



Greetings From Your DEFC,

I hope your summer is going great! As the semester approaches, we would like to thank you for your willingness to fulfill your faculty committee obligation service by being on the sub-senate sub-DEAC committee known as the Faculty Course Review Committee (FCRC). We are thankful for the support from Academic Senate and administration to recognize the need for the committee and to establish it based on these qualifications:

1. All members of the committee must be POCR certified through @ONE
2. All members of the committee must be full-time faculty members at Compton College

The representation of FCRC consists of the following individuals per division:

Guided Pathway Division	GPD Dean	GPD Chair	Faculty Course Reviewers/POCRs	Subjects
<b>Business and Industrial Studies</b>	Dr. Paul Flor	Abdirashid Yahye	Abdirashid Yahye	CIS, Comp, Bus, CTE, Econ, REst
<b>Social Sciences</b>	Dr. Paul Flor	Dr. Kendahl Radcliffe	Dr. Kendahl Radcliffe	Soc, Polit, Hist, Art, Human, CD, Psyc, Edu
			Dr. Brad Conn	
<b>Public Health and Social Services</b>	Dr. Abiodun Osanyinpeju	Dr. Shirley Thomas	Jasmine Phillips	HD, Nursing, AJ, MedT, CH, PhysEd
<b>STEM</b>	Dr. Abiodun Osanyinpeju	Dr. Donald Roach	Dr. Kent Schwitkis	Math, Bio, Anat, Geol, Physics, Astro
			Gayathri Manikandan	
<b>Fine Arts, Communications and Humanities</b>	Dr. Rebecca Blonshine	Dr. Valerie Woodward	Nikki Williams	English, Art, Phil, Mus, AS
			Judith Crozier	

**FCRC Structure:**

The LMS Specialist will take notes at the FCRC meetings and will forward all recommendations to DEAC. DEAC will bring forward all reports to Academic Senate. The DEFC will reach out to the FCRC to select the first meeting date of the semester. The purpose of the initial meeting will be to announce the voting results for the chair of FCRC, to establish the rest of the meeting times, dates and frequency throughout the semester and to approve the purview of the committee.



### **FCRC Chair:**

At DEAC's first meeting of the semester, DEAC will take nominations and vote on the FCRC Chair position. The chair of FCRC must always be chosen from the POCR certified faculty members at Compton College. The FCRC chair position term is a two-year term unless otherwise determined by FCRC. The chair's responsibility is to diplomatically conduct the FCRC meetings according to the established purview of the committee and make recommendations on all proceedings to DEAC.

### **FCRC Purview:**

1. Establish the local POCR process for Compton College
2. Establish the teaching online recertification process and the timeline for Compton College
3. Document recommendations for faculty teaching demonstrations
4. Uphold the standards of the online and hybrid educational experience at Compton College
5. Establish various workgroups to achieve the purpose of the FCRC

### **Responsibility of the GPD POCRs**

As a POCR you will be the lead for your faculty reviews. This means that the POCR will fill out the [DE Canvas Competency Recommendation](#) document and [provide the resources](#) that match the areas of need for the faculty reviewee. POCRs will forward the [DE Canvas Competency Recommendation](#) document to the DEFC upon completion of the demonstration. The DEFC will send the review and send the recommendation to the respective Dean, Chair and review team.

Once given the names of the faculty who are up for review, the POCRs will schedule the reviews with their team which includes themselves, the GPD chair, the faculty reviewee and if desired, the faculty mentor of choice. If the GPD chair is the POCR, or the person being reviewed is a POCR, then a second POCR can take the place to ensure that at least two faculty members are present to view the demonstration. In the event that the second POCR is unable to be assigned, the DEFC will take their place. The area Dean is to be included at the time in which a second review is recommended by the review team.

Under no circumstances is the FCRC process to be included in the faculty formal evaluation. The processes are completely separate and DE will always advocate and support faculty development. The FCRC process is strictly a learning opportunity for faculty to support faculty to improve the effectiveness of our Distance Education classes. It is the POCRs responsibility to keep confidential the results of the recommendation.

### **First Meeting of the Semester**

Lastly, the following information is for the FCRC meetings for fall semester as I know it is fast approaching and we are all on several committees and have a plethora of obligations.



**Meeting Information**

Location: VT 212A

Time: 12-1pm

Proposition: Meet for the fall & spring semester on the fourth Tuesdays from 12-1pm in VT 212A

September 24

October 22

November 26

Thanks so much! I'm excited about this opportunity to establish these processes with you for Compton College!!

Enjoy the rest of your summer,

Jasmine Phillips

Human Development Faculty

Distance Education Faculty Coordinator

Chair of the Distance Education Advisory Committee

CCCCFE Faculty Union Secretary

POCR Certified Faculty Course Reviewer