

The distance education faculty coordinator and the DEAC have developed a *Distance Education Handbook* that outlines best practices and guidelines for Compton College faculty (QF2-8). In joining the CVC-OEI, the College is building its capacity to create strong distance education course offerings.

Working with the CVC-OEI, Compton College has established a Faculty Course Review Committee (FCRC), which is responsible for determining the College's Peer Online Course Review (POCR) training process. This review process ensures that all online courses meet Title 5 of the California Code of Regulations requirements, adhere to the course outline of record, and that the faculty who teach online have a standard level of expertise in distance education teaching practices (QF2-9). In addition to the POCR process, the College also will host professional development workshops and a digital summit about distance education in the coming year (QF2-10).

In spring and summer 2020, concerns about the potential for a closure because of COVID-19 led the distance education faculty coordinator to expedite in-house Canvas training for all full-time and adjunct faculty (QF2-11, QF2-12). In addition, the distance education team, which included 15 trainers, held a four-hour Canvas training, "Growing with Canvas," on March 18, 2020. All faculty were required to attend. Prior to COVID-19 our Canvas use was recorded at 138 courses, 63 teachers and 2,571 students. After this transition during COVID-19, the use was measured at 382 courses, 199 teachers, and 4,594 students. In addition, student academic support programs and student services were also moved online.

The distance education faculty coordinator trained a small cohort of counselors to implement online counseling Q&A in fall 2019 (QF2-13). The coordinator also held a digital summit in February 2020 with the CVC-OEI to enhance student services awareness of online resources such as Cranium Café (QF2-10). The COVID-19 crisis amplified this work, and by spring 2020, all counselors are now trained and able to implement educational planning counseling sessions online (QF2-14).

Promote Student Awareness and Develop Tools for Student Success

Compton College is investing in ongoing technological professional development for faculty and resources to support the online student experience. These services are provided through the partnership with the CVC-OEI as an online ecosystem of support, including online counseling, online tutoring, equitable name pronunciation software, online readiness assessment, and online proctoring of exams. In sum, to foster greater accessibility and equitable outcomes for all students, the College plans to expand its distance education courses, programs, and services (AII.13-1).

All Guided Pathway division chairs have completed the POCR training and are aware of the Course Review Prep Form that is used to review faculty online courses (QF2-15). The FCRC will recommend policies and procedures for Compton College to become a Local POCR campus approved by the CVC-OEI consortium. Furthermore, the Office of Academic Affairs will work with the Academic Senate and DEAC to establish an ongoing training schedule for the faculty to complete their accessibility training to continue to use Canvas.

Cranium Café student hub was installed into Canvas to allow all students to be able to contact all student services and other various departments online through Canvas in spring 2020. Further, the NetTutor was installed into Canvas along with a list of tutors to address the student's need for online tutoring in a myriad of subjects. Proctorio was installed into Canvas to address the need for testing software, Labster addresses the need for online laboratory courses, and Ally addresses the need for managing accessibility across all Canvas courses (QF2-16). The College leadership is closely watching the state-level funding for these resources and will consider local funding, if necessary. For example, in October 2020, the CCCD entered into an agreement to continue to utilize Cranium Café for online student support services.