Compton College Program Review

Keith Curry <kcurry@compton.edu>
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To: CC-Managers <cc-managers@compton.edu>; CC-Staff <cc-staff@compton.edu>; CC-Faculty <cc-faculty@compton.edu>

📎 1 attachments (627 KB)

Compton College Program Review Handbook - Revised 11-14.pdf;

Colleagues,

As the Spring semester winds down, I write to remind everyone to complete their program reviews (if applicable). I know we are all physically and mentally drained, as we have gone through an abrupt transition to remote instruction. However, I am growing concerned with the number of past-due program reviews. The list isn't shrinking as it should be, and we still have documents dating back to 2017 and 2018, which have yet to be turned in. Program review completion is an essential component of accreditation, and it is critical that we complete these reports.

After corresponding with administration, I was told that all **past-due non-academic** program reviews are due by **June 30**. **Past-due academic** program reviews are **due immediately**, and **program instructors who do not submit documents will be denied overloads and special assignments**. Once your document is complete, please email it to me at jmills@compton.edu, so I can forward it to the Institutional Effectiveness Committee for review. The IEC does not meet over the Summer, and I am not on campus working during Summer, so submissions received during the Summer will be scheduled for evaluation in the Fall. If you have questions over the Summer, please consult the attached Program Review Handbook, as I will only have sporadic email communication.

Please review the list below to make sure you are working on you program review in a timely manner. There is one remaining training, Tuesday May 26 @ 1:00pm via Zoom. I will be happy to assist authors however I can during that time. **A final note, for academic program reviews due Fall 2020, you should contact Lauren Sosenko in Institutional Research regarding the student survey component asap. If you wait until the Fall to conduct the survey, it will be difficult to gather useful data before the September 1 due date**. If you have further questions, feel free to contact me.

Take Care,

Jesse

Program Reviews Past Due (must be turned in ASAP):

Academics:
>   Business 2017 (needs revision)
>   Administration of Justice 2018
>   Childhood Education - CTE 2 year 2018
>   Machine Tool and Manufacturing Technology 2019 (Fall 2019)
>   Business – 2 Year CTE Review (Fall 2019)
>   CIS – 2 Year CTE Review (Fall 2019)
>   HVACR – 2 year CTE Review (Fall 2019)
>   Music – 2 year CTE Review (Fall 2019)
>   Nursing – 2 year CTE Review (Fall 2019)

Student Services:
  Financial Aid and Scholarship (Spring 2019)
  Admissions and Records (Fall 2019)
  Foster Care (Fall 2019)
  Educational Partnership (Fall 2019)
  Police Services (Fall 2019)

Administrative Services:
  Business Services (Accounting, Accounts Payable, Payroll) (Spring 2018)
  Purchasing (Spring 2019)
  Community Relations (Spring 2019)
  Auxiliary Services (Facilities/Rental) (Fall 2019)

Program Reviews Due Current year/semester

Academics:
  Child Development (September 2020)
  Communication Studies (September 2020)
  English (September 2020)
  English as a Second Language (September 2020)
  History (September 2020)
  Life Sciences (September 2020)
  Political Science (September 2020)
  Social Sciences (September 2020)
  Administration of Justice (2-year CTE review)

Student Services:
  CalWORKS (Spring 2020)
  Distance Education (Spring 2020)
  EOPS & CARE (Spring 2020)

Administrative:
  Information Technology Services (Spring 2020)