and additional hours not to exceed **30** hours during Summer 2020
6. Faculty Canvas Trainers: Has been approved
7. Faculty course originators requiring review: (46 courses): 2 hours each - Cumulatively **92**.

Note: Four CCC, DEAC, and DESC meetings are to be scheduled; two in July and two in August. CCC members will continue reviewing all courses in CurrlQunet.

Potential Total Hours: **592**

Directions for Completing the First Four Areas of the Distance Education Field in CurrIQunet

Note: So long as the class is being approved for 100% online delivery, it is not necessary to complete "Open Option/Hybrid" information and the following instructions below may be used.

Distance Education

Step 1:

- Check the box that reads: Does (or will) this course have a DE component? (yes)

Form of Distance Education

Step 2:

- Check **only** the box 100% Internet-based (NO meetings can be required for this class)

If the course is "Open Option/Hybrid - Internet with 1% - 99% on-campus," please fill out the following information

Step 3:

% face-to-face meetings: Leave Blank

% online: Leave Blank

Hours for Content Delivery and Interaction

Step 4:

Because the course's mode is identified as 100% online, the course may be instructed as hybrid or 100% online. As a result, the content delivery and interaction fields below remain blank:

Activity: Leave Blank

Online Hours: Leave Blank

Face-to-Face hours (hybrid only): Leave Blank

Total hours per semester: Leave Blank