

COMPTON COMMUNITY COLLEGE DISTRICT
BUDGET AND PLANNING TIMELINE: Planning Year 2016-2017

Planning & Budget Committee (PBC) Activity
Board Activity

Business Office Activity

PBC Approved:
04/26/2016

	ACTIVITY	DATE(S)
1	Business Office/CEO Office: Develop FTES Growth Recommendation for 2016-2017. Determine preliminary revenue estimates and assess key budget issues. Identify Budget Assumptions . Evaluation of current fiscal year program plan goals and objectives.	▶ January 2016
2	PBC Meeting: Develop/Review the Preliminary Budget Assumptions , then forward to Consultative Council for information. Review and discuss planning linkage between program plans, mission statement, and strategic initiatives.	▶ February 2016
3	PBC Meeting: Develop line item budgets for operational areas	▶ March 2016
4	Board: Reviews Preliminary Assumptions for 2016-2017	▶ April 19, 2016
5	PBC Meeting: Reviews Preliminary Assumptions for 2016-2017	▶ April 26, 2016
6	Board: Budget Workshop for 2016-2017	▶ April 21, 2016
7	Business Office: Work with Departments to provide budgets to for programs areas – due date April 29, 2016	▶ May 29, 2016
8	Business Office: Prepare Preliminary Budget for CEO review	▶ May 10, 2016
9	Business Office: Receive all budget augmentations/enhancements for review	▶ May 20, 2016
10	Business Office Prepare Tentative Budget for CEO review	▶ May 20, 2016
11	PBC Meeting: Review draft Tentative Budget	▶ May 24, 2016
12	PBC Meeting: Review and recommend budget augmentations/enhancements , then forward to Consultative Council for information.	▶ May 24, 2016
13	Business Office: Superintendent/President review and approval of Tentative Budget	▶ May 31, 2016
14	Consultative Council: Present Tentative Budget	▶ June 6, 2016
15	PBC Meeting: Review and recommend Tentative Budget , then forward to Consultative Council for information.	▶ June 14, 2016
16	Board: Approves Tentative Budget	▶ June 21, 2016
17	PBC Meeting: Review and recommend one-time planning augmentations , then forward to Consultative Council for information.	▶ July 26, 2016
18	PBC Meeting: Review Final Budget	▶ Aug 9, 2016
19	Business Office: Books/General Ledger Closed	▶ Aug 12, 2016
20	Business Office: Submit Final Budget for CEO review	▶ Aug 17, 2016
21	Business Office: Superintendent/President review and approval of Final Budget	▶ Aug 22, 2016
22	PBC Meeting: Review Final Budget ; Review Integrated Planning/Budget Calendar for Planning Year 2016-2017	▶ Aug 23, 2016
23	Budget available for Public Review	▶ Aug 26, 2016
24	Board: Adopts Final Budget	▶ Sept 6, 2016
25	PBC Meeting: Approve Planning Calendar for Planning Year 2017-2018	▶ Sept 20, 2016