



**FACULTY COUNCIL MEETING**  
**Thursday, October 20, 2011 BOARD ROOM**  
**Minutes**

**Council Members Present:**

Michael Odanaka  
Fred Lamm  
Chris Halligan  
Jose Bernaudo  
Tom Norton  
Annaruth Garcia  
Leticia Vasquez  
Jose Villalobos

Mandeda Uch  
Saul Panski  
Estina Pratt  
Pamella West  
Darwin Smith  
Shirley Thomas  
Vanessa Haynes  
Jerome Evans

**Guests and Visitors**

Dr. Curry  
Ricky Shabazz  
Aurora Cortez-Perez  
David Simmons  
Fred Sturner

Barbara Perez  
Chelvi Subramaniam  
Christopher Richardson  
Ramund Box

**I. Call to Order** - Saul Panski - 1:45 p.m.

**II. Approval of Agenda** - Pratt/Vasquez - approved.

**III. Approval of Minutes**--Minutes approved for 10/06/11 Norton/Bernaudo - approved.

**IV. Reports:**

**ECC AS Meeting of 10/18/11**

Tom Norton reported on the ECC AS meeting on Tuesday, October 4 18, 2011, which focused on a discussion of pre-requisites and the effectiveness of the Senate and a proposed Senate workshop to discuss the 10+1 areas of responsibility of the Senate.

*Prerequisites/ Discussion:*

**Odanaka** – We should have a discussion in the Senate. We need to weigh in on this. We should put it off until we get more info.

**Perez** – Critical that faculty work with their colleagues at ECC curriculum review, where pre-requisites and co-requisites are agreed

**Panski** – Faculty needs to give their ECC DCC reps their input on curricular matters .

**Perez** – DCC usually discusses these issues after *department* review, so that's why it is critical for the colleague-to-colleague dialogue to happen.

*Senate Effectiveness/ 10+1/Discussion:*

**Panski**– ECC AS is discussing a retreat to discuss the role of the Senate and the 10+1 areas of authority granted to Senates by the Ed Code. ECC AS President Gold wanted to know if Council members would be interested in attending such a meeting. Panski added that 10+1 areas can be found at the State Senate website .

**Odanaka** – All senators should attend.

**Panski** - How many members would attend such a meeting if it were held at Torrance ?(7 raised their hands). How many of you think we should all participate if possible? (There was unanimity).

### **President's Report**

Saul Panski reported that he was having difficulty finalizing teams for comprehensive **faculty evaluations**. Division Chairs have been slow in responding to his request for volunteers (with the notable exception of Dr. Roach). Volunteers were also being sought from the Torrance campus.

He urged faculty to attend the **Accreditation Forum** on Thursday, October 27<sup>th</sup> at 1 p.m. in the Student Lounge. It will feature a candid discussion of the twenty criteria for eligibility as a candidate for accredited status.

### **ECC Ed. Policy Committee**

Holly Schumacher reported on the work of the ECC Educational Policies, on which she serves.

- **Policies Revised** –
  - AP/BP 4231 – Grade Changes – Administration can change a grade without the instructor's approval in the event of fraud. Approved by ECC AS but still under review
- **Policies Under Review** –
  - AP/BP 4260 – Pre-requisites and Co-requisites. Trying to determine an appropriate administrative procedure to add a pre- and co-requisite to courses.
  - BP/AP 4020 – Program, Curriculum, and Course Development. Changing program review cycle from six years to four years. CTE programs on two year cycle.
- **Future Policy Revisions** –
  - BP/AP 4225 – Repeatability, to include W being limited to three attempts, pursuant to recent BOG actions
  - BP/AP 4021 – Program Discontinuation.
  - BP 4250 – Academic Probation raised to 2.0 before dismissal.
  - BP 4025 – Curriculum Updating.

- BP4255 – Student Progress, Early Alerts, and Referrals.
- BP/AP 3750 – Use of Copyright Materials.
- BP/AP 6160 – District Computer and Network Use (limiting personal use by faculty and staff)

## **V. Discussion Items**

Ricky Shabazz and Vanessa Haynes reported on the upcoming **College Fair** on November 2<sup>nd</sup> from 10:00 a.m. to 1:00 p.m. in the gym. Shabazz asked faculty to bring classes and allow students to briefly address their classes to urge student attendance. The more students that participate, the more colleges will come the following year. Shabazz said he would send an email to faculty about the event and Panski indicated that he would also send an email to the faculty, urging them to encourage student participation.

Shabazz also discussed (and handed out a flyer) listing **Workshops** to help students prepare their applications for admission to the CSU and UC systems. –. He urged faculty to encourage students to attend and to submit their applications as early as possible.

## **VI. Action Items**

### **Enrollment Management Plan for 2011-2012: Second Reading**

Norton asked if the Plan took into consideration possible mid-year cuts linked to the budget triggers. Shabazz said that it did and that outreach remained crucial even if enrollment caps are temporarily reduced

**A motion was made to approve the Enrollment Management Plan. Pratt/Norton – 2<sup>nd</sup>. Passed.**

**VII. Motion to Adjourn – Halligan/Vasquez - passed.**