

# El Camino College Compton Center Compton Community College District 2016-2017 Standing Committees

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## **Consultative Council**

***Purpose:*** To review materials provided from the various committees designated as committees of the Consultative Council and provide recommendations to the Provost/CEO. The committee members will be the leadership from each campus-wide constituent group and will meet on a weekly basis.

### ***Membership: 7***

Aldrich, Christine (Management Representative)

**Flor, Paul** (Academic Senate President)

Evans, Jerome (Academic Senate Representative)

Yahye, Rashid (CCCFE - Certificated Unit President)

McKinzie, Amankwa (CCCFE - Classified Unit Representative)

Jackson, Joshua (Associated Student Body Representative)

Coleman, Linda (Confidential Employees Representative)

VanBrown, Paula (Staff assistance)

**Meetings: Every Monday at 2:00 p.m., in the Provost/CEO Conference Room.**

## **Committees of the Consultative Council**

### **1. Institutional Effectiveness**

***Purpose:*** To review and provide recommendations about each of the District's Program Reviews in order to strengthen and support programs and program analysis. The Committee will also be responsible for reviewing the following: El Camino College Compton Center Educational Master Plan, Facilities Master Plan, Staffing Plan, and Technology Master Plan, to ensure these plans and all Program Reviews are consistent, aligned, and are current. The Committee will monitor the status of these documents and review the responses to FCMAT recommendations.

### ***Membership: 9***

**Bonacic, Patricia;** Lopez, Felipe (Management Representatives)

**Flor, Paul;** Marsh, Katherine; Radcliffe, Kendahl; Tatlilioglu, Abby (Faculty Representatives)

Hughes, Gloria; McKinzie, Amankwa (CCCFE - Classified Unit Representatives)

Vacant (Associated Student Body Representative)

Rodgers, Lillie (Staff assistance)

**Meetings: Last Tuesday of every month at 1:00 p.m., in the Library Meeting Room.**

### **2. Planning and Budget**

***Purpose:*** The Planning and Budget Committee (PBC) serves as the steering committee for campus-wide planning and budgeting. The PBC assures that the planning and budgeting are interlinked and that the process is driven by the institutional priorities set forth in the Educational Master Plan and other plans adopted by the District. The PBC ensures that all plans are developed using data from program review and are linked to the Center's mission statement and strategic initiatives. The PBC makes recommendations with respect to all global Center and District

planning and budgeting issues. The PBC reports all committee activities to the campus community.

***Membership: 9***

**Osanyinpeju, Abiodun;** Haigler, Steve (Management Representatives)  
Bunting, Ikaweba; Lazar, Shemiran; Villalobos, Jose; **Yahye, Rashid** (Faculty Representatives)  
Johnson, LaVetta; Simmons, David (CCCFE - Classified Representatives)  
Vacant (Associated Student Body Representative)  
Edwards, Colleen (Staff assistance)

**Meetings: Every 4<sup>th</sup> Tuesday of every month at 2:00 p.m., in the Boardroom.**

The Strategic Planning Committee will be a workgroup reporting to the Planning and Budget Committee.

### **Operational Campus Committees**

#### **1. Accreditation Steering Committee**

***Purpose:*** To coordinate the El Camino College Compton Center accreditation activities The Steering Committee will be composed of the Provost/CEO, Accreditation Liaison Officer, El Camino College Vice Presidents, standard team leaders, a representative from Institutional Research and Planning, and other interested individuals.

Rodgers, Lillie (Staff assistance)

**Meetings: scheduled for every other month by Steering Committee Co-Chairs.**

#### **2. Audit Committee**

***Purpose:*** The Audit Committee will periodically report to the Board the status of previous district audit, special audit, and internal audit recommendations. The Audit Committee is chaired by the Provost/CEO.

***Membership: 3***

Pascual, Mytha (Management Representative)  
**Villalobos, Jose** (Faculty Representative)  
Hughes, Gloria (CCCFE - Classified Representative)  
VanBrown, Paula (Staff assistance)

**Meetings: Quarterly meetings scheduled by the Provost/CEO.**

#### **3. Facilities**

***Purpose:*** To coordinate campus-wide capital construction and long-range planning in conjunction with local, state and bond funding and to monitor campus-wide facilities maintenance and operations, and prioritization of deferred maintenance.

***Membership: 9***

**Owens, Linda;** Domingo, Junior (Management Representatives)  
**Uch, Mandeda;** Threadgill, Cheryl; Washington, Casandra; McPatchell, David (Faculty Representatives)

Harris, Milton; Alice Hawkins (CCCFE - Classified Representatives)  
Vacant (Associated Student Body Representative)  
Delgado, Catalina (Staff assistance)

**Meetings: 4<sup>th</sup> Thursday of each month at 1:00 p.m., in the Facilities Conference Room.**

#### **4. Health, Safety, & Parking**

**Purpose:** To monitor and oversee an infrastructure of safety procedures and health/emergency measures on campus, and to prepare and implement the District's Health and Safety Plan.

**Membership: 10**

**Box, Lt. Ramund;** Vacant, Assistant Director of Facilities (Management Representatives)  
Halligan, Chris; Lazar, Shemiran; Sahebjame, Moshen; **Wallano, Eyob** (Faculty Representatives)  
Seymour, Clifford; Stewart, Ranessa (CCCFE - Classified Unit Representatives)  
Vacant (Associated Student Body Representative)  
Ruiz, Armando (Confidential Employees Representative)  
Aparicio, Sandra (Staff Assistance)

**Meetings: 2<sup>nd</sup> Wednesday of each month at 1:30 a.m., in the V-72 (Campus Police Station).**

#### **5. Technology**

**Purpose:** To develop a Technology Plan, make recommendations on new technology infrastructure (equipment or systems) being considered for purchase by the District, to review technology needs, policies and procedures on an annual basis and to determine the best allocation of technology equipment which is donated or granted to the District. To coordinate the plans and proposals that develop, implement and evaluate distance learning and the related instructional technology activities.

