

## COURSE DESCRIPTIONS

### ACADEMIC STRATEGIES

#### AS 1 - Individualized Academic Strategies

**Units:** 1      **Lecture Hours:** 0      **Lab Hours:** 54      **Outside Hours:** 0

**Grading Method:** Pass/No Pass      **Credit Status:** Credit, not degree applicable

**Transfer:** Not Transferable

**Conditions of Enrollment:** None

This laboratory course emphasizes self-paced individualized instruction based on computerized diagnoses of difficulties in reading and/or mathematical computation. After diagnoses, individualized instructor-led and computer-based interventions are offered to improve reading and/or math skills.

#### AS 60 - Strategies for Success in Distance Education

**Units:** 1      **Lecture Hours:** 18      **Lab Hours:** 0      **Outside Hours:** 36

**Grading Method:** Letter      **Credit Status:** Credit, not degree applicable

**Transfer:** Not Transferable

**Conditions of Enrollment:** None

The goal of this course is to prepare students for taking distance education classes. This course covers the basics of taking an interactive, asynchronous distance education course via the Internet or other computer-based systems. Use of e-mail, online class interactions such as discussion groups, internet access, equipment needs and differences between online and onsite courses will be covered.

### ADMINISTRATION OF JUSTICE

#### AJ 95 - Cooperative Work Experience Education

**Units:** 2-4      **Lecture Hours:** 0      **Lab Hours:** hours to be arranged

**Grading Method:** Letter      **Credit Status:** Credit, degree applicable

**Transfer:** CSU

**Conditions of Enrollment:** None

**Enrollment Limitation:** Employment or volunteer work in a position related to the student's major or career goal by the second week of the semester. Completion of or current enrollment in one course from the major.

Through a set of learning objectives established by the student, supervisor, and instructor, each student will work with and learn from experts in the Administration of Justice field. These experiences will enable students to improve job skills, analyze career opportunities and requirements, and compare them to personal abilities and career expectations.

*Note: Transfer limitations apply.*

*Note: The total units earned for Cooperative Work Experience Education may not exceed 16 units.*

#### AJ 99 - Independent Study

**Units:** 1-3      **Min Lecture Hours:** 54      **Max Lecture Hours:** 162

**Grading Method:** Letter      **Credit Status:** Credit, degree applicable

**Transfer:** CSU

**Conditions of Enrollment:** None

**Enrollment Limitation:** Two courses in Administration of Justice with a minimum grade of B in each and acknowledgment by the instructor with whom the student will work.

This course provides special advanced studies in a subject field of Administration of Justice not covered in the regular departmental offerings. Regular conferences with the instructor are coordinated with assigned Administration of Justice projects (54 hours per unit).

*Note: Transfer limitations apply.*