



**CURRICULUM COMMITTEE
MEETING MINUTES**

Facilitator: Sean Moore—Curriculum Committee Chair

Recorder: Noemi Monterroso

Date: February 28, 2023 / Time: 2:00 p.m. - 3:30 p.m.

Location: Via Zoom—Meeting ID—85720587884

Vision:

Compton College will be the leading institution of student learning and success in higher education.

Mission Statement:

Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.

Attendees: Sean Moore, Sheri Berger, Charles Hobbs, Alejandra Pham, Andree Valdry, Brad Conn, David McPatchell, Hassan Elfarissi. Jose Manuel Martinez, Melain McIntosh, Michael VanOverbeck, Maya Medina, Nathan Lopez, Paul Flor, Shay Brown, Tiffany Williams, Noemi Monterroso

AGENDA:

1. Approval of Agenda: February 28, 2023

- **Amended Agenda Approved**

2. Approval of Minutes: November 22, 2022

- **Minutes Approved**

3. Reports and attendee follow up questions:

a) Vice President, Academic Affairs – Sheri Berger

- Legislations shared last semester have not been finalized - CalGETC has until May to set what it is; Common course numbering are starting to hold hearings; Compton College has created an AB 928 implementation team to discuss CalGETC and what that means for us when it gets finalized

b) Curriculum Analyst- Maya Medina

- We were able to publish spring catalog addendum; it includes new courses approved and the Real Estate certificate program. The Curriculum Committee website is being updated with amendments, agendas, and minutes. Program narrative templates have been finalized and will be posted under curriculum resources link

c) Articulation Officer – Melain McIntosh

- If you are making new course requests, keep deadlines in mind. Refer to website for calendar and deadlines: www.compton.edu/academics/articulation/index.aspx . Remember that new courses require two reads at both Curriculum Committee and Academic Senate. We can only submit Articulations for UC once per year in summer

d) SLOC – Jose Manuel Martinez

- Shared list of courses that will need to complete a SLO assessment report in Spring 2023. Courses highlighted in yellow will be completed by SLO facilitators by March 30, 2023. All other courses will be completed by groups of faculty by June 9, 2023. Template has been created to write SLO Assessment Report
 - Created SLO assessment timeline template to outline when each course would need to complete a SLO/PLO assessment. Timeline will be 6-year cycle. Template proposal will be presented to each division for feedback and approval
- e) DEFC – Brad Conn
- Program Review was completed.
 - Updating DE Handbook. During next DEAC meeting, they will vote on things to modify in the handbook

Michael VanOverbeck motioned to move AR4105 discussion from Information Item to DEFC Report. Shay Brown seconded. Approved.

- Biggest change in AR4105 is Regular and Substantive Contact as it was very vague in previous AR4105. Change includes defining and providing examples of “regular interaction” and “substantive interaction”. It also includes accessibility standards. Language has been added to address Certification; there has been a pattern of people that have created courses and executing them with minimal student/faculty interaction/contact that it seems more like a correspondence course instead of distance education. Need more specific standards to break cycle

4. Consent Agenda Items:

- **Michael VanOverbeck motioned to approve Consent Agenda Items 4a-4d. Shay Brown seconded. Approved**
- a) *Course Review- Articulation/Transfer Review; Change TOP Code:* PE 188 - Intercollegiate Esports.
- b) *2-Year CTE Course Review; No Proposed Changes:* CIS 131 - Help Desk Operations; CIS 170 - Mashup JavaScript, jQuery and AJAX; WELD 105 - Basic Welding for Allied Fields; WELD 111 - Introduction to Shielded Metal Arc Welding (SMAW); WELD 113 - Intermediate Shielded Metal Arc Welding (SMAW); WELD 123 - Advanced Arc Welding Specialty Lab; WELD 125 - Advanced Certification and Career Preparation Lab; WELD 129 - Blueprint Reading; WELD 140 - Introduction to Gas Tungsten Arc Welding (GTAW); WELD 142 - Intermediate Gas Tungsten Arc Welding (GTAW); WELD 144 - Advanced Gas Tungsten Arc Welding (GTAW) Skills Lab; and WELD 150 - Structural Fabrication.
- c) *2-Year CTE Course Review; no proposed changes- Distance Education- EFOMA:* WELD 108 - Introduction to Multi-Process Welding; WELD 109 - Advanced Welding for Manufacturing; WELD 111 - Introduction to Shielded Metal Arc Welding (SMAW); WELD 113 - Intermediate Shielded Metal Arc Welding (SMAW); WELD 123 - Advanced Arc Welding Specialty Lab; WELD 125 - Advanced Certification and Career Preparation Lab; and WELD 129 - Blueprint Reading.
- d) *Course Inactivation:* FTEC 103 - Fundamentals of Personal Fire Safety and Survival; and FTEC 106 - Building Construction for Fire Protection.

5. Action Items:

- a) *New Courses—First Read:* HSED 10 - High School Civics; HSED 12 - High School Economics; HSED 16 - High School U.S. History; HSED 17 - High School World History; NURS 03A - Noncredit Nursing Assistant Lab; NURS 03B - Noncredit Nursing Assistant Lecture; and PSYC 119 - LGBTQ+ Psychology.
- **Michael VanOverbeck motioned to open Action Item 5a. Charles Hobbs seconded**

- **Shay Brown motioned to close discussion on Action Item 5a. Michael VanOverbeck seconded**

b) *New Courses—Second Read for Final Vote of Approval*: HSED 1 - High School English 1; HSED 11 - High School Earth Science; HSED 13 - High School Physical Science; HSED 14 - High School Spanish 1; HSED 15 - High School Spanish 2; HSED 2 - High School English 2; HSED 3 - High School English 3; HSED 4 - High School English 4; HSED 5 - High School Integrated Math 1; HSED 6 - High School Integrated Math 2; HSED 7 - High School Integrated Math 3; HSED 8 - High School Biology; and HSED 9 - High School Chemistry.

- **Michael VanOverbeck motioned to approve action item 5b. David McPatchell seconded. Approved**

6. Information Items:

- **Michael VanOverbeck motioned to open Information Items 6a-6e. Shay Brown seconded.**

- 2023 *Winter Curriculum Open Labs* were available to faculty on: 1-11-23; 1-18-23; 1-25-23; 1-31-23; and 2-1-23.
- All CCC consent agenda items approved on November 22, 2022 were approved by Academic Senate on December 1, 2022.
- CNET training pilot video and MyCompton—Curriquet Training Videos tile/: CCC Chair met with Josue Flores on February 17, 2023 to discuss designing the MyCompton—Curriquet Training Videos tile. For the purpose of training, a follow up meeting has been scheduled on February 27, 2023 at 3:00 p.m. between Josue and the CCC Chair. I attended the Zoom meeting and Josue was not there. I have reached out to reschedule. Once the site is operational we may continue to create Curriquet Training Videos. CCC Chair will keep the team updated.
- I have had correspondence this week with ASCCC executive assistant Patricia Carrillo about finalizing a date and time they can present DEI in Curriculum toolkit training and IDEAA training.
- To streamline curriculum processes, I met with VP Berger and Maya on Friday, February 24, 2023 to finalize program narrative templates, which will be made available on the CCC webpage. I will keep faculty updated when they are accessible.
- Administrative Regulation 4105 Distance Education (moved from action item category)

- **Michael VanOverbeck motioned to close Information Items 6a-6e. David McPatchell seconded**

7. Discussion Items:

Any discussion item(s) may be presented by any person in attendance.

Charles Hobbs motioned to adjourn meeting. Shay Brown seconded. Approved

Meeting adjourned at 2:29pm