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| **Agenda** | Faculty Course Review Committee | **Time** | 12-1pm |
| **Facilitator** | DEFC Jasmine Phillips | **Location** | VT 212A |
| **Date** | 9-24-19 | **Recorder** | DEFC Jasmine Phillips  |

| **Vision** |
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| Compton College will be the leading institution of student learning and success in higher education.  |
| **Mission** |
| Compton College is a welcoming and inclusive community where diverse students are supported to pursue and attain student success. Compton College provides solutions to challenges, utilizes the latest techniques for preparing the workforce and provides clear pathways for completion of programs of study, transition to a university, and securing living-wage employment.  |

| **ATTENDEES NAME:** |  | **ATTENDEES NAME:** |  | **ATTENDEES NAME:** |  | **ATTENDEES NAME:** |
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| Judy Crozier |  | Jasmine Phillips |  | Kent Schwitkis |  | Nikki Williams |

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| AGENDA:CALL TO ORDERREVIEW: OF MINUTESUPDATE ON PREVIOUS ITEMSNEW DISCUSSION ITEMS* 1. The chair for the first two-year term for FCRC will be determined at the first DEAC meeting of the semester.
	2. Establish purview of FCRC: [Please access the repository for these documents.](https://compton.instructure.com/groups/14/pages)
	3. [Establish a process for obtaining new or replacement POCR’s](https://docs.google.com/document/d/e/2PACX-1vTqDaWrhR5t6OvWCywsVKlaLA-nDrRCdYVNGxqY1vPUdce8IB65dyKU-j27Hi_MJHJtQnMTUdFWq_Dg/pub)
	4. [Review FCRC Memo and POCR responsibilities](https://docs.google.com/document/d/1ZzZkpA1HYJIg5SgvcPJ_W_-mV22oXxIp23TsbdfhCqQ/view)
	5. [Discuss the review process](https://docs.google.com/document/d/1UShZfh_Cx9sctZb5uGmpSOegKu8FevoHlcIViIACTdw/view)
	6. Discuss review documents and resources

NEW ACTION ITEMS* 1. Reviews will happen for immediate faculty
	2. All other reviews will happen accordingly from October-December

OTHER ITEMS* 1. CourseEvalHQ Software purchase
	2. Recommend that the Chairs be POCR certified in order to:
	3. Action Item:
		1. Jasmine, Nikki and Judy will speak to Valerie about being POCR trained.
		2. Kent, Gayathri and Jasmine will speak with Don Roach about being POCR trained.
		3. Nikki, Judy and Jasmine will speak with Shirley at the Faculty Tenure Reception about being POCR trained.

FUTURE AGENDA ITEMS* 1. Reveal DEAC vote results for the chair of the FCRC
	2. Determine which courses should be sent to the CVC-OEI first
	3. Establish local POCR process
	4. Request to have Chairs and Deans to take POCR training

NEXT MEETING* 1. October 22, 2019
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| MEETING ADJOURNED:Time: 12:55pm |