**Membership: 9**

Murray, Rodney; **Yermakov, Andrei** (Management Representatives)  
Kooiman, Brent; DeHardt, Thomas; **Maruyama, David;** Ueda, Dale (Faculty Representatives)  
Simmons, David; Estrella, Eduardo (CCCFE - Classified Unit Representatives)  
Vacant (Associated Student Body Representative)  
Gordon, Nicole (Staff Assistance)

**Meetings: 3<sup>rd</sup> Wednesday of each month at 11:30 a.m., in the MIS Conference Room.**

#### **6. Enrollment Management**

**Purpose:** To develop and implement marketing, recruitment, and a retention plan (District's Enrollment Management Plan) linked to FTES targets developed utilizing past and present student data and to identify trends and project enrollment data for each academic year.

**Membership: 9**

**Bell, Richette;** Perez, Barbara (Management Representatives)  
**Bunting, Ikaweba;** Cortez-Perez, Aurora; Garcia, Anna-Ruth; Tavarez, Juan (Faculty Representatives)  
Martin, Travis; Johnson, LaVetta (CCCFE - Classified Unit Representatives)  
Vacant (Associated Student Body Representative)  
Benjamin, Dorothy (Staff assistance)

**Meetings: 2<sup>nd</sup> Monday of each month at 3:00 p.m., in the Library- Student Success Conference Room.**

## **7. Student Success**

**Purpose:** To provide a shared framework for the discussion, development and implementation of processes and programs that integrates Basic Skills, Student Success & Support Programs, AB 86- Adult Education and Student Equity to optimize and enhance student achievement, retention, and success. This committee will compile and approve mandated reports and plans required by the California Community College Chancellor's Office, including the Basic Skills Initiative, Student Equity, and Student Success & Support Programs Plans, and AB- 86/ 104 Adult Education. The Committee will reflect a broad representation from faculty, staff, and students.

### **Membership: 9**

Martinez, Elizabeth; **Subramaniam, Chelvi** (Management Representatives)  
Aguilar, Carmela; Gillis, Amber; Jimenez, Albert; Pratt, Estina; **Villalobos, Jose** (Faculty Representatives)  
Zuniga, Yolanda (CCCFE - Classified Unit Representative)  
Vacant (Associated Student Body Representative)  
Hernandez, Marina (Staff assistance)

The Basic Skills, Student Success & Support Programs, AB 86/104- Adult Education, Student Equity, and Strong Workforce workgroups will report to the Student Success Committee.

**Meetings: September 8, 2016, October 6, 2016, November 10, 2016, and November 26, 2016 at 1:00 p.m. in Room D-32.**

## **8. Professional Development**

**Purpose:** To develop an annual Staff Development Plan supporting the development and professional growth of District administrators, certificated and classified staff and to allocate financial support for approved staff development activities.

### **Membership: 9**

**Sasser, Rachelle;** Edwards, Shirley (Management Representatives)  
Crozier, Judith; Manikandan, Gayathri; Pham, Ho; **Zambrano, Ruth** (Faculty Representatives)  
Kowalski, Victor; Wimberly, Wendy (CCCFE - Classified Unit Representatives)  
Grace, Mary (Confidential Employees Representative)  
Hawkins, Alice (Staff Assistance)

**Meetings: 4<sup>th</sup> Thursday of each month at 1:00 p.m., in the Human Resources Conference Room.**

## **9. Auxiliary Services**

**Purpose:** To coordinate the operations of the foodservice, bookstore, and campus-wide vending services and to ensure that comprehensive and cost effective services are provided to meet the needs of students.

**Membership: 9**

**Alvarado, Nelly** (Management Representative)  
Bernardo, Jose; Clark, Leonard (Faculty Representatives)  
Ledesma, Rosa (CCCFE - Classified Unit Representative)  
Dickerson, Khari; Fernandez, Jeilana; Florimon, Angelina; Frausto, Benjamin;  
**Jackson, Joshua** (Associated Student Body Representatives)  
Bush, Dorothy (Staff assistance)

**Meetings: 3<sup>rd</sup> Thursday of each month at 3:00 p.m. in the Student Development Office Conference Room.**

**10. Health Benefits**

**Purpose:** This committee shall review and may recommend changes to health benefits (including medical, dental, and vision) offered to employees.

**Membership: 9**

**Sasser, Rachelle**; James, Rueben (Management Representatives)  
Khalilzadeh, Mike; Roach, Don; Joiner, Robert; **Yahye, Rashid** (Faculty Representatives)  
Boyer, Angela; Martin, Travis (CCCFE - Classified Unit Representatives)  
Vacant (Confidential Employees Representative)  
Ellis, Kayla (Staff assistance)

**Meetings: 4<sup>th</sup> Thursday of each month at 12:00 p.m., in the Human Resources Conference Room.**

**NOTES:**

- One Management Representative and One Faculty Representative shall serve as the co-chair of the committees. Co-Chairs are in bold font for each committee.
- All committee meeting calendars, agendas and minutes, are to be posted on the designated space on the Center's webpage.
- The Consultative Council and Planning and Budget committees are scheduled to meet throughout the 12 fiscal year. All other committees will meet during the 10 academic months.
- The initial committee meeting for the fall semester shall be called by the co-chairs, no later than September 30th of each calendar year.
- Members will be appointed in August for the upcoming academic year.
- Committee meetings should be held during college hour whenever possible.
- Efforts should be made by the appointing leadership to distribute the committee membership to avoid one person serving on more than two (2) committees.