

## **Board Policy 4020**

## **Program, Curriculum, and Course Development**

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

The Superintendent/President delegates to the Vice President of Academic Affairs the development of procedures to initiate and review curriculum and program development. These procedures are developed jointly by the Academic Senate and the Vice President of Academic Affairs. The procedures are located in the College Curriculum Handbook.

These procedures shall include:

1. involvement of the faculty and the Academic Senate in creating, updating, and reviewing courses, establishing prerequisites, and placing courses within disciplines;
2. regular review and justification of programs on a six-year cycle;
3. opportunities for training for persons involved in curriculum development, and
4. consideration of job market and other related information for vocational and occupational programs.

All new programs and all program deletions shall be approved by the Board.

All new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

Reference:

Education Code Section 70901(b), 70902(b); 78016; Title 5, Section 51000, 51022, 55100, 55130, 55150

See also Title 5, Subchapter 2, Sections 53200-53206.

This policy replaces Board Policy 4020.1 (Curriculum Review and Approval).

El Camino College

Approved: 6/22/87

Amended: 7/19/10

Renumbered: 5/16/05, Previous Board Policy Number: 6123