



Serving the communities of Compton, Lynwood, Paramount and Willowbrook, as well as portions of Athens, Bellflower, Carson, Downey, Dominguez, Lakewood, Long Beach, and South Gate.

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October 14, 2021

Dear Lauren Sosenko,

Congratulations! You have been selected to serve as a team lead on Compton College's 2024 Institutional Self-Evaluation Report (ISER) Evidence and Writing Team for Standard Standard I. As a Team Lead, you and your co-Team Lead will guide your team on collecting evidence this fall and then writing about the specific standards of your section in spring 2022. Additionally, you will be asked to organize meetings, agendas, and to provide updates to the Accreditation Steering Committee. This work will culminate in an Institutional Self-Evaluation Report submission to the Accreditation Commission for Community and Junior Colleges (ACCJC) by August 1, 2023.

Outlined below are more details regarding the charge of your Evidence and Writing Team for fall 2021:

Fall 2021 Accreditation Trainings:

1. **ACCJC Institutional Self-Evaluation Training:** October 20, 2021, 1:30-3:00 p.m.
During this Commission-led training, you will learn about ACCJC requirements and expectations for the Institutional Self-Evaluation process and the final ISER.
2. **Compton College Evidence Training:** October 26, 2021, 2:00-4:00 p.m.
Led by the Accreditation Steering Committee (ASC), this training is where you will learn specifics about meaningful and effective evidence, how to search for evidence, and processes around evidence collection and cataloging for future use.

Evidence and Writing Teams Meetings – October 27 – December 8, 2021:

During these six weeks, you will meet with your teams once a week and work closely to complete the following tasks:

1. Coordinate weekly meetings with your team;
2. Search for evidence that demonstrates how the College meets the standards and record the evidence on the College's Sharepoint site;
3. Identify gaps in evidence and report these gaps to the Accreditation Steering Committee;
4. Communicate with your colleagues about updates and progress of your efforts as a team via agendas and minutes for the Accreditation webpage; and,
5. Report to the Accreditation Steering Committee.

Once again, I thank you for your dedication to Compton College's ongoing accreditation efforts.

Your commitment to this work will support continued excellence and educational opportunities at Compton College and for the communities we serve.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K Curry', is placed above the typed name.

Keith Curry, Ed.D.
President/CEO, Compton